

MINUTES
BOARD OF TRUSTEES
THOMAS EDISON STATE COLLEGE

June 13, 1997

MEMBERS PRESENT: George Fricke, Chairman; Fred Abbate; Richard Arndt; Nicholas Carnevale; Ida Hammond; E. Harvey Myers; Carole Nerlino; William Kisby, student; George A. Pruitt, President.

MEMBERS ABSENT: Wendy Logan; Thomas O'Neill; Cordell Trotman, student.

ALSO PRESENT: Jerry Ice, Vice President and Provost; Michael Scheiring, Vice President and Treasurer; John Thurber, Vice President for Public Affairs; Penelope Brouwer, Executive Assistant to the President; Jack Livingstone, State Librarian; Donald Trucksess, Union Representative.

The public meeting was officially called to order at 2:00 p.m. by Chairman George Fricke who noted that the date, time, and location for the meeting had been published in accordance with New Jersey law.

MINUTES:

The minutes of the March 14, 1997 meeting were presented for approval. Fred Abbate moved and Ida Hammond seconded a motion to approve the minutes. Motion carried (8-0).

PRESIDENT'S REPORT:

Dr. Pruitt and George Fricke both commented on the "world record" on the length of the agenda. Adding to his written report, Dr. Pruitt displayed the current newsstand issue of Forbes magazine in which the College was named one of their "20 Top Cyber-U's." He further commented that the College received good radio and newspaper coverage as a result of this citation.

Dr. Pruitt then talked about his taping of a feature for Edwin Newman's Executive Forum series at HBO studios in New York. The tape is currently going through the editing process and the College will have the opportunity to use it for promotional opportunities.

Commenting on the status of the townhouse renovations, Dr. Pruitt stated that all the bids have now been let. On the topic of the state budget, he stated that we are pleased with where we are in the process. The bill will be introduced soon, and we do not anticipate any great contention on the budget document.

REPORT OF THE ADMINISTRATION & FINANCE COMMITTEE:

Richard Arndt presented the written report and reviewed the committee's deliberations on May 27. Discussions on the fee increase and the State Library's five-year plan followed, and Richard Arndt presented the following resolutions:

Fee Increase

WHEREAS: The "Higher Education Restructuring Act of 1994," Chapter 48 of Title 18A of the New Jersey Statutes requires the governing boards of public institutions to conduct public hearings prior to the date of the adoption of a tuition or fee schedule; and

WHEREAS: The Administration and Finance Committee of the Board of Trustees held a public hearing at the College on May 27, 1997 and considered testimony presented; and

WHEREAS: The Administration and Finance Committee of the Board of Trustees has recommended the approval of the proposed fee changes to be effective July 1, 1997 as indicated on the schedule provided; and

WHEREAS: The College is authorized to rollback the tuition and fee schedule should salary program funds be restored to the budget. The College will notify the Board of Trustees prior to implementing such changes; and,

WHEREAS: The action herein taken is pursuant to a recommendation by the President; now, therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State College does hereby approve the proposed schedule of fees as recommended and incorporated herein as referenced, effective July 1, 1997.

Carole Nerlino moved and Fred Abbate seconded a motion to adopt the resolution. Motion carried (8-0).

Dr. Pruitt stated that the College had decided not to withhold action on tuition and fee increases (as other institutions have) until the state budget is finalized, because of the fiscal impact of such a delay.

New Jersey Library Five-Year Plan

WHEREAS: The State Library is the New Jersey's designated agency to receive and expend federal library funds allocated to the state of New Jersey; and

WHEREAS: New federal legislation signed into law on September 30, 1996 significantly changes the goals and objectives of federal library funding; and

WHEREAS: This new legislation, known as the Library Services and Technology Act (LSTA), requires states to submit a five year plan for the use of LSTA funds by August 1, 1997, and

WHEREAS: The State Library has developed a five year plan as required for LSTA eligible programs and services, and

WHEREAS: The State Library plan has been reviewed by the Administration and Finance Committee; now, therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State College does hereby authorize the submission of the State Library's five year plan for the use of federal funds under the Library Services and Technology Act to the Director of the Institute for Museum and Library Services in order to obtain approval of the plan and be eligible for funding beginning October 1, 1997.

Fred Abbate moved and Nicholas Carnevale seconded a motion to adopt the resolution. Motion carried (8-0).

Consideration of Bid Waivers. Richard Arndt commented that the College has the resources budgeted for each of those items, and that the Board will receive post-reporting on these items.

Auditing Services - Dr. Pruitt commented that auditing services will include both the College and the Library. He further stated that the College has a high level of confidence in KPMG Peat Marwick and that it is appropriate to have a good rapport with an auditing firm of that stature. Richard Arndt then presented the following resolution.

WHEREAS: The "State College Contracts Law" Chapter 64 of Title 18A of the New Jersey Statutes requires that any purchase exceeding the bidding threshold must be publicly advertised for sealed bids in the local newspapers; and

WHEREAS: Section 5A of the additional article to Chapter 64 of Title 18A of the New Jersey Statutes states that the College may waive the bidding procedures by resolution of the Board of Trustees of the College for professional consulting services; and

WHEREAS: The purchasing policies of Thomas Edison State College approved by the Board of Trustees on October 10, 1986 provide for granting categorical prior approval and postreporting to the Board of all purchases; and

WHEREAS: The College is requesting authorization to contract for professional external auditing services which exceeds the bidding threshold; and

WHEREAS: The current contract with KPMG Peat Marwick for external auditing services for the College concludes on June 30, 1997; and

WHEREAS: The College has determined that the accounting firm of KPMG Peat Marwick meets the specifications for such auditing services for the College and the New Jersey State Library; and

WHEREAS: The Administration and Finance Committee of the Board of Trustees has recommended to the Board the approval of a bid waiver to allow the College to enter into a three year-contact for external auditing services for the College and the New Jersey State Library, with KPMG Peat Marwick at a cost of \$35,000 for FY 1997 with a maximum 7% increase for FY 1998, and 1999; now, therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State does hereby authorize a bid waiver for the College to contract with KPMG Peat Marwick for professional external auditing services, for an additional three years ending June 30, 1999 at a cost not to exceed that which is quoted herein.

Nicholas Carnevale moved and Carole Nerlino seconded a motion to adopt the resolution. Motion carried (8-0).

Implementation Consultant for New Student/Financial Information System. Dr. Pruitt commented that in terms of dollars and impact operationally, this is probably the most significant expenditure ever brought before the Board. Richard Arndt stated that this is an investment in the future. George Fricke noted that this will solve some current problems in the student system. Michael Scheiring remarked that while the College has the money in the bank for this expense, we might be able to cover the cost as a capital expenditure under a future bond issue or through the EFA. Richard Arndt then presented the following resolutions:

Implementation Consultant for New Student/Financial Information System

WHEREAS: The "State College Contracts Law," Chapter 64 of Title 18A of the New Jersey Statutes requires that any purchase exceeding \$11,700 must be publicly advertised for sealed bids in the local newspapers; and

WHEREAS: Section 5a of the additional article to Chapter 64 of Title 18A of the New Jersey Statutes states that the College may waive the bidding procedures by resolution of the Board of Trustees of the College; and

WHEREAS: The Board of Trustees of Thomas Edison State College has the authority to enter into contracts and agreements for the purchase of services; and

WHEREAS: The College is planning to secure the continued services of Deloitte and Touche to provide assistance during the implementation phase of the newly acquired, integrated Student Data Base, and Fund Accounting system at an estimated cost of \$250,000; and

WHEREAS: The recommendation has been reviewed by the Administration and Finance Committee of the Board; now, therefore, be it

RESOLVED: The Board of Trustees of Thomas Edison State College does hereby authorize a bid waiver not to exceed \$250,000 to secure the services of Deloitte and Touche, and that any purchase pursuant to this authority will be reported to the Board of Trustees at its next scheduled meeting.

Carole Nerlino moved and Ida Hammond seconded a motion to adopt the resolution. Motion carried (8-0).

Selection of New Student/Financial Information System

WHEREAS: The "State College Contracts Law," Chapter 64 of Title 18A of the New Jersey Statutes requires that any purchase exceeding \$11,700 must be publicly advertised for sealed bids in the local newspapers; and

WHEREAS: Section 5a of the additional article to Chapter 64 of Title 18A of the New Jersey Statutes states that the College may waive the bidding procedures by resolution of the Board of Trustees of the College; and

WHEREAS: The Board of Trustees of Thomas Edison State College has the authority to enter into contracts and agreements for the purchase of services; and

WHEREAS: The College is planning to purchase application software and required hardware at an estimated cost of \$1 million; and

WHEREAS: The College provided specifications and solicited requests for proposals from industry leading software vendors; and

WHEREAS: The College reviewed vendor proposals and received in-depth product demonstrations from three finalists; and

WHEREAS: The process for selecting the final vendor has been reviewed by the Administration and Finance Committee of the Board; now, therefore, be it

RESOLVED: The Board of Trustees of Thomas Edison State College does hereby authorize a bid waiver for the purchase of application software and required hardware to support the student and financial administrative functions of the College at a cost not to exceed \$1 million for FY 1997, and that any purchase pursuant to this authority will be reported to the Board of Trustees at its next scheduled meeting.

Nicholas Carnevale moved and Ida Hammond seconded a motion to adopt the resolution. Motion carried (8-0).

Integrated Library System

WHEREAS: The "State College Contracts Law," Chapter 64 of Title 18A of the New Jersey Statutes requires that any purchase exceeding \$11,700 must be publicly advertised for sealed bids in the local newspapers; and

WHEREAS: Section 5a of the additional article to Chapter 64 of Title 18A of the New Jersey Statutes states that the College may forego the bidding procedures by resolution of the Board of Trustees of the College and sole source a service; and

WHEREAS: The affiliation of the New Jersey State Library with the College effective July 1, 1996 places the State Library under the purchasing policies of the college; and

WHEREAS: The State Library annually purchases hardware and software maintenance services from Ameritech Library Services, the proprietary software vendor for the State Library's Integrated Library System; and

WHEREAS The estimated cost for these services for Fiscal Year 1998 is \$55,000; and

WHEREAS: The process for purchasing hardware and software maintenance services has been reviewed by the Administration and Finance Committee of the Board; now, therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State College does hereby authorize a waiver of bidding for the State Library to purchase hardware and software maintenance for the library's Integrated Library System from Ameritech Library Services as a sole source vendor at a cost not to exceed \$55,000 for Fiscal Year 1998, and that any purchase pursuant to this authority will be reported to the Board of Trustees in public session at its next scheduled meeting.

Fred Abbate moved and Ida Hammond seconded a motion to adopt the resolution.
Motion carried (8-0).

State Library Database Management Services

WHEREAS: The "State College Contracts Law," Chapter 64 of Title 18A of the New Jersey Statutes requires that any purchase exceeding \$11,700 must be publicly advertised for sealed bids in the local newspapers; and

WHEREAS: Section 5a of the additional article to Chapter 64 of Title 18A of the New Jersey Statutes states that the College may forego the bidding procedures by resolution of the Board of Trustees of the College and sole source a service; and

WHEREAS: The affiliation of the New Jersey State Library with the College effective July 1, 1996 places the State Library under the purchasing policies of the College; and

WHEREAS: The State Library annually purchases data base management services to support cataloging and interlibrary loan programs from Palinet, a sole source vendor providing highly specialized library services; and

WHEREAS: The estimated cost of these data base management services for Fiscal Year 1998 is \$270,000; and

WHEREAS: The process for selecting the vendor has been reviewed by the Administration and Finance Committee of the Board; now, therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State College does hereby authorize a waiver of bidding for the State Library to purchase data base management services from Palinet as a sole source vendor at a cost not to exceed \$270,000 for Fiscal Year 1998, and that any purchase pursuant to this authority will be reported to the Board of Trustees in public session at its next scheduled meeting.

Carole Nerlino moved and Fred Abbate seconded a motion to adopt the resolution. Motion carried (8-0).

Health Consulting Services. Dr. Pruitt stated that this is one of the College's subsidiary enterprises. The College is serving as an intermediary for the New Jersey Department of Health to help facilitate this initiative. Richard Arndt then presented the following resolution:

WHEREAS: The "State College Contracts Law" Chapter 64 of Title 18A of the New Jersey Statutes requires that any purchase exceeding the bidding threshold must be publicly advertised for sealed bids in the local newspapers; and

WHEREAS: Section 5A of the additional article to Chapter 64 of Title 18A of the New Jersey Statutes states that the College may waive the bidding procedures by resolution of the Board of Trustees of the College for professional consulting services; and

WHEREAS: The purchasing policies of Thomas Edison State College approved by the Board of Trustees on October 10, 1986 provide for granting categorical prior approval and postreporting to the Board of all purchases; and

WHEREAS: The College has been specifically designated to provide Healthcare Information Networks and Technologies consultant support by the State Legislature, with the concurrence of the Governor, in the State of New Jersey Fiscal Year 1997 Appropriations Act through funding of \$250,000; and

WHEREAS: In addition, the Department of Health and Senior Services will provide \$400,000 in funding to the College to act as project administrator to hire consultants, issue an RFP for a Data Intermediary and to oversee the RFP implementation; and

WHEREAS: The College is requesting authorization to contract for professional consulting services at a cost which exceeds the bidding threshold; and

WHEREAS: The College has determined that professional consulting services will be necessary to assist the College in completing its grant responsibilities; and

WHEREAS: The process for selecting consulting services has been reviewed by the Administration and Finance Committee of the Board; now, therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State College does hereby authorize a bid waiver which will enable the College to enter into professional consulting service contracts at a cost not to exceed \$400,000 with postreporting to the Board for the period through June 30, 1998.

Carole Nerlino moved and Nicholas Carnevale seconded a motion to adopt the resolution. Motion carried (8-0).

Printing of Prospectus

WHEREAS: The "State College Contracts Law," Chapter 64 of Title 18A of the New Jersey Statutes requires that any purchase exceeding \$11,700 must be publicly advertised for sealed bids in the local newspapers; and

WHEREAS: Section 5a of the additional article to Chapter 64 of Title 18A of the New Jersey Statutes states that the College may waive the bidding procedures by resolution of the Board of Trustees of the College for the printing of the Prospectus; and

WHEREAS: The purchasing policies of Thomas Edison State College approved by the Board of Trustees on October 10, 1986 provide for the granting of categorical prior approval and postreporting to the Board of such purchases; and

WHEREAS: The College is planning to purchase a Prospectus in September 1997, which will cost over \$11,700; and

WHEREAS: The estimated printing cost is approximately \$84,500; and

WHEREAS: The College will not be going to a sole source, but will seek proposals from a list of printers; and

WHEREAS: The process for selecting a printer has been reviewed by the Administration and Finance Committee of the Board; now, therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State College does hereby authorize a bid waiver for the College to purchase a Prospectus at a cost not to exceed \$84,500, and that any purchase pursuant to this authority is reported to the Board of Trustees in public session at its next scheduled meeting.

Ida Hammond moved and Fred Abbate seconded a motion to adopt the resolution. Motion carried (8-0).

Printing of 25th Anniversary Book. Dr. Pruitt thanked the Foundation for supporting this initiative, and noted that the research on the history forms a wonderful archive. He stated that there will be a book signing at commencement. John Thurber noted the in-kind professional contributions of Rita Novitt and Dick Gillespie to this project. Richard Arndt then presented the following resolution:

WHEREAS: The "State College Contracts Law," Chapter 64 of Title 18A of the New Jersey Statutes requires that any purchase exceeding \$11,700 must be publicly advertised for sealed bids in the local newspapers; and

WHEREAS: Section 5a of the additional article to Chapter 64 of Title 18A of the New Jersey Statutes states that the College may waive the bidding procedures by resolution of the Board of Trustees of the College for the printing of the 25th Anniversary Book; and

WHEREAS: The purchasing policies of Thomas Edison State College approved by the Board of Trustees on October 10, 1986 provide for the granting of categorical prior approval and postreporting to the Board of such purchases; and

WHEREAS: The College is planning to purchase a 25th Anniversary Book in September 1997, which will cost over \$11,700; and

WHEREAS: The estimated printing cost is approximately \$30,000; and

WHEREAS: The College will not be going to a sole source, but will seek proposals from a list of printers; and

WHEREAS: The process for selecting a printer has been reviewed by the Administration and Finance Committee of the Board; now, therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State College does hereby authorize a bid waiver for the College to purchase a 25th Anniversary Book at a cost not to exceed \$30,000, and that any purchase pursuant to this authority is reported to the Board of Trustees in public session at its next scheduled meeting.

Carole Nerlino moved and Ida Hammond seconded a motion to adopt the resolution. Motion carried (8-0).

25th Anniversary Staff Celebration. Dr. Pruitt stated that the College is chartering the Spirit of Philadelphia, and that this is the only 25th anniversary activity that is focused internally. Richard Arndt presented the following resolution:

WHEREAS: The "State College Contracts Law," Chapter 64 of Title 18A of the New Jersey Statutes requires that any purchase exceeding \$11,700 must be publicly advertised for sealed bids in the local newspapers; and

WHEREAS: Section 5a of the additional article to Chapter 64 of Title 18A of the New Jersey Statutes states that the College may waive the bidding procedures by resolution of the Board of Trustees of the College for its 25th anniversary staff celebration; and

WHEREAS: The purchasing policies of Thomas Edison State College approved by the Board of Trustees on October 10, 1986 provide for the granting of categorical prior approval and postreporting to the Board of such purchases; and

WHEREAS: The College is planning to make arrangements for the 25th anniversary staff celebration, which will cost over \$11,700; and

WHEREAS: The estimated cost of the staff celebration is \$15,000; and

WHEREAS: The College will be going to a sole source vendor, and

WHEREAS: The process for selecting a vendor has been reviewed by the Administration and Finance Committee of the Board; now, therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State College does hereby authorize a bid waiver for the College to proceed with arrangements for a 25th anniversary staff celebration on July 11, 1997 at a cost not to exceed \$15,000, and that any purchase pursuant to this authority is reported to the Board of Trustees in public session at its next scheduled meeting.

Carole Nerlino moved and Ida Hammond seconded a motion to adopt the resolution. Motion carried (8-0).

Executive Forum. Dr. Pruitt stated that the College was very excited when first contacted by Executive Forum. He noted that College staff did a lot of work to determine whether the cost associated with this production was going to be far exceeded by the benefit realized. He remarked that the show will premier on HBO and then be aired on other stations. He also noted that the College will receive 250 copies to distribute and will have the opportunity to use the tape for its own editing purposes. John Thurber commented that the tape will be ready in 1 to 1 1/2 months. Richard Arndt then presented the following resolution:

WHEREAS: The "State College Contracts Law," Chapter 64 of Title 18A of the New Jersey Statutes requires that any purchase exceeding \$11,700 must be publicly advertised for sealed bids in the local newspapers; and

WHEREAS: Section 5a of the additional article to Chapter 64 of Title 18A of the New Jersey Statutes states that the College may waive the bidding procedures by resolution of the Board of Trustees of the College for production and distribution of copies of a videotape of the Executive Forum television program; and

WHEREAS: The purchasing policies of Thomas Edison State College approved by the Board of Trustees on October 10, 1986, provide for the granting of categorical prior approval and postreporting to the Board of such purchases; and

WHEREAS: The College is planning to participate in the production of the Executive Forum, which will cost over \$11,700; and

WHEREAS: The estimated cost of the Executive Forum production is \$23,800; and

WHEREAS: The College will be going to a sole source vendor, and

WHEREAS: The process for selecting a vendor has been reviewed by the Administration and Finance Committee of the Board; now, therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State College does hereby authorize a bid waiver for the College to produce and distribute copies of a videotape of the Executive Forum television program at a cost not to exceed \$23,800, and that any purchase pursuant to this authority is reported to the Board of Trustees in public session at its next scheduled meeting.

Nicholas Carnevale moved and Carole Nerlino seconded a motion to adopt the resolution. Motion carried (8-0).

REPORT OF THE ACADEMIC AFFAIRS COMMITTEE:

Fred Abbate presented the written report and discussed the committee's deliberations on May 27. Dr. Pruitt then presented an overview of the Periodic Review Report process and the five-year report requirement for the Middle States Association of Colleges and Schools (MSA). He stated that the MSM could trigger a review by MSA, but that should not be construed as a negative. He remarked that this review took place simultaneously with the collegewide systems needs assessment and the client services

review, and that the three processes worked very well together to provide the College with a comprehensive overview of its operations.

George Fricke complimented the college on the high quality of the Periodic Review Report.

Master of Science in Management. Jerry Ice described the MSM as a program in process. He stated that with its inception, the College probably erred on the side of being too expansive. He noted that the original Organizational Environment course was eliminated as it really was duplicative because it was replicated throughout the curriculum, and that the thesis credit award had been reduced to three credits. He stated that these changes resulted partially from feedback from students, and from the fact that the MSM had the highest credit number for any such program in New Jersey. Fred Abbate commented that academic integrity is preserved and better presented. George Fricke asked why this degree can't be an MBA. Jerry Ice responded that for an MBA the AACSB accreditation is an issue and the curriculum is much more finance-oriented. Dr. Pruitt noted that the MSM program was developed in part in response to corporate input, and further that this structure lends itself better to industry-specific tracks. Dr. Pruitt noted that the College is also looking at whether there is a perceived "de facto" requirement for students to be affiliated with a corporation.

George Fricke then presented the following resolution:

WHEREAS: The Board of Trustees of Thomas Edison State College has the authority and the responsibility to determine the educational curriculum and academic policies of the College; and

WHEREAS: The Academic Council has reviewed and approved the recommendation to change the curriculum requirements for the Master of Science in Management degree program from 42 semester hours of credit to 36 semester hours of credit at its February 14, 1997 meeting; and

WHEREAS: The President of the College recommends the proposed curriculum change as presented; and

WHEREAS: The Academic Affairs Committee of the Board of Trustees has reviewed the proposed curriculum change and concurred with recommendations as presented; now, therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State College does hereby accept the recommendation as presented and incorporated herein by reference, effective July 1, 1997.

Richard Arndt moved and Ida Hammond seconded a motion to adopt the resolution. Motion carried (8-0).

Joint Degree Program with UMDNJ. Jerry Ice described this as a proposal to partner with UMDNJ to offer a Bachelor of Science in Health Sciences, primarily to New Jersey students. He noted that this is a joint degree program, and remarked that UMDNJ can only offer undergraduate degrees in concert with another institution. Dr. Pruitt asked the Board to authorize the development of the degree, and noted that the next steps will be the circulation of the Preliminary Program Announcement and the New Program Review Committee's review of the program in terms of resources, duplication, and consistency with mission. He further remarked that in this review process, if an objection is raised, the burden is on the opponent to prove that there is a problem.

George Fricke then presented the following resolution:

WHEREAS: The Board of Trustees of Thomas Edison State College has the authority and the responsibility to determine the educational curriculum and academic policies of the College; and

WHEREAS: The Academic Council has reviewed and approved the proposal for a Bachelor of Science in Health Sciences degree program to be offered jointly by Thomas Edison State College and University of Medicine and Dentistry of New Jersey at its May 16, 1997 meeting; and

WHEREAS: The President of the College recommends the proposal as presented; and

WHEREAS: The Academic Affairs Committee of the Board of Trustees has reviewed the proposal and concurred with recommendations as presented; now, therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State College does hereby accept the recommendations as presented and incorporated herein by reference, effective June 13, 1997.

Richard Arndt moved and Ida Hammond seconded a motion to adopt the resolution. Motion carried (8-0).

CANDIDATES FOR DEGREE:

Jerry Ice stated that 1,112 degrees have been awarded this year and noted the increasing use of Thomas Edison State College methods. He then presented the candidates for the associate and baccalaureate degrees as of March 15 and May 15, 1997 as follows: 23 candidates for the Associate in Arts; 6 candidates for the Associate in Science in Management; 4 candidates for the Associate in Science in Natural Science and Mathematics; 26 candidates for the Associate in Science in Applied Science and Technology; 2 candidates for the Associate in Applied Science in Radiologic Technology; 123 candidates for the Bachelor of Arts; 19 candidates for the Bachelor of Science in Human Services; 63 candidates for the Bachelor of Science in Applied Science and Technology; 48 candidates for the Bachelor of Science in Business Administration; and, 8 candidates for the Bachelor of Science in Nursing, for a total of 320 candidates.

George Fricke presented the following resolution to approve the candidates as indicated:

The Board of Trustees of Thomas Edison State College does hereby approve the awarding of the appropriate degrees to those March 15, 1997 and May 15, 1997 candidates indicated on the lists provided and incorporated herein by reference.

The action herein taken is pursuant to a certification by the President that the aforementioned candidates have satisfied all relevant degree requirements as recommended by the Academic Council and as established by the Board of Trustees.

Richard Arndt moved and Ida Hammond seconded a motion to adopt the resolution. Motion carried (8-0).

Candidates for Honorary Degree. Dr. Pruitt remarked that for the College's 25th anniversary year, we are inviting all former Trustees, Foundation Directors, and the College's first graduating class to attend this year's commencement ceremonies. The College is using this occasion to honor two distinguished individuals: Sir John Daniel, Vice Chancellor of the Open University, because of his extraordinary leadership of this model institution; and Mr. Peter R. Kann, Chairman and Chief Executive Officer of Dow Jones & Company, Inc., because of his high standards in journalism.

George Fricke then presented the following resolutions:

Sir John Daniel Honorary Degree

WHEREAS: Sir John Daniel, Vice Chancellor of the Open University, has distinguished himself as an educator and leader in higher education; and

WHEREAS: Under his leadership the British Open University has become a paragon for distance-delivered education for mature students; now therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State College, upon the recommendation of the President and the concurrence of the Academic Affairs Committee, does hereby award Sir John Daniel the degree of Doctor of Humane Letters, Honoris Causa; and be it further

RESOLVED: That said degree be conferred upon him during the proceedings of the Commencement ceremonies to be held on September 27, 1997.

Peter R. Kann Honorary Degree

WHEREAS: Mr. Peter R. Kann, Chairman and Chief Executive Officer of Dow Jones & Company, Inc. has distinguished himself as a journalist who has reached millions through his publications; and

WHEREAS: His dedication and insights have greatly influenced and educated the American public; now therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State College, upon the recommendation of the President and the concurrence of the Academic Affairs Committee, does hereby award Mr. Peter R. Kann the degree of Doctor of Humane Letters, Honoris Causa; and be it further

RESOLVED: That said degree be conferred upon him during the proceedings of the Commencement ceremonies to be held on September 27, 1997.

Nicholas Carnevale moved and Richard Arndt seconded a motion to adopt the resolutions. Motion carried (8-0).

CONTRACT RENEWALS:

George Fricke presented the recommendations for contract renewals as follows:

PRESIDENT'S OFFICETERM OF REAPPOINTMENT

Penelope S. Brouwer, Executive Assistant to the President and Director of Institutional Planning	1 year 1997-1998
Anna Krum, Program Assistant	1 year 1997-1998

DIVISION OF ACADEMIC AFFAIRSTERM OF REAPPOINTMENT

Dolores Brown Hall, Associate Dean/Director Nursing Program	1 year 1997-1998
Debra Dagavarian-Bonar, Deputy Vice Provost	1 year 1997-1998
Gregory Dye, Registrar	1 year 1997-1998
Sonja Eveslage, Assistant Vice President for Corporate Services	1 year 1997-1998
Susan Friedman, Associate Dean for Undergraduate Programs & BSAST Degree	1 year 1997-1998
Charlene Glascock, Director, Instructional Services	1 year 1997-1998
Jerry Ice, Vice President and Provost	1 year 1997-1998
Evette Jackson, Office Manager, DIAL	1 year 1997-1998
Samone Jolly, Associate Dean for BA Degree	1 year 1997-1998
Jules Kahn, Director, Financial Aid and Veterans Affairs	1 year 1997-1998
Judith Krom, Associate Dean BSHS	1 year 1997-1998
Esther Paist, Director, Distance Education	1 year 1997-1998
James Ratigan, Director, Corporate and Higher Education Programs	1 year 1997-1998
William Seaton, Associate Vice President for Distance Education	1 year 1997-1998
Doyal Siddell, Corporate Services Representative	1 year 1997-1998
Patricia Sparks, Vice Provost and Academic Dean	1 year 1997-1998
Ron Sukovich, Associate Dean BSBA	1 year 1997-1998
Esther Taitsman, Associate Dean/Director MSM	1 year 1997-1998
Janice Toliver, Director of Admissions	1 year 1997-1998
Donna Wilson, Corporate Services Representative	1 year 1997-1998

DIVISION OF ADMINISTRATION AND FINANCETERM OF REAPPOINTMENT

Carron M. Albert, Associate Vice President, Administration and Finance/Director of Human Resources	1 year 1997-1998
Anna Benitz, Assistant Controller	1 year 1997-1998
James Brossoie, Assistant Director, Office of Management Information Systems	1 year 1997-1998
Gloria Y. Dienes, Assistant Director, Office of Human Resources	1 year 1997-1998
Edward George, Director Shipping and Receiving	1 year 1997-1998
Frank Haggerty, Director, Office of Administrative Services	1 year 1997-1998
Farouk Hassieb, Controller	1 year 1997-1998

DIVISION OF ACADEMIC AFFAIRS (cont'd)TERM OF REAPPOINTMENT

Drew Hopkins, Director, Office of Management Information Systems and Educational Technology	1 year 1997-1998
Philip Sanders, Administrator, Student Fees and Revenues	1 year 1997-1998
Michael J. Scheiring, Vice President and Treasurer	1 year 1997-1998
Mark J. Williams, Director, Budget and Analysis	1 year 1997-1998
Vincent Zicoello, Assistant Director for Administrative Computing	1 year 1997-1998

DIVISION OF PUBLIC AFFAIRSTERM OF REAPPOINTMENT

Mark Gordon, Director, Special Studies	1 year 1997-1998
Linda Holt, Associate Vice President for College Relations	1 year 1997-1998
Elizabeth Johnson, Senior Fellow	1 year 1997-1998
Nina Malone, Assistant Director, Communications and College Relations for Publications	1 year 1997-1998
Maureen McGuire, Director of College Development	1 year 1997-1998
John Thurber, Vice President for Public Affairs	1 year 1997-1998
William Watson, Executive Director, John S. Watson Institute for Public Policy	1 year 1997-1998

George Fricke presented the following resolution:

The Board of Trustees of Thomas Edison State College does hereby approve the contract recommendations as indicated on the lists provided and incorporated herein by reference.

The action taken herein is pursuant to an evaluation of each employee's work performance and the recommendation of the President.

Fred Abbate moved and Nicholas Carnevale seconded a motion to adopt the resolution. Motion carried (7-0, student abstention).

PERSONNEL ACTIONS:

George Fricke presented the following resolution:

The Board of Trustees of Thomas Edison State College does hereby approve all appointments as indicated on the lists provided and incorporated herein by reference.

The action herein taken is pursuant to a recommendation by the President of the College.

Carole Nerlino moved and Ida Hammond seconded a motion to adopt the resolution. Motion carried (7-0, student abstention).

MEETING DATES:

George Fricke presented the following resolution:

The Board of Trustees of Thomas Edison State College does hereby approve the following meeting dates for FY 1998:

September 12, 1997	-	10:00 a.m.
December 12, 1997	-	10:00 a.m.
March 13, 1998	-	10:00 a.m.
June 12, 1998	-	2:00 p.m.

The action herein taken is pursuant to a recommendation by the President.

Carole Nerlino moved and Richard Arndt seconded a motion to adopt the resolution. Motion carried (8-0).

SCHOOL COLORS:

Dr. Pruitt stated that the College needs to formally establish school colors and that this is an affirmative step as we move into the next century.

George Fricke then presented the following resolution:

WHEREAS: Without formal adoption, Thomas Edison State College has been using blue and gold as its school colors; and

WHEREAS: In 1997 the College is celebrating its 25th Anniversary marking a quarter century of excellence in providing higher education services to adults; and

WHEREAS: In recognition of this milestone, the College is recommending the adoption of official colors for Thomas Edison State College, and that these colors be burgundy and buff; and

WHEREAS: This recommendation has been reviewed by the President of the College; now, therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State College does hereby approve the colors of burgundy and buff as the College's official school colors.

Nicholas Carnevale moved and Carole Nerlino seconded a motion to adopt the resolution. Motion carried (8-0).

APPOINTMENT OF NOMINATING COMMITTEE:

George Fricke appointed the Nominating Committee as follows:

Fred Abbate, Chair
Harvey Myers
Carole Nerlino

NEW BUSINESS:

George Fricke presented the following resolutions honoring Gerri Collins and Bill Kisby:

WHEREAS: Ms. Gerri Collins been a member of the staff of Thomas Edison State College since September, 1977; and

WHEREAS: Ms. Collins has demonstrated rare and special leadership and devotion to the growth and development of the College; and

WHEREAS: Through her exemplary leadership in a variety of progressively responsible positions at Thomas Edison State College, she has earned the respect and affection of her colleagues, the Foundation Board of Directors, and the Board of Trustees; and

WHEREAS: Ms. Collins is deserving of extraordinary and distinctive honors as she retires from the College; now, therefore, be it

RESOLVED: That the Board of Trustees of Thomas Edison State College does hereby award Ms. Gerri Collins the "Distinguished Service Award"; and be it further

RESOLVED: That this award be conferred upon her during the proceedings of the Commencement ceremonies to be held September 27, 1997.

Richard Arndt moved and Ida Hammond seconded a motion to adopt the resolution. Motion carried (8-0).

The Board of Trustees, President, and staff of Thomas Edison State College wish to heartily thank Lt. William Kisby for his dedicated service as Student Trustee and for his specific and special interest in the growth and development of Thomas Edison State College.

We applaud Lt. Kisby's accomplishments and commend his continued interest in the College, and we look forward to a continuing relationship with him through the Alumni Association.

Dr. Pruitt wished Bill well and hoped he would keep actively involved in the College. Bill Kisby commented that it was a good decision for him to take on the responsibility of Board membership and that he had greatly enjoyed his interactions with his colleagues.

Carole Nerlino moved and Nicholas Carnevale seconded a motion to adopt the resolution. Motion carried (7-0).

There being no further business, Fred Abbate moved and Nicholas Carnevale seconded a motion to adjourn. Motion carried (8-0).

Submitted by,



George A. Pruitt
Secretary to the Board

Approved by,



George L. Fricke
Chairman