

MINUTES
BOARD OF TRUSTEES MEETING
THOMAS EDISON STATE UNIVERSITY
June 10, 2022

MEMBERS PRESENT: Kemi Alli, Chair; Gualberto Medina, Vice Chair; Merodie A. Hancock, President; J. Stanley Justice; Eric R. Lear; Brian Maloney; Lydia Stockman; Michael Toscani; Johnnie Whittington; Jennifer Hutchinson (student trustee) and Jerome Ingram, Jr. (student trustee)

ALSO PRESENT: Cynthia Baum, Provost and Senior Vice President; Mary Heagley, Vice President for Public Affairs; Jennifer Hoff, General Counsel; Jasmeial Jackson, Chief Student Success, Equity and Inclusion Officer; Michael Mancini, Chief of Staff/COO and Secretary to the Board; Marcela Maziarz, Vice President for Community and Government Affairs; Jennifer Nelson, State Librarian; Christopher Stringer, Vice President and Chief Financial Officer; and Jamie Adams, Executive Assistant to the President

Dr. Alli officially called the public meeting to order at 10:05 a.m., followed by a statement of public notice pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 to 10:4-21.

CONSIDERATION OF MINUTES

Dr. Alli presented the minutes of the March 11, 2022, and April 29, 2022, board meetings for approval and adoption.

Mr. Whittington made, and Mr. Lear seconded, a motion to approve the minutes. Motion carried unanimously.

PRESIDENT'S REPORT

In addition to her formal report, Dr. Hancock introduced Mary Heagley, as the new Chief Advancement Officer. She acknowledged Leanne Kochy who kept the Advancement Office running during the vacancy. Dr. Hancock said that the University continued to develop the team through professional development and engagement opportunities.

Thomas Edison State University made significant progress on several initiatives during the third quarter of our fiscal year, including strategic planning, the Middle States Council of Higher Education Self-Study (MSCHE) and our Diversity, Equity and Inclusion (DEI) staff training.

Dr. Hancock said that Student Trustee Jennifer Hutchinson expertly led our strategic planning discussion at the last board meeting as we continued to seek alignment on areas of directional focus, which included: Student Success, Career Success, Innovation, and The TESU Impact. Our strategic planning included stakeholder constituencies across the university environment and sought to position TESU in the years to come while acknowledging that planning must be nimble and agile to meet market needs as we move forward. She specifically thanked the Board of Trustees for their essential envisioning and insight.

Dr. Hancock reported that the MSCHE Self-Study Report was completed and delivered to the visiting team in March. The 100-page report is the culmination of nearly two years of work that involved most of our staff and many mentors. It was delivered to the visiting team in advance of their virtual site visit in April.

And, finally, as part of the development of TESU DEI Roadmap and in response our climate survey administered last April, our leadership teams (TESU and NJSL) are participating in an Intercultural Development Inventory (IDI) assessment that will be followed by one-on-one meetings with our consultants

to help inform future training and individualized plans for employees. This is a further investment in the professional development of our growth-oriented leadership teams. While all three of these projects took significant steps forward during the quarter, all are on-going work and there will be more to report in the coming months.

The University garnered key recognition on two fronts this quarter. TESU student Giovanna Grantham, an IT consultant, was one of two students selected as the American Council on Education's (ACE) 2021 Students of the Year. The ACE Student of the Year Award is presented annually by ACE to individuals who have benefited academically or professionally from the use of ACE credit recommendations for workforce or military training. Recipients must demonstrate outstanding achievements in their community or workplace while successfully balancing the demands of family, career and education. A member of the Chickasaw Nation in Arizona, Grantham says she plans to use her platform as a Student of the Year to go out into the Native American and Latino communities and bring more attention to the alternative educational pathways available to them.

Additionally, TESU was recognized by the New Jersey Business & Industry Association and *New Jersey Business Magazine* for its commitment to DEI initiatives. The University joined four companies, two business associations and a nonprofit organization in receiving the third annual NJ Diversity, Equity & Inclusion Award. According to *New Jersey Business Magazine*, those selected "realize that the workforce has changed; that DEI initiatives today are moving families, society, culture and businesses forward."

We hosted our 2nd Annual Virtual MLK Day event on Jan. 18, 2022, with Rev. Charles Boyer, pastor at Greater Mount Zion AME Church in Trenton and a leading faith voice in New Jersey for racial justice issues. The topic was Dr. Martin Luther King's legacy, focusing on health equity, DEI issues, the pandemic's effect on Trenton residents and MLK's mission as it relates to the Trenton community. The event drew more than 220 participants from the University, alumni, local community and organizations.

The University ended the third quarter (Q3) with a surplus of \$634,059, which is below the prior year surplus of \$5,144,851 at the end of Q3. The University increased its unrestricted net assets by more than \$6 million in fiscal year 2021. The University ended the quarter with significantly less student revenue that was partially offset by increased state support. The University operating revenue was \$37,248,793 or 62 percent of its annual budget of \$60,061,046. This is exclusive of all grants and investment income. Total operating revenue is \$4,103,041 below the prior year due to decreased student revenue. Undergraduate student tuition was \$6,092,645 or 19 percent below the prior year. The decreases were spread across all the major undergraduate student tuition categories. Decreases in nursing tuition was partially due to timing related to the new 8-week format. The University is budgeted to receive a significant increase in state support during FY2022. The University received \$2,225,972 in additional appropriations; \$1,440,224 of the state appropriation was related to supporting the FY2023 garden state guarantee need-based scholarships.

The University ended the quarter with \$36,614,734 in expenditures or 63 percent of its budget. This is \$407,751 or 1 percent above the prior year. Salary was \$132,619 or 1 percent above the prior year. The salary increase was due to cost-of-living increases. Union employee increase are collectively bargained by the governor. The increases were partially offset by \$717,616 in salary that was charged to the Governor's Emergency Education Relief Fund (GEERF), a federal grant, during the first quarter. The number of state paid fringe benefit positions increased from 228 to 323 as of Oct. 1, 2020. The University maintained 323 positions during FY2022. Fringe benefits were \$442,649 or 82 percent below the prior year. Services were up by \$778,693 or 7 percent above the prior year. The increase was primarily due to consulting increase of \$479,801. This increase was due to utilizing federal stimulus funds for course creation in the prior year. In addition, the University increased its marketing budget by \$250,000 over the prior year. Maintenance was \$235,084 or 11 percent below the prior year. The decrease was primarily due to timing related to the

enterprise resource planning system transition to software as a service. Federal stimulus funds were used for transition related expenses in the current year.

The University fully expended all stimulus funds as of March 2022. The University awarded \$869,936 in federal stimulus funds directly to students during the third quarter.

Dr. Hancock reported that like other colleges and universities across the state and country, enrollment challenges persist. The third quarter saw decreases in new students and reenrolled students as well as a continued reduction in applicants to the University. Year-to-date undergraduate new student enrollments are down 23 percent and undergraduate reenrollments are down 18 percent compared to FY2021. Year-to-date graduate new student enrollments are down 22 percent compared to FY2021 and graduate reenrollment remains flat. The reduction in enrollments and applicants is consistent with industry trends and appears to be related to the continuing COVID-19 pandemic, strong job market and a general sense of malaise regarding work and upskilling. The university is aggressively pursuing new enrollment strategies and channels to reverse this FY22 trend.

The Division of Academic Affairs continues to establish articulation agreements with community colleges to create clear pathways for enrollment in the TESU bachelor's programs. This quarter two articulations were completed with Hudson County (N.J.) Community College and Alexandria Technical & Community College (Minn.) and four additional articulations for separate programs with County College of Morris (N.J.) are in progress.

Our commitment to our men and women in uniform remains strong. In February, Dr. Hancock traveled to San Antonio, Texas, to participate on the President's Panel during the Council of College and Military Educators Annual Conference. The University was also represented on the DoD (Department of Defense) Compliance Survey panel by a staff member and by a current student on the student's panel. We look forward to hosting senior officials from the U.S. Navy during Trenton Fleet Week in May.

Looking ahead, Commencement has been set for Saturday, Oct. 1, 2022, at the CURE Insurance Arena in Trenton and ask Trustees to hold that date in their calendars as we celebrate our 50th Anniversary.

In the following sections, Dr. Hancock presented some additional examples about how the University continues to prioritize strategic initiatives that enhance student success via learning innovation and engagement, improving student retention via informed and tracked interactions and support, expanding new student growth through targeted marketing and outreach, and solidifying our financial position through expanded and diversified revenue streams along with expense control in non-student areas. During our 50th Anniversary year each of these initiatives helps to tell the story of an institution that is deeply committed to a legacy of academic access and degree attainment for all motivated adult students.

Enrollment and Student Success

The new Office of Career Development launched on Jan. 3 and has been providing opportunities for webinars and individual appointments related to career development and job-search skills. The office expanded its services with the implementation of the College Central Network in March. College Central provides a platform for students and alumni to network with each other and to access job postings from employers specifically interested in TESU students and alumni. In addition, students have access to more than 500,000 job postings across multiple job searching platforms in one place. In its first month, 260 students and 39 alumni joined the College Central system.

During the third quarter, the President's List was awarded to 282 students, expanding over the October 2021, November 2021 and December 2021 terms. Students are eligible for the President's list by completing six or more credits in a given term with a 4.0 GPA.

The Peer Support Program funded by the Opportunity Meets Innovation Grant from OSHE (Office of the Secretary of Higher Education) and launched last November, continued to expand, with approximately 3,000 students invited to the program since its launch. During the third quarter, the increased engagement resulted in approximately 100 email inquiries, 30 essay submissions, 35 appointments and 20 forum posts. This program supports under-represented groups and those identified as academically at risk in their transition to college through peer coaching and tutoring. We are continuing to develop this initiative and expand its use.

The NJ PLACE Pathways Program launched with the initial cohort of 16 students. In-person and online recruiting events were scheduled for May and June. Enrolled students will be registered automatically for our entry-level general education course and ultimately each of the 100 scholarship recipients will complete approximately 24 credits over the next 14-17 months through a grant award from the New Jersey Department of Labor.

The first two students who started in the Associate in Applied Science degree pathway to the Accelerated BSN Program in 2019 completed all requirements and were admitted to the program. This new pathway helps students who are interested in the accelerated nursing program but do not yet have the academic credentials to qualify for admission.

The recruitment team provided 53 undergraduate degree specific webinars and 48 graduate degree specific webinars during the third quarter. The team continued its new engagement with PTK (community college student honor society) and imported more than 5,500 suspect leads during the quarter and contracted with a third-party vendor site for undergraduate and graduate program leads.

Financial Resources

While the University is appropriately limiting expenses to address this year's reduction in tuition revenue, numerous efforts are underway to identify, deliver and protect diverse funding streams for the University and our students.

The Division of Community and Government Affairs had more than 20 focused touch points with members of the New Jersey State Legislature and staff to discuss FY2023 budget requests this quarter. Additionally, Dr. Hancock met with the Senate Majority Office executive director and leadership to discuss university initiatives and our FY2023 budget request in person.

University leadership held discussions with more than 30 external stakeholders to inform strategic planning for the future of the University's health professions offerings. The initiative will review programs as they align with the needs in the healthcare ecosystem in the state of New Jersey and beyond.

The Division of Community and Government Affairs initiated a joint federal advocacy plan with several adult serving, nontraditional public and nonprofit institutions throughout the country and sent correspondence to all New Jersey federal representatives to discuss the "Levin Amendment" a proposal that would exclude online courses from Pell Grant eligibility. The amendment has not yet moved forward.

The Nuclear Regulatory Commission (NRC) has once again awarded more than \$199,000 to TESU programs in support of a two-year scholarship grant. The latest cycle of funding is anticipated to help more than 40 students enrolled in the school's undergraduate Nuclear Energy Engineering, Electronics Systems Engineering Technology, Radiation Protection, Cybersecurity and Information Technology degree programs. Additional grant funding in support of scholarships was received from the Charlotte W. Newcombe Foundation (\$50,000) and the Robert Sydney Needham Foundation (\$10,000).

Alumni are engaging with the University through the Genius Program. The Genius Program is a five-part advocacy and support program to help foster the mission of the University. Participants support TESU by providing employment information and making a financial contribution, and advocate by volunteering on behalf of the University, showcasing it on social media and referring friends or family to the institution. During the third quarter, 40 participants completed the program.

There were 23 first-time alumni donors during the third quarter. They received a first-time donor postcard and a thank you email as part of the stewardship process. We followed up with a phone call based on email responses as a further engagement opportunity to hear their TESU experiences, thank them for their first donation and invite them to complete TESU Genius Program.

Operational and Service Excellence

The Office of Strategic Partnerships team finalized a partnership with Guild Education. We are now working on a larger agreement that will have TESU develop professional learning reviews for corporations that are part of the Guild network. The team continues to support the University's efforts to become part of the Amazon Career Choices Program and is working to develop larger channel recruiting networks with EdCor and EdAssist.

During the third quarter, the Office of Military and Veteran Enrollment and Outreach (OMVEO) hired a regional base representative for Washington state and the Northwest region of the United States. Our new representative is a veteran who has experience working with military and veteran organizations within the state of Washington, a prime location for active-duty and veteran prospective students with several Naval bases, a Coast Guard base, Fairchild Air Force Base and Joint Base Lewis-McChord.

The Office of Military and Veterans Enrollment and Outreach is working to increase use of the New Jersey National Guard Waiver. New enrollments and reenrollments were up for students using the New Jersey National Guard Tuition Waiver Program (NJNGTP) compared to third quarter FY2021. Graduate new enrollments were slightly down and reenrollments were flat for graduate students using the NJNGTP compared to last year. Through the first three quarters of FY2022 the University has waived approximately \$743,000 in tuition for New Jersey National Guard students enrolled in undergraduate and graduate studies.

Professional development and growth continue to thrive within the University and Library community. In addition to the previously mentioned MLK Day event, staff celebrated Thomas Edison's birthday on Feb. 11 with our annual Edison Day professional development event. Aisha Thomas-Petit, chief Diversity, Equity & Inclusion officer at AMC Networks Inc., delivered a keynote presentation about her work in the film and media industry as it relates to diversity, equity and inclusion (DEI) initiatives, followed by a question-and-answer session from the audience.

Notable Mentions

Dr. Jeff S. Harmon has been elected chair of the Commission on Massage Therapy Accreditation (COMTA). Recognized by the Secretary of the United States Department of Education as a programmatic and institutional accreditor of massage therapy programs, COMTA evaluates programs and schools against a set of rigorous standards for the massage therapy profession, serving as both a Title IV financial aid gatekeeper and working to protect the profession, students and the public. Accrediting agencies ensure quality and integrity through peer review processes and form the basis of today's higher education quality assurance landscape.

Michael Williams, PhD, MBA, dean, School of Business and Management, and Tami Moser, PhD, DBH, chair, Pharmaceutical Sciences Department, and professor of Pharmacy Administration at Southwestern Oklahoma State University, published the article "The Psychodynamics of Distance Learning: The Online

Discussion Room” in the *International Forum of Teaching and Studies* (IFOTS). ISSN 1555-872X. Current Issue Vol. 17 No 2, 2021.

John Aje, DSc, dean, Heaven School of Arts, Sciences, and Technology was a speaker for the virtual Workforce Development Symposium hosted by the Utilities Technology Council. The panel featured various academic leaders sharing their outlook on the future of utility workforce, utility education and training as well as student perspective.

Meg Pierce Frantz, MPSL '20, director of Alumni Engagement at TESU, who is a 1996 Susquehanna University graduate and a member of Susquehanna’s Board of Trustees, participated in a gathering of current students and alumnae for the annual Women’s Leadership Symposium, supported by the Signe S. Gates '71 and Dawn G. Mueller '68 Women’s Leadership Fund.

In addition to the Student of the Year award for Gabriella Grantham and the University’s NJ Diversity, Equity & Inclusion Award, Dr. Hancock was personally recognized by ROI on the [Higher Education Power List](#) and [ROI Women in Business Influencer](#)

In earned media, our press release about our carpentry apprenticeship program was picked up by [Trenton Daily](#), [InsiderNJ](#) and [myCentralJersey.com’s](#) Education Roundtable.

Rev. Justice asked will the \$1.5 million for the need-based students re-occur. Dr. Hancock answered that is the intent but it anything can change. She added that this aid is to follow the student.

REPORT OF THE ADMINISTRATION, AUDIT AND FINANCE COMMITTEE

Dr. Alli introduced Mr. Lear who presented the Administration, Audit and Finance Committee report. Mr. Lear briefed the Board on the committee meeting held on May 18, 2022.

CONSIDERATION OF FY2022 TUITION AND FEES

Mr. Lear presented the following resolution:

WHEREAS: The “Higher Education Restructuring Act of 1994,” Chapter 48 of Title 18A of the New Jersey Statutes requires the governing boards of public institutions to conduct public hearings prior to the date of the adoption of a tuition or fee schedule; and

WHEREAS: The Administration, Audit and Finance Committee of the Board of Trustees held a public hearing regarding tuition and fee rates for Fiscal Year 2023 at Thomas Edison State University on May 16, 2022, and considered any testimony presented; and

WHEREAS: The Administration, Audit and Finance Committee of the Board of Trustees has recommended the approval of the proposed tuition and fee changes to be effective July 1, 2022, as indicated on the schedule provided; and

WHEREAS: The action herein taken is pursuant to the recommendation of the President; now, therefore, be it

RESOLVED: That the Thomas Edison State University Board of Trustees does hereby approve the proposed schedule of tuition and fees as recommended and incorporated herein as referenced, effective July 1, 2022.

Mr. Whittington made, and Ms. Stockman seconded, a motion to adopt the resolution. The motion carried unanimously.

FY2023 BUDGET

Mr. Lear provided a brief report on the proposed FY 2023 budget for the University and the Library with the Board of Trustees. He turned the meeting over to Mr. Stringer to elaborate.

Mr. Lear presented the following resolution:

WHEREAS: The “Higher Education Restructuring Act of 1994,” Chapter 48 of Title 18A of the New Jersey Statutes requires the governing boards of public institutions to approve a university’s proposed budget; and

WHEREAS: The University’s Chief Financial Officer has prepared a proposed Operating Budget for Fiscal Year 2023 totaling \$54,734,485 of which \$10,097,000 is the anticipated state appropriations; and

WHEREAS: The University’s Chief Financial Officer has prepared a proposed New Jersey State Library Operating Budget for Fiscal Year 2023 totaling \$7,383,471, of which \$6,703,000 is the anticipated state appropriation; and

WHEREAS: The Administration, Audit and Finance Committee of the Board of Trustees has met to discuss the proposed Fiscal Year 2023 Operating Budget and has recommended that the proposed budget for both the University and the Library be presented to the Board for its consideration; and

WHEREAS: The action taken herein is pursuant to the recommendation of the President; now, therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State University does hereby approve the proposed Fiscal Year 2023 Operating Budget for the University and the New Jersey State Library as recommended and incorporated herein as referenced, effective July 1, 2022.

Mr. Medina made, and Mr. Maloney seconded, a motion to adopt the resolution. The motion carried unanimously.

THIRD QUARTER FINANCIAL RESULTS

Mr. Lear introduced Mr. Stringer who briefed the Board on the third quarter financial results.

CONSIDERATION OF BID WAIVERS

Mr. Stringer provided a summary of the proposed bid waivers. Mr. Lear presented the following resolution.

WHEREAS: The “State College Contracts Law, N.J.S.A. 18A:64-52 et seq. requires that contracts be made and awarded by the University, after public advertising, for bids for contracts in excess of the established bid threshold; and

WHEREAS: The State College Contracts Law, N.J.S.A. 18A:64-56, permits, in certain specified instances, that contracts may be made, negotiated, or awarded by the University by resolution of its Board of Trustees without public advertising for bids; and

WHEREAS: The Board of Trustees approved the “Thomas Edison State University Purchasing and Contracting Policy,” which governs purchases and contracts for the University and Library, on June 10, 2016; and

WHEREAS: The Board of Trustees finds that the following purchases and contracts have met the criteria for award without public bidding, under the provisions of N.J.S.A. 18A:64-56; now therefore, be it

RESOLVED: That the Thomas Edison State University Board of Trustees hereby approves waivers of advertisement for the following purchases and contracts for the purposes designated:

BID WAIVER REQUESTS

The State College Contracts Law requires that contracts be made and awarded by the University only after they are publicly advertised for bids. N.J.S.A. 18A:64-56, a provision of that law, allows the Board of Trustees to waive advertising for bids in certain instances. The Board authorized the Thomas Edison State University Purchasing and Contracting Policy, by resolution dated June 10, 2016. The Policy requires that items exceeding \$3,000 be obtained through some price competition. The following proposed contracts will be processed in accordance with that Policy.

1. Website Redesign and Development - \$300,000

The requested waiver will cover expenses associated with the redesign and development of the University website to include consulting, industry surveys, design theming, vanity URLs, content migration, web and domain hosting, ongoing security, and software updates. Vendor is to be determined. Project completion is dependent upon funding by the Foundation Board of Directors. The cost will not exceed \$300,000. N.J.S.A. 18A:64-56(a) (1) permits the University to make, negotiate, or award a contract by Board resolution, for professional services. N.J.S.A. 18A:64-56(a) (15) permits the University to make, negotiate, or award a contract by Board resolution, for professional consulting services. N.J.S.A. 18A:64-56(a) (19) permits the University to make, negotiate, or award a contract by Board resolution, for information technology. N.J.S.A. 18A:64-56(a) (25) permits the University to make, negotiate, or award a contract by Board resolution, for consulting services involving information technology.

2. Student Assistance- \$100,000

The University seeks approval for a bid waiver to allow for online student assistance services. The services will provide student assistance on emotional support, school-life balance, stress management, tools for daily living, time management etc. The “Madison Holleran Suicide Prevention Act”, P.L.2016, c.18 (C.18A:3B-72 et seq.), requires that each institution of higher education have individuals with training and experience in mental health issues who focus on reducing student suicides and attempted suicides available on campus or remotely for students 24 hours a day, seven days a week. The cost will not exceed \$100,000 for FY 2023. N.J.S.A. 18A:64-56 (a) (1) permits the University to make, negotiate, or award a contract by Board resolution for professional services.

3. Educational Services and Course Content - \$275,000

The University seeks approval for a bid waiver to provide course content associated with certain credit and non-credit courses. The MS degree in Data Science and the graduate certificate in Data Analytics, along with the non-credit Radiation Safety Officer course, will be offered through the Heavin School of Arts, Sciences, and Technology. The University will utilize Statistics.com courses reviewed and approved by the American Council of Education toward completion of the discipline-specific portion of the Data Science and Data Analytics credentials. For the undergraduate degree, Statistics.com will offer the area of study courses (the major) while TESU will offer the general education portion. Statistics.com will offer all of the courses eligible for the graduate certificate. Dade Moller & Associates will provide content for the non-credit Radiation Safety Officer course. Payments to Elder Research and Dade Moeller, calculated on a per-student basis, will not exceed \$275,000 during FY 2023. N.J.S.A. 18A:64-56(a) (25) permits the University to make, negotiate, or award a contract by Board resolution for consulting services involving curriculum.

4. Online Proctoring Services - \$600,000

The University seeks approval for the ongoing services of ProctorU to provide online proctoring services to University students enrolled in a significant amount of courses. Payments to ProctorU for their services to our students will not exceed \$600,000 during FY 2023. N.J.S.A. 18A:64-56(a) (1) permits the University to make, negotiate, or award a contract by Board resolution for professional services.

5. Online Book Vendor - \$1,500,000

The University seeks approval to contract with vendors to supply students with books and other prescribed media via online services. Students have the option to obtain textbooks and materials from any source they choose. The University provides all relevant information to students on the Thomas Edison State University website, so they are able to secure textbooks and materials from chosen vendors. No funds pass directly from the University to the book vendor but based on experience the total average annual revenue derived from sales to students is estimated to be \$1.5 million in FY 2023. N.J.S.A. 18A:64-56(a) (6) permits the University to make, negotiate, or award a contract by Board resolution for the purchase of books and other publications.

6. MyLab Course Resource - \$200,000

The University requests a bid waiver to use Pearson's MyLab Foundational Skills, which is a course resource customized to meet the University's need to specifically assess student performance in several important learning outcomes. No funds pass directly from the University to the course resource vendor but based on experience the total average annual transaction value is estimated to be \$150,000 in FY 2023. N.J.S.A. 18A:64(a) (19) permits the University to make, negotiate, or award a contract by Board resolution for information technology.

7. Video Hosting and Content Creation Platform - \$200,000

The University seeks approval for a video hosting and content creation platform. The contract with Kaltura will span three years from FY 2023 to FY 2025, at a cost not to exceed \$200,000. The platform will be deeply integrated into the Moodle LMS and provides options for closed captioning and editing tools along with the ability to deliver videos outside of the LMS. N.J.S.A. 18A: 64-56 (a) (19) permits the University to make, negotiate, or award a contract by Board resolution for information technology.

8. Nurse Educators - \$650,000

On behalf of its Accelerated BSN Program, the University seeks a bid waiver to contract with Capital Health System for educational services provided by nurse educators for a one-year period from July 1, 2022 through June 30, 2023. The educational services include the provision of clinical, laboratory and classroom experiences for students. The cost will not exceed \$650,000 for FY 2022. N.J.S.A. 18A:64-56(a) (1) permits the University to make, negotiate, or award a contract by Board resolution, for professional services. N.J.S.A. 18A:64-56(a) (25) permits the University to make, negotiate, or award a contract, by Board resolution, for consulting services involving curriculum.

9. Review of credit transfer automation - \$150,000

The University seeks approval for a bid waiver to allow us to contract with a consultant to review credit transfer automation solutions. The consultant will review potential vendors and solutions currently available. The consultant will provide an estimated budget and provide a scope of work that may be used for a solicitation for formal quotations. The cost will not exceed \$150,000 through June 30, 2023. N.J.S.A. 18A:64-56(a) (25) permits the University to make, negotiate, or award a contract, by Board resolution, for consulting involving information technology.

10. Institutional and Targeted Marketing and Advertising - \$3,800,000

The University seeks approval of a bid waiver to continue deployment of its integrated marketing strategy, which utilizes both traditional and digital advertising tactics. Multiple vendors will be engaged to plan, place, produce, monitor, and evaluate paid media, and to undertake other relevant activities pertaining to the execution of marketing and advertising campaigns in FY 2023. The cost of goods/services will not exceed \$3,800,000. N.J.S.A. 18A:64-56(a) (20) permits the University to make, negotiate, or award a contract by Board resolution for advertisements seeking student enrollment.

11. Public Utility Service - \$275,000

The University requests a bid waiver for public utility service for University facilities and properties. Payments to PSEG and other public utility companies (which are subject to the jurisdiction of the Board of Public Utilities) for these services in FY 2023 will not exceed \$275,000. N.J.S.A. 18A:64-56(a) (8) permits the University to make, negotiate, or award a contract by Board resolution for public utility service.

12. Replacement of Campus Telephone System - \$175,000

The requested waiver will provide for the acquisition and implementation of a cloud-based replacement of the University's telephone system. The new phone system will advance security and communications capabilities. Vendor to be determined. N.J.S.A. 18A:64-56(a) (19) permits the University to make, negotiate, or award a contract by Board resolution, for information technology.

13. Network Cabling Infrastructure Upgrades - \$125,000

The requested waiver will be utilized to cover expenses for upgrading the network cabling infrastructure of Kelsey Townhouse Complex and CLT. Vendor to be determined. N.J.S.A. 18A:64-56(a) (19) permits the University to make, negotiate, or award a contract by Board resolution, for information technology. N.J.S.A. 18A:64-56(a) (25) permits the University to make, negotiate, or award a contract by Board resolution, for consulting services involving information technology.

14. Enterprise Content Management System - \$200,000

The University requests a bid waiver to cover the annual support for the University's ECM (enterprise content management) system (Hyland). This system allows for scanning, storage and retrieval of documents, along with advanced workflow processing. The request also accommodates additional consulting and implementation engagements from July 1, 2022-June 30, 2023. N.J.S.A. 18A:64-56(a) (19) permits the University to make, negotiate, or award a contract by Board resolution, for information technology.

15. Microsoft Product Maintenance - \$250,000

The requested waiver is to cover the annual maintenance for all Microsoft applications in use at the University. These include SQL database, MS Office, MS Exchange, D365, etc. Vendor to be determined. The contract will be from July 1, 2022 – June 30, 2023. N.J.S.A. 18A:64-56(a) (19) permits the University to make, negotiate, or award a contract by Board resolution, for information technology.

16. Campus Access Layer Switch Upgrades - \$175,000

The requested waiver will be utilized to cover expenses for replacing and upgrading existing campus access layer network switch hardware approaching end of life. Vendor to be determined. Cost to not exceed \$175,000 for FY 2023. N.J.S.A. 18A:64-56(a) (19) permits the University to make, negotiate, or award a contract by Board resolution, for information technology. N.J.S.A. 18A:64-56(a) (25) permits the University to make, negotiate, or award a contract by Board resolution, for consulting services involving information technology.

17. Managed Security Partner - \$120,000

The requested waiver will be utilized to cover the expense of engaging with a security partner to assist with monitoring and defending the TESU data resources as a Managed Security Service Provider (MSSP). Vendor to be determined. Term will be from July 1, 2022 – June 30, 2023. N.J.S.A. 18A:64-56(a) (19) permits the University to make, negotiate, or award a contract by Board resolution, for information technology. N.J.S.A. 18A:64-56(a) (25) permits the University to make, negotiate, or award a contract by Board resolution, for consulting services involving information technology and security.

18. Help Desk Licensing - \$150,000

The requested waiver will be utilized to cover the licensing expense for the University's staff help desk (case management) system, supplied by Zendesk. N.J.S.A. 18A:64-56(a) (19) permits the University to make, negotiate, or award a contract by Board resolution, for information technology.

19. Data Center Redundant Air-Cooling System-\$125,000

The requested waiver will cover the acquisition and installation of a redundant air-cooling system in the University datacenter. The new HVAC system will provide adequate redundant cooling of the datacenter should the primary until fail. Vendor to be determined. N.J.S.A. 18A:64-56(a) (19) permits the University to make, negotiate, or award a contract by Board resolution, for information technology.

20. Data Center Improvements-\$200,000

The requested waiver will cover expenses for replacing servers that have reached end of support life. Vendor to be determined. N.J.S.A. 18A:64-56(a) (19) permits the University to make, negotiate, or award a contract by Board resolution, for information technology.

21. Multifactor Authentication System - \$350,000

The requested waiver will cover the cost of implementing a full multifactor authentication system for students and mentors, to enhance security. Vendor to be determined. N.J.S.A. 18A:64-56(a) (19) permits the University to make, negotiate, or award a contract by Board resolution, for information technology.

22. Adaptive Equipment for TBBC's Assistive Technology Program - \$200,000

The Talking Book & Braille Center, through a grant from the Commission for the Blind and Visually Impaired (CBVI), operates the Assistive Technology Loan Program to serve CBVI clients throughout the State. This waiver will permit TBBC to purchase adaptive equipment to loan to CBVI clients who participate in the program in FY 2023, as well as expand the computer equipment that is placed in partner public libraries should CBVI wish to continue this project in FY 2023 for an amount not to exceed \$200,000. N.J.S.A. 18A:64-56(a) (19) permits the University to make, negotiate, or award a contract by Board resolution, for information technology, and N.J.S.A. 18A:73-43.4(d) extends this exception to the State Library.

23. New Jersey State Publications Digital Library - \$1,000,000

This waiver will cover expenses for equipment, software, storage space, and outsourced scanning to equip and maintain the NJ State Publications Digital Library as mandated by N.J.S.A. 52:14-25.1. N.J.S.A. 18A:64-56(a) (19) permits the University to make, negotiate, or award a contract by Board resolution, for information technology, and N.J.S.A. 18A:73-43.4(d) extends this exception to the State Library.

24. Jersey Connect Statewide Technology System - \$700,000

The State Library maintains and supports the centralized JerseyConnect statewide technology system that provides internet access, email hosting, firewall protection, and other services to almost 300 libraries statewide. This waiver will permit the State Library to support Internet Service Providers, purchase hardware and software computer components, rent collocation space,

continue to support the core network service from communications service providers, purchase consultative services, as needed, and support ongoing maintenance expenses to manage the Infrastructure Network System. The State Library will periodically review alternative pricing from competitors for services such as Internet Service Providers, co-location services, and/or core network services providers in an effort to obtain the best possible pricing. The cost will not exceed \$700,000. N.J.S.A. 18A:64-56(a) (19) permits the University to make, negotiate, or award a contract by Board resolution, for information technology, and N.J.S.A. 18A:73-43.4(d) extends this exception to the State Library.

25. Library Materials - \$2,300,000

The Library requests the approval to spend \$2,300,000 for the purchase of library materials in both print and electronic formats to add to the collections housed at the State Library Information Center (SLIC), the Talking Book and Braille Center (TBBC), and at branch library locations within various state agencies. The Library will use multiple vendors for the purchase of books, periodicals, journals, electronic databases, online resources, and other formats to update and enhance the holdings of the State Library. The FY 2023 costs will not exceed \$2,300,000. N.J.S.A. 18A:64-56(a)(6) and N.J.S.A. 18A:73.35.1 permit the University to make, negotiate, or award a contract by Board resolution, for the purchase of library materials.

26. Library Public Awareness Campaigns - \$110,000

The New Jersey State Library will continue to sponsor public awareness campaigns to promote the value of public libraries and the services that libraries are providing for NJ residents in areas of continuing need such as workforce development and small business, digital literacy, e-government, education, high school completion and diversity. The public awareness plan will include traditional print and online media advertising, use of social media to maintain online presence, website maintenance, marketing collateral pieces for the NJSL and individual libraries, consulting to develop a statewide campaign promoting LSTA activities, video production costs, and appropriate promotional giveaways. Multiple vendors will be utilized to achieve desired results. The total cost will not exceed \$110,000. N.J.S.A. 18A:64-56(a) (15) permits the University to make, negotiate, or award a contract by Board resolution, for professional consulting, and N.J.S.A. 18A:73-43.4(d) extends this exception to the State Library.

27. Cataloging Library Materials - \$200,000

The State Library will continue to use the services of OCLC, a worldwide library technology cooperative, for services such as basic cataloging, statewide interlibrary loan, and statewide Union List of Serials. For all of these projects, the State Library holdings are maintained on a single worldwide database to be made available to all OCLC members. In FY 2017 the State Library moved to OCLC's hosted environment as identified in the Library's Business Continuity Plan. OCLC is the sole source for external cataloging, interlibrary loan and all associated projects. The total cost will not exceed \$200,000. N.J.S.A. 18A:64-56(a) (19) permits the University to make, negotiate, or award a contract by Board resolution, for information technology, and N.J.S.A. 18A:73-43.4(d) extends this exception to the State Library.

28. Temporary Library Staffing Services - \$105,000

The requested waiver will cover the estimated annual cost of utilizing Pro Libra Associates, Inc., a staffing firm specializing in library personnel, to provide temporary librarian staffing at the new branch library to be located at the New Jersey Department of Law and Public Safety (LPS) in FY 2023. The State Library has entered into a Memorandum of Understanding with LPS to set up, staff and run a branch library at LPS's downtown Trenton location. While the plan is to hire and staff the branch with full time State Library personnel, sufficient lead time is necessary to hire and train employees and utilizing temporary staff in the interim may be necessary. The annual cost for these services will not exceed \$105,000 in FY 2023. N.J.S.A. 18A:64-56(a) (1) permits the University to make, negotiate, or award a contract by Board resolution, for professional services, and N.J.S.A. 18A:73-43.4(d) extends this exception to the State Library.

29. NJSL Website Redesign and Development - \$120,000

The requested waiver will cover expenses associated with the redesign and development of the NJSL website, including design theming, content migration, web and domain hosting and ongoing security and software updates. Vendor is to be determined after solicitation and evaluation of proposals. The cost will not exceed \$120,000.

N.J.S.A. 18A:64-56(a) (1) permits the University to make, negotiate, or award a contract by Board resolution, for professional services. N.J.S.A. 18A:64-56(a) (15) permits the University to make, negotiate, or award a contract by Board resolution, for professional consulting services. N.J.S.A. 18A:64-56(a) (19) permits the University to make, negotiate, or award a contract by Board resolution, for information technology. N.J.S.A. 18A:64-56(a) (25) permits the University to make, negotiate, or award a contract by Board resolution, for consulting services involving information technology. N.J.S.A. 18A:73-43.4(d) extends these exceptions to the State Library.

Mr. Whittington made, and Mr. Maloney seconded, a motion to adopt the resolution. The motion was unanimously carried.

SALE OF ARTWORK

WHEREAS: Wells Fargo Bank donated the artwork entitled “Reception of Washington on April 21, 1789, at Trenton on His Way to New York to Assume the Duties of the Presidency of the United States” by the artist N.C. Wyeth; and

WHEREAS: The Board of Trustees approved the Deed of Gift on the N.C. Wyeth artwork on November 5, 2019; and

WHEREAS: The Thomas Edison State University Purchasing and Contracting Policy, approved by the Board of Trustees on December 17, 2021 and in accordance with N.J.S.A. 18A:64-78, requires the sale of personal property above the bid threshold to be sold at public sale to the highest bidder; and

WHEREAS: In further accordance with N.J.S.A. 18A:64-78, if no bids on such property are received at public sale, the property may then be sold at private sale but in no event at less than the estimated fair value.; and

WHEREAS: The appraised value of the N.C. Wyeth artwork was \$4 million on September 11, 2019; and

WHEREAS: The public sale of the N.C. Wyeth artwork via auction will take place after October 4, 2022 but before January 31, 2023; and

WHEREAS: The Administration, Audit and Finance Committee of the Board of Trustees has recommended the approval of the sale of the N.C. Wyeth artwork in accordance with the Thomas Edison State University Purchasing and Contract policy and N.J.S.A. 18A:64-78; now, therefore, be it

RESOLVED: That the Thomas Edison State University Board of Trustees hereby approves the sale of artwork entitled “Reception of Washington on April 21, 1789, at Trenton on His Way to New York to Assume the Duties of the Presidency of the United States” by the artist N.C. Wyeth.

Mr. Toscani made, and Ms. Stockton seconded, a motion to adopt the resolution. The motion was unanimously carried.

EMERGENCY OPERATIONS PLAN

- WHEREAS:** P.L. 2011, c. 214, N.J.S.A. 18A:3B-69, requires State College Boards of Trustees to develop and coordinate an emergency operations plan to ensure the continuity of essential institution functions under all circumstances; and
- WHEREAS:** The Board of Trustees approved the University emergency operations plan on June 8, 2012, which has been subsequently updated; and
- WHEREAS:** As required by the Act, the plan identifies a baseline of preparedness for all potential emergencies including pandemics, to establish a viable capability to perform essential functions during and emergency that disrupts normal operations; and
- WHEREAS:** The plan must be coordinated with State and local authorities including the State Office of Emergency Management, local law enforcement officers, county and local health officers, county offices of emergency management, and other emergency responders; and
- WHEREAS:** The approved plan will be submitted for review and recommendations to the Secretary of Higher Education, the State Office of Emergency Management, the Department of Health and the Office of Homeland Security and Preparedness; and
- WHEREAS:** The Administration, Audit and Finance Committee of the Board of Trustees has recommended the approval of the proposed emergency operations plan, including the Disaster Recovery Plan attached as Appendix A; now, therefore, be it
- RESOLVED:** That the Thomas Edison State University Board of Trustees hereby approves the proposed emergency operation plan.

A-133 COMPLIANCE AUDIT

Mr. Lear introduced Mr. Stringer who elaborated on the A-133 Compliance Audit.

INTERNAL AUDIT RISK ASSESSMENT

Mr. Stringer provided an overview of the Internal Audit Risk Assessment.

REPORT OF THE ACADEMIC AFFAIRS COMMITTEE

Dr. Alli introduced Mr. Maloney who provided a brief report of the Academic Affairs Committee before turning the meeting over to Dr. Baum. The formal report is attached.

CONSIDERATION OF LEGISLATIVE CHANGES FOR MILITARY POPULATION POLICY

Mr. Maloney introduced Dr. Baum who discussed changes to the policy on Military Population.

Mr. Maloney presented the following resolution:

- WHEREAS:** The Board of Trustees of Thomas Edison State University has the authority and the responsibility for oversight of academic governance; and;

- WHEREAS:** The University Academic Council of Thomas Edison State University has the authority and the responsibility to recommend the educational curriculum and academic policies of the University;
- WHEREAS:** The State of New Jersey expanded support to service members under new Legislation Bill S-278 that broadens the scope of service members unable to complete a course due to deployment, mobilization, reassignment or other military obligation;
- WHEREAS:** Thomas Edison State University has established guidelines and procedures to align with Legislation Bill S-278 and address service members unable to complete their course(s) including, but not limited to, the assignment of letter and nonletter grades, incomplete or withdraw;
- WHEREAS:** The Provost's Cabinet reviewed the recommended the Options for Course Completion policy to align with the State's new legislative bill and recommended presentation to the University Academic Council;
- WHEREAS:** The Provost and Senior Vice President of the University reviewed and approved the recommendation from the Provost's Cabinet to present the Options for Course Completion policy for our service member students to the University Academic Council;
- WHEREAS:** The University Academic Council has reviewed the proposed changes to the Options for Course Completion policy, and recommends presentation to the Board of Trustees; now, therefore, be it
- RESOLVED:** That the Board of Trustees of Thomas Edison State University does hereby adopt and affirm the Options for Course Completion policy as presented and incorporated herein by reference.

Mr. Toscani moved, and Mr. Lear seconded, a motion to adopt the resolution. Motion carried unanimously.

CONSIDERATION OF CHANGES TO THE GENERAL EDUCATION REQUIREMENT FOR BS PROGRAMS

Dr. Baum discussed the changes to the General Education requirements BS programs.

Mr. Maloney presented the following resolution:

- WHEREAS:** The Board of Trustees of Thomas Edison State University has the authority and the responsibility for oversight of academic governance; and;
- WHEREAS:** The University Academic Council of Thomas Edison State University has the authority and the responsibility to recommend the educational curriculum and academic policies of the University;
- WHEREAS:** The General Education Committee's program review and corresponding recommendations to reduce the baccalaureate programs' total credit requirements from 60 to 45 credit hours was approved by the University Academic Council at the April 16, 2021, meeting;
- WHEREAS:** At the June 11, 2021, meeting, the Board of Trustees approved these revisions to the General Education requirements;
- WHEREAS:** The Heavin School of Arts, Sciences, and Technology applied sciences programs require a science course with an additional one credit lab component within the

General Education, Scientific Knowledge area; therefore, for programs within the Bachelor of Science disciplines, the total general education requirement is more accurately represented as 46 credits rather than splitting the lab section to the area of study requirements;

WHEREAS: The Provost's Cabinet reviewed the revised General Education program and recommended presentation of the newly proposed structure to the University Academic Council;

WHEREAS: The Provost and Senior Vice President of the University has reviewed and concurred with the recommendation from the Provost's Cabinet as referenced to present the revised General Education structure to the University Academic Council;

WHEREAS: The University Academic Council of Thomas Edison State University has reviewed the proposed changes to the General Education program and recommends presenting it to the Board of Trustees; now, therefore, be it;

RESOLVED: That the Board of Trustees of Thomas Edison State University does hereby adopt and affirm the changes to the General Education program as presented and incorporated herein by reference.

Mr. Medina moved, and Mr. Lear seconded, a motion to adopt the resolution. Motion carried unanimously.

CONSIDERATION OF CHANGES TO THE GRADUTE GRADING AND GRADUATE COURSE REPEAT POLICIES

Dr. Baum discussed the changes to the graduate grading and graduate course repeat policies.

Mr. Maloney presented the following resolution:

WHEREAS: The Board of Trustees of Thomas Edison State University has the authority and the responsibility for oversight of academic governance; and;

WHEREAS: The University Academic Council of Thomas Edison State University has the authority and the responsibility to recommend the educational curriculum and academic policies of the University;

WHEREAS: The Doctor of Business Administration (DBA) program has three courses for completion of the Scholar-Practitioner Field Project I, II, and III (DBA-910, DBA-920, DBA-930) that are required to fulfill the scholar-practitioner project requirement taken at the end of the DBA program;

WHEREAS: As is common for doctoral capstones, students progressing through the series of courses may not complete all of the milestones for the project within one term, but make significant progress toward their completion, and do not have a mechanism currently in place to note that they are making appropriate progress on their academic evaluation or transcript;

WHEREAS: The grades of PR (progress) and NP (no progress) are recommended to be added to the Graduate Level Grading policy for the DBA Scholar-Practitioner Field Project to reflect student's activity towards the completion of their DBA program;

WHEREAS: The grade of NC (not completed) to be added to the grading policy and Graduate Course Repeat policy for the DBA Scholar-Practitioner Field Project with the notation that it is not included on the official transcript;

- WHEREAS:** The Provost's Cabinet reviewed the Graduate Grading Policy for inclusion of the grades of PR and NP for the DBA program, the grade of NC to be reflected within the Grading definitions and Graduate Course Repeat policies and recommended presentation to the University Academic Council;
- WHEREAS:** The Provost and Senior Vice President of the University reviewed and approved the recommendation from the Provost's Cabinet to accept the revisions to the Graduate Grading and Graduate Course Repeat policies for the DBA program, and supported presenting it to the University Academic Council;
- WHEREAS:** University Academic Council of Thomas Edison State University affirmed the Graduate Grading Policy and Graduate Course Repeat Policy for the DBA program as presented and supports presenting it to the Board of Trustees; now, therefore, be it;
- RESOLVED:** That the Board of Trustees of Thomas Edison State University does hereby adopt and affirm the Graduate Grading and Graduate Course Repeat policies for the DBA program as presented and incorporated herein by reference.

Mr. Lear moved, and Mr. Toscani seconded, a motion to adopt the resolution. Motion carried unanimously.

CONSIDERATION OF THE UNDERGRADUTE CAPSTONE POLICIES

Dr. Baum discussed the undergraduate capstone policies.

Mr. Maloney presented the following resolution:

- WHEREAS:** The Board of Trustees of Thomas Edison State University has the authority and the responsibility for oversight of academic governance; and;
- WHEREAS:** The University Academic Council of Thomas Edison State University has the authority and the responsibility to recommend the educational curriculum and academic policies of the University;
- WHEREAS:** As of July 1, 2016, Thomas Edison State University requires students to complete the Capstone requirement solely through the University;
- WHEREAS:** Thomas Edison implemented a transitional Capstone Transfer policy for students enrolled in the capstone in 2016;
- WHEREAS:** Sufficient time has lapsed, and the University is no longer accepting courses in transfer to satisfy the Capstone requirement; therefore, the Capstone Transfer policy is obsolete;
- WHEREAS:** To support student success in the Capstone, the University created the Capstone Policy in 2019 to establish that the course can only be taken once 100 or more credits have been completed towards a bachelor degree;
- WHEREAS:** The Capstone Policy did not include a credit requirement for the associate's degree, and therefore the Capstone Policy has been revised to reflect the criteria for Capstone required associate and bachelor degree programs and renamed to the Undergraduate Capstone Policy;
- WHEREAS:** The Provost's Cabinet reviewed the rationale to sunset the Capstone Transfer policy, concurred with the revisions to the Capstone Policy and recommended presentation of the Undergraduate Capstone Policy to the University Academic Council;

WHEREAS: The Provost and Senior Vice President of the University reviewed and approved the recommendation from the Provost's Cabinet to sunset the Capstone Transfer policy, accepted the revisions to the Capstone Policy and supported presenting the Undergraduate Capstone Policy it to the University Academic Council;

WHEREAS: The University Academic Council of Thomas Edison State University affirmed the sunsetting of the Capstone Transfer policy, accepted the revisions to the Undergraduate Capstone Policy, and supports presenting the Undergraduate Capstone Policy to the Board of Trustees; now, therefore, be it;

RESOLVED: That the Board of Trustees of Thomas Edison State University does hereby adopt and affirm the Undergraduate Capstone Policy and approves the sunsetting of the Capstone Transfer Policy as presented and incorporated herein by reference.

Mr. Toscani moved, and Mr. Whittington seconded, a motion to adopt the resolution. Motion carried unanimously.

**CONSIDERATION OF CHANGES TO THE SCHOOL OF BUSINESS AND MANAGEMENT
UPPER-LEVEL AREA OF STUDY POLICY**

Dr. Baum discussed changes to the school of business and management upper-level area of study policy

Mr. Maloney presented the following resolution:

WHEREAS: The Board of Trustees of Thomas Edison State University has the authority and the responsibility for oversight of academic governance; and;

WHEREAS: The University Academic Council of Thomas Edison State University has the authority and the responsibility to recommend the educational curriculum and academic policies of the University;

WHEREAS: Thomas Edison State University requires School of Business and Management Undergraduate students enrolled in baccalaureate programs to complete 18 credits at the upper level within the area of study and a Business Core;

WHEREAS: The School of Business and Management's Bachelor of Science in Business Administration degree has an 18 credit Area of Study and a 42 credit Business Core requirement within their program;

WHEREAS: Students pursuing the BS in Business Administration are not be able to fulfill 18 credits at the upper level solely within the area of study due to the Capstone being contained in the Business Core. The current policy does not reflect the options of earning the upper-level credits; therefore, it is being revised;

WHEREAS: To mitigate this issue identified above, the School of Business and Management created a new version of the Area of Study Upper-Level Degree policy that reflects the earning of 18 upper-level credits within the Area of Study and the Business Core;

WHEREAS: The Provost's Cabinet reviewed the School of Business and Management's Area of Study Upper-Level Degree policy, concurred with the revisions and recommended presentation to the University Academic Council;

WHEREAS: The Provost and Senior Vice President of the University reviewed and approved the recommendation from the Provost's Cabinet to revise the School of Business and

Management's Area of Study Upper-Level Degree policy and supported presenting it to the University Academic Council;

WHEREAS: The University Academic Council of Thomas Edison State University reviewed the School of Business and Management's Area of Study Upper-Level Degree policy as presented and recommends that the Board of Trustees adopt and affirm the changes as presented; now, therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State University does hereby adopt and affirm the School of Business and Management's Area of Study Upper-Level Degree policy as presented and incorporated herein by reference.

Ms. Stockton moved, and Mr. Whittington seconded, a motion to adopt the resolution. Motion carried unanimously.

CONSIDERATION OF CHANGES TO THE BACHELOR OF ARTS IN COMMUNICATIONS AREA OF STUDY

Dr. Baum discussed changes to the Bachelor of Arts in Communications area of study.

Mr. Maloney presented the following resolution:

WHEREAS: The Board of Trustees of Thomas Edison State University has the authority and the responsibility for oversight of academic governance; and;

WHEREAS: The University Academic Council of Thomas Edison State University has the authority and the responsibility to recommend the educational curriculum and academic policies of the University;

WHEREAS: Academic programs within the Heavin School of Arts, Sciences, and Technology offers a Communications area of study for students who wish to develop a strong foundation in public speaking, interpersonal communication, intercultural communication, and mass communications to earn a bachelor's degree through the Bachelor of Arts program;

WHEREAS: Expanding the required number of credits in the Communications area of study from nine to 18 will appeal to students who wish to develop a deeper understanding of the communications discipline to earn a Bachelor of Arts degree and create consistency with other areas of study;

WHEREAS: The Heavin School of Arts, Sciences, and Technology Curriculum Committee has reviewed and approved the increase of the number of required credits within the area of study for the Bachelor of Arts in Communications degree as presented herein;

WHEREAS: The Provost's Cabinet reviewed the increase in the number of required credits within the area of study for the Bachelor of Arts in Communications and recommended presenting it to the University Academic Council;

WHEREAS: The Provost and Senior Vice President of the University has reviewed and concurred with the Provost's Cabinet's recommendation to present the changes to the Bachelor of Arts in Communications area of study to the University Academic Council;

WHEREAS: The University Academic Council has reviewed the proposed changes to the Bachelor of Arts in Communications program, as presented and recommends that the Board of Trustees adopt and affirm the changes as presented; now, therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State University does hereby adopt and affirm the changes to the area of study within the Bachelor of Arts in Communications program as presented and incorporated herein by reference.

Mr. Whittington moved, and Ms. Stockton seconded, a motion to adopt the resolution. Motion carried unanimously.

CONSIDERATION OF CANDIDATES FOR DEGREE

Mr. Maloney presented the following resolution:

The Board of Trustees of Thomas Edison State University does hereby approve the awarding of the appropriate degrees to those June 10, 2022 candidates cited on the lists provided and incorporated herein by reference.

The action herein taken is pursuant to a certification by the President that the aforementioned candidates have satisfied all relevant degree requirements as recommended by the Academic Council and as established by the Board of Trustees.

Mr. Toscani moved, and Mr. Medina seconded, a motion to adopt the resolution. Motion carried unanimously.

CONSIDERATION OF CONTRACT RENEWALS

Dr. Alli presented the following resolution:

WHEREAS: The Board of Trustees of Thomas Edison State University is authorized to approve and act on contract renewal recommendations for employees of the University, pursuant to N.J.S.A. 18A: 64-6(h) and (i), as well as for State Library employees, pursuant to N.J.S.A. 18A: 73-34; and

WHEREAS: The President has made the contract recommendations as indicated on the lists provided and incorporated herein by reference; and

WHEREAS: The action taken herein is pursuant to an evaluation of each employee's work performance; now, therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State University does hereby approve the contract recommendations as indicated on the lists provided and incorporated herein by reference.

Mr. Maloney made, and Mr. Medina seconded, the motion to adopt the resolution. Motion carried unanimously.

CONSIDERATION OF PERSONNEL ACTIONS

Dr. Hancock reported the appointments were routine and presented the following resolution:

WHEREAS: The Board of Trustees of Thomas Edison State University is authorized to approve and act on contract renewal recommendations for employees of the University, pursuant to N.J.S.A. 18A: 64-6(h) and (i), as well as for State Library employees, pursuant to N.J.S.A. 18A: 73-34; and

WHEREAS: The President has made the contract recommendations as indicated on the lists provided and incorporated herein by reference; and

WHEREAS: The action taken herein is pursuant to an evaluation of each employee's work performance; now, therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State University does hereby approve the contract recommendations as indicated on the lists provided and incorporated herein by reference.

Ms. Stockton made, and Mr. Lear seconded, the motion to adopt the resolution. Motion carried unanimously.

NEW BUSINESS

CONSIDERATION OF FY 2023 BOARD MEETING DATES

Dr. Hancock presented the following resolution:

The Board of Trustees of Thomas Edison State University does hereby approve the following meeting dates for FY 2023:

September 9, 2022	-	10:00 a.m.
December 9, 2022	-	10:00 a.m.
March 10, 2023	-	10:00 a.m.
June 9, 2023	-	10:00 a.m.

The action herein taken is pursuant to a recommendation by the President.

Mr. Whittington made, and Mr. Medina seconded, the motion to adopt the resolution. Motion carried unanimously.

CONSIDERATION OF DEDICATED SERVICE

Dr. Hancock thanked Ms. Jennifer Hutchinson for her service as a Student Trustee. Dr. Alli presented the following resolution:

The Board of Trustees, President, and staff of Thomas Edison State University wish to heartily thank Ms. Hutchinson for her dedicated service as Student Trustee and for her specific and special interest in the growth and development of Thomas Edison State University.

We applaud and commend Ms. Hutchinson's accomplishments and look forward to her continued interest in the University.

Ms. Hutchinson thanked the Board for the opportunity to serve as a Student Trustee.

The Board of Trustees retired to closed session to receive legal advice from counsel, a matter exempt from public discussion under the Open Public Meetings Act.

ADJOURNMENT

The meeting adjourned at 11:00 a.m.

Submitted by,



Merodie A. Hancock, PhD Date
Secretary of the Board

Approved by,



Kemi Alli Date
Chair