

MINUTES

BOARD OF TRUSTEES

THOMAS EDISON STATE COLLEGE

September 11, 1992

MEMBERS PRESENT: Christian Yegen, Chairman; Fred Abbate, Vice Chairman; John Blossom; George Fricke; Drunell Levinson; Wendy Logan; Harvey Myers; Carole Nerlino; Marilyn Pearson; Emelia Timpo, Chancellor's designee; George A. Pruitt, President.

MEMBERS ABSENT: Laura Simurda

ALSO PRESENT: Jerry Ice, Vice President for Academic Affairs; Michael Scheiring, Vice President for Administration and Finance; Nat Caliendo, Vice President for Public Affairs; Gerri Collins, Executive Assistant to the President.

The public meeting was officially called to order at 10:00 a.m. by Chairman Christian Yegen who noted that the date, time, and location for the meeting had been published in accordance with New Jersey law.

SWEARING-IN OF NEW BOARD MEMBERS:

Christian Yegen introduced Wendy Logan, Vice President of Distribution Operations, Johnson & Johnson Hospital Services, Inc., and new Trustee. He then led Ms. Logan in the swearing-in ceremony and welcomed her on behalf of the Board.

He also introduced Drunell Levinson, the new Student Trustee Alternate.

Based on the President's recommendation, Chairman Yegen introduced the following resolution:

WHEREAS: New Jersey state law and the Bylaws of Thomas Edison State College provide for student representation on the Board of Trustees; and

WHEREAS: Said Bylaws specify criteria for the selection of student trustees; and

WHEREAS: The President of the College has certified that Drunell Levinson meets said criteria; and

WHEREAS: The President of the College does hereby nominate Drunell Levinson as a student trustee alternate in accordance with the procedures of the Board; now, therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State College does hereby elect Drunell Levinson as student trustee alternate effective September 11, 1992 for a term of one year, followed thereby as student trustee for a period of one year, which shall conclude at the annual meeting of the Board to be held in June 1994.

Fred Abbate moved and George Fricke seconded a motion to adopt the resolution. Motion carried (8-0).

Student Trustee Alternate Drunell Levinson was sworn-in in accordance with state law.

MINUTES:

The minutes of the June 12, 1992 minutes were presented for approval. Marilyn Pearson moved and John Blossom seconded a motion to approve the minutes. Motion carried (8-0).

PRESIDENT'S REPORT:

Adding to his previously distributed report, Dr. Pruitt reviewed the budget process as it has evolved over the last six months. Since the College's FY 1993 budget projection has changed several times within this period, Dr. Pruitt presented the most recent projection which reflects an anticipated \$200,000 to \$400,000 deficit.

Dr. Pruitt explained that to accommodate the budget cuts, the College has reduced staff through attrition, has drastically revised expenditure projections and taken other budget measures to achieve a budget that bears a manageable deficit.

Dr. Pruitt stated that the Administration and Finance Committee of the Board will be considering an additional fee increase when it meets in November. In all likelihood, that fee increase proposal will be presented for consideration at the December Board meeting.

Dr. Pruitt reintroduced Michael J. Scheiring, Vice President for Administration and Finance, and welcomed him back to the College. Wayne Frankenfeld from Peat Marwick, the external auditing firm, was introduced; he stated that the auditors had full cooperation from the managers, that they had full access to all documents and information, and that there were no material weaknesses or irregularities. Their report indicates an unqualified audit.

Christian Yegen presented the following resolution:

- WHEREAS:** It is the policy of the Board of Trustees to subject the College's finances and relevant administrative practices to an independent audit; and
- WHEREAS:** It is the practice of the Board of Trustees to have said audit reviewed by the Finance Committee of the Board, acting as an audit committee and reporting its findings and conclusions to the Board; and
- WHEREAS:** Various agencies of state government have expressed a need to receive a copy of the College's audit report prior to the next meeting of the Board of Trustees; and
- WHEREAS:** In the presence of representatives of the external accounting firm that conducted the audit, the President has certified to the Board of Trustees that said audit contains no significant adverse findings; now, therefore, be it
- RESOLVED:** That the Board of Trustees of Thomas Edison State College does hereby provisionally accept the College's external audit for the year ending June 30, 1992, contingent upon the review of said audit by the Finance Committee of the Board; and be it further
- RESOLVED:** That the Finance Committee of the Board shall be directed to report its findings and conclusions to the full Board at the next meeting of the Board of Trustees.

Carole Nerlino moved and George Fricke seconded a motion to adopt the resolution. Motion carried (8-0).

Thomas Streckewald, Director of Institutional Planning, Research, and Outcomes Assessment, made a presentation on FY 1992 student demographics, stating that there has been an 8.5% increase in applications. Continuing enrollment is up 9.0%, and total enrollment increased 8.0% which is above the projection. Degrees awarded are up 16%.

ACADEMIC COUNCIL APPOINTMENTS

Christian Yegen presented the following resolution for the appointments of Joseph Blasenstein and Daniel B. Cokewood to the Academic Council.

The Board of Trustees of Thomas Edison State College does hereby appoint Joseph Blasenstein, Chief Instructor/Coordinator, Aviation Programs, Mercer County Community College and Daneil B. Cokewood, Department Chairperson, Technology, Kean College of New Jersey, to a three-year term on the Academic Council.

The action herein taken is pursuant to a recommendation by the President of the College, having been reviewed and endorsed by the Academic Council.

Fred Abbate moved and Carole Nerlino seconded a motion to adopt the resolution. Motion carried (8-0).

CANDIDATES FOR DEGREE:

Undergraduate

Jerry Ice presented the candidates for the associate and baccalaureate degrees as of July 1 and September 1, 1992. There were 40 candidates for the Associate in Arts, 18 candidates for the Associate in Science in Management, 4 candidates for the Associate in Science in Natural Science and Mathematics, 6 candidates for the Associate in Science in Public and Social Services, 33 candidates for the Associate in Applied Science and Technology, 3 candidates for the Associate in Applied Science in Radiologic Technology, 103 candidates for the Bachelor of Arts, 17 candidates for the Bachelor of Science in Human Services, 90 candidates for the Bachelor of Science in Applied Science and Technology, 54 candidates for the Bachelor of Science in Business Administration, and 8 candidates for the Bachelor of Science in Nursing for a total of 376 candidates.

Jerry Ice summarized the process used in determining degree requirements for Thomas Alva Edison's earned degree. Staff worked with Dr. Reese Jenkins of the Edison Papers organization who assisted the College in developing the evaluation of Edison's records and documents for their relationship to college-level learning.

He announced that the symposium on October 23 would provide detailed information about the entire collaborative effort leading to the degree completion. Thomas Alva Edison's name is listed among the September 1, 1992 class as presented for approval.

George Fricke presented the following resolution:

The Board of Trustees of Thomas Edison State College does hereby approve the awarding of the appropriate degrees to those July 1, 1992 and September 1, 1992 candidates indicated on the lists provided and incorporated herein by reference.

The action herein taken is pursuant to a certification by the President that the aforementioned candidates have satisfied all relevant degree requirements as recommended by the Academic Council and as established by the Board of Trustees.

George Fricke moved and John Blossom seconded a motion to adopt the resolution approving the graduates. Motion carried (8-0).

PERSONNEL ACTIONS

Dr. Pruitt presented the personnel actions as follows:

Patricia Sentak	-	Principal Clerk Typist
Patricia Martin	-	Clerical (hourly)
Janice Toliver	-	Director of Admissions Services

Christian Yegen presented the following resolution:

The Board of Trustees of Thomas Edison State College does hereby approve all appointments as indicated on the lists provided and incorporated herein by reference.

The action herein taken is pursuant to a recommendation by the President of the College.

John Blossom moved and Harvey Myers seconded a motion to adopt the resolution. Motion carried (8-0).

Dr. Pruitt noted that Ida Julian has resigned as Director of Development so that she could join her husband in his car dealership business.

ELECTION OF OFFICERS:

Chair of the Nominating Committee Carole Nerlino presented the Committee's recommendations to reelect the Chair and Vice Chair as follows:

Christian Yegen	-	Chair
Fred Abbate	-	Vice Chair

Ballots were distributed during the meeting, and votes were taken by secret ballot. Christian Yegen and Fred Abbate were unanimously reelected.

Christian Yegen appointed the Committees of the Board as follows:

Academic Affairs Committee

Fred Abbate, Chair
Wendy Logan
Thomas O'Neill

Administration and Finance Committee

Carole Nerlino, Chair
George Fricke
Marilyn Pearson

Public Affairs Committee

Harvey Myers, Chair
John Blossom
Christian Yegen

The Board of Trustees representative to the Governing Boards Association will be George Fricke, and Thomas O'Neill will be the representative to the Foundation Board.

APPROVAL OF RESOLUTIONS:

Christian Yegen presented the following resolutions for the Board's approval:

WHEREAS: Thomas Edison State College is in receipt of a gift of 100 computers valued at \$288,600 given through the Thomas Edison State College Foundation, Inc. by Digital Equipment Corporation; and

WHEREAS: The Thomas Edison State College Foundation exists exclusively to support the programs and activities of Thomas Edison State College in the achievement of its mission as an institution of higher learning; and

WHEREAS: Mr. John Fischer, a member of the Board of Directors of the Foundation, has demonstrated exemplary leadership in securing the Digital Equipment Corporation gift; now, therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State College wishes to thank the Foundation and, in particular, Mr. John Fischer for securing this significant gift which supports priority programs as identified by the College.

Carole Nerlino moved and John Blossom seconded a motion to adopt the resolution. Motion carried (8-0).

Christian Yegen then presented the following resolution:

WHEREAS: Mr. James C. Humphrey has been a member of the staff of Thomas Edison State College since July, 1973; and

WHEREAS: Mr. Humphrey has demonstrated rare and special leadership and devotion to the growth and development of the College; and

WHEREAS: Through his exemplary leadership as Director of Administrative Services and as Acting Vice President for Administration and Finance, he has earned the respect and affection of his colleagues, the Foundation Board of Directors, and the Board of Trustees; and

WHEREAS: Mr. Humphrey is deserving of an extraordinary and distinctive honor as he leaves the College; now, therefore, be it

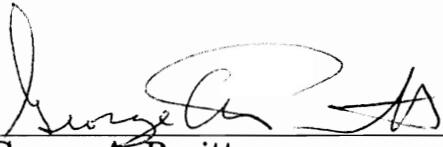
RESOLVED: That the Board of Trustees of Thomas Edison State College does hereby award Mr. Humphrey the "Distinguished Service Award"; and be it further

RESOLVED: That this award be conferred upon him during the proceedings of the Commencement ceremonies to be held October 25, 1992.

Fred Abbate moved and Marilyn Pearson seconded a motion to adopt the resolution. Motion carried (8-0).

There being no further business, George Fricke moved and Wendy Logan seconded a motion to adjourn. Motion carried (8-0).

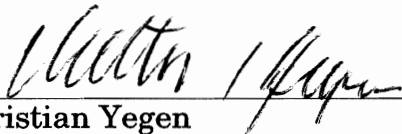
Submitted by,



George A. Pruitt
Secretary to the Board

June 17, 1993
Date

Approved by,



Christian Yegen
Chairman of the Board

June 17, 1993
Date