

**MINUTES  
BOARD OF TRUSTEES MEETING  
THOMAS EDISON STATE UNIVERSITY  
March 11, 2022**

**MEMBERS PRESENT:** Kemi Alli, Chair; Gualberto Medina, Vice Chair; Merodie A. Hancock; J. Stanley Justice; Eric R. Lear; Brian Maloney; Lydia Stockman; Michael Toscani; Johnnie Whittington; Jennifer Hutchinson (student trustee) and Jerome Ingram, Jr. (student trustee)

**ALSO PRESENT:** **Cynthia Baum**, Vice President and Provost; **Dennis Devery**, Vice President for Enrollment Management; **Chris Stringer**, Vice President and CFO; **Marcela Maziarz**, Vice President for Community and Government Affairs; **Jennifer Hoff**, General Counsel; **Jennifer Nelson**, New Jersey State Librarian; **Michael Mancini**, Chief of Staff/COO and Secretary to the Board; and **Jamie Adams**, Executive Assistant to the President.

Dr. Kemi Alli officially called the public meeting to order at 10:00 a.m., followed by a statement of public notice pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 to 10:4-21, which states, *“In compliance with the New Jersey Open Public Meetings Act and with Chapter 231 of the Public Laws of 1975, notice has been given of this meeting by way of announcements in the Star Ledger and the Trenton Times. I hereby call this meeting of the Thomas Edison State University Board of Trustees to order.”*

**CONSIDERATION OF MINUTES**

Dr. Alli presented the minutes of the December 17, 2021, board retreat for approval and adoption.

Mr. Medina made, and Rev. Justice seconded, a motion to approve the minutes. Motion carried unanimously.

Dr. Alli presented the minutes of the December 17, 2021, board meeting for approval and adoption.

Mr. Lear made, and Rev. Justice seconded, a motion to approve the minutes. Motion carried unanimously.

Dr. Alli presented the minutes of the February 24, 2022, special board meeting for approval and adoption.

Ms. Stockman made, and Mr. Maloney seconded, a motion to approve the minutes. Motion carried with one abstention from Mr. Whittington.

## **PRESIDENT'S REPORT**

Dr. Hancock presented her report, which is attached.

## **REPORT OF THE ADMINISTRATION, AUDIT AND FINANCE COMMITTEE**

Dr. Alli introduced Mr. Lear to present the Administration, Audit and Finance Committee Report. Mr. Lear briefed the Board on the committee meeting held on February 15, 2022. The report is attached.

## **CONSIDERATION OF UPDATE TO GRANTS MANAGEMENT POLICY**

**WHEREAS:** The Board of Trustees of Thomas Edison State University has the authority and responsibility to determine policies for the administration of the University pursuant to N.J.S.A. 18A:64-6; and

**WHEREAS:** On January 18, 2022, the University submitted a grant proposal to the National Science Foundation (NSF); and

**WHEREAS:** The NSF requires that any institution of higher education have certain policies in place prior to being able to accept an NSF grant; and

**WHEREAS:** The University's current Grant Management Policy does not contain all of the provisions that the NSF requires in order to accept a grant; and

**WHEREAS:** The President recommends updating and revising the University Grant Management Policy, which will ensure compliance with NSF requirements; now, therefore, be it

**RESOLVED:** That the Board of Trustees of Thomas Edison State University does hereby adopt the updated and revised Grant Management policy, set forth in the attached documents.

Mr. Maloney made, and Mr. Whittington seconded, a motion to adopt the resolution. Motion carried unanimously.

## **CONSIDERATION OF BID WAIVERS**

Mr. Stringer provided a summary of the proposed bid waivers. Mr. Lear presented the following resolution:

**WHEREAS:** The State College Contracts Law, N.J.S.A. 18A:64-52 et seq. requires that contracts be made and awarded by the University, after public advertising, for bids for contracts in excess of the established bid threshold; and

**WHEREAS:** The State College Contracts Law, N.J.S.A. 18A:64-56, permits, in certain specified instances, that contracts may be made, negotiated, or awarded by the University by resolution of its Board of Trustees without public advertising for bids; and

**WHEREAS:** The Board of Trustees has approved the “Thomas Edison State University Purchasing and Contracting Policy,” which governs purchases and contracts for the University and Library, on December 17, 2021; and

**WHEREAS:** The Board of Trustees finds that the following purchases and contracts have met the criteria for award without public bidding, under the provisions of N.J.S.A. 18A:64-56; now therefore, be it

**RESOLVED:** That the Thomas Edison State University Board of Trustees hereby approves waivers of advertisement for the following purchases and contracts for the purposes designated:

### **BID WAIVER REQUESTS**

The State College Contracts Law requires that contracts be made and awarded by the University only after they are publicly advertised for bids. N.J.S.A. 18A:64-56, a provision of that law, allows the Board of Trustees to waive advertising for bids in certain instances. The Board authorized the Thomas Edison State University Purchasing and Contracting Policy, by resolution dated June 10, 2016. The Policy requires that items exceeding \$3,000 be obtained through some price competition. The following proposed contracts will be processed in accordance with that Policy.

1. **TouchNet Credit Card Processing - \$1,200,000**

The University received approval for a \$500,000 bid waiver to cover the annual support and hosting of the University's e-commerce vendor (TouchNet) on June 5, 2020. This system is used to process all credit card payments to the University and other associated applications. The University is seeking approval to increase the bid waiver amount by \$700,000 and extend the contract term through June 30, 2025. The cost will not exceed \$1,200,000 for the period from July 1, 2020 through June 30, 2025. N.J.S.A. 18A:64-56(a) (19) permits the University to make, negotiate, or award a contract by Board resolution for information technology.

2. **Academic Program Portfolio Analysis - \$85,000**

The University seeks approval for a bid waiver for consultant services to conduct a detailed analysis of the current programs and learning outcomes against high demand fields in growing professions. This inventory assessment will include an in-depth study of programs related to the health, business and technology professions. Other disciplines including the university's “degree completion” programming will be included as time and resources allow. Data will be pulled in an organized and interpretable manner from multiple sources related to student demand, employer demand, employment trends, and existing programs/competitors. This information will inform the University in the evaluation of our existing program inventory and supplementing our Academic Program Review as we consider each program for revision or termination. Identified knowledge, skills, and abilities (KSAs) will strengthen our offerings with professionally relevant academic content and learning outcomes, further strengthening our marquee programs and the university's reputation for providing relevant high- demand degrees. The project will be completed by December 31, 2021. N.J.S.A. 18A:64-56(a) (25) permits the University to make, negotiate, or award a contract by Board resolution for consulting services involving -curricular or programmatic review.

3. **Watson Institute Strategic Plan - \$80,000**

The University seeks approval for a bid waiver for consultant services for the development of a strategic plan for the John S. Watson Institute for Public Policy. The President and the Institute leadership will develop a comprehensive strategic plan that will guide the work of the Institute over the next five years. The consultant will be familiar with New Jersey and the greater Trenton area in particular, as well as funding sources for the types of initiatives to be implemented by the Institute. The outcome of the strategic plan is expected to identify the best means to advance the mission of the Institute, including enhancing awareness of its work, deepening its impact, promoting its sustainability, and more fully integrating its activities within the University. The cost will not exceed \$80,000. The project will be completed by December 31, 2021. N.J.S.A. 18A: 64-56 (a) (15) permits the University to make, negotiate, or award a contract by Board resolution for professional consulting services.

Mr. Maloney made, and Mr. Toscani seconded, a motion to adopt the resolution. Motion carried unanimously.

**CONSIDERATION TO APPROVE FACILITIES MASTER PLAN**

**WHEREAS:** The Board of Trustees passed a resolution on March 1, 2013, approving the current University Facilities Master Plan; and

**WHEREAS:** It was determined that Thomas Edison State University would benefit from a new plan that is in alignment with the current and future needs of the University; and

**WHEREAS:** The Board has reviewed the proposed University Facilities Master Plan; and

**WHEREAS:** The Board of Trustees agrees with the assessment and analysis of Thomas Edison State University's facility needs as delineated in its proposed Facilities Master Plan; and

**WHEREAS:** The Board of Trustees concurs with the conclusions in the proposed University Facilities Master Plan; now, therefore, be it

**RESOLVED:** That the Thomas Edison State University Board of Trustees hereby approves the Thomas Edison State University's Facilities Master Plan, as attached hereto, dated March 11, 2022.

Mr. Toscani made, and Mr. Whittington seconded, a motion to adopt the resolution. Motion carried unanimously.

**REPORT OF THE ACADEMIC AFFAIRS COMMITTEE**

Dr. Alli introduced Mr. Maloney to present the Academic Affairs Committee Report. Mr. Maloney briefed the Board on the committee meeting held on February 3, 2022. The report is attached.

## **CONSIDERATION TO ADOPT THE CATALOG CURRENCY POLICY**

- WHEREAS:** The Board of Trustees of Thomas Edison State University has the authority and the responsibility for oversight of academic governance; and;
- WHEREAS:** The University Academic Council of Thomas Edison State University has the authority and the responsibility to determine the educational curriculum and academic policies of the University;
- WHEREAS:** The current Undergraduate Catalog Currency Policy allows non-nursing students whose enrollment has lapsed, and who have become inactive, to return within 36 months of the end of their enrollment and continue in the degree requirements that were in effect at the time of their initial enrollment if they continue in the same degree;
- WHEREAS:** Students of the W. Cary Edwards School of Nursing and Health Professions whose enrollment has lapsed, and who have become inactive, are allowed to return within 12 months of the end of their enrollment and continue in the degree requirements that were in effect at the time of their initial enrollment if they continue in the same degree;
- WHEREAS:** This inconsistency in policy was deemed unnecessary for nursing students enrolled in programs other than the Accelerated BSN Program;
- WHEREAS:** The Provost's Cabinet reviewed the revisions to the Undergraduate Catalog Currency Policy, support the addition of nursing students to the language and recommends that the revised policy be presented to the University Academic Council;
- WHEREAS:** The Provost and Vice President of the University reviewed and approved the recommendation from the Provost's Cabinet to present the revised Undergraduate Catalog Currency Policy to the University Academic Council;
- WHEREAS:** The University Academic Council has reviewed the proposed changes to the Catalog Currency policy, as presented to the Provost and Vice President of the University, and recommends that the Board of Trustees adopt and affirm the policy as presented and incorporated herein; now, therefore, be it
- RESOLVED:** That the Board of Trustees of Thomas Edison State University does hereby adopt and affirm the Catalog Currency policy as presented and incorporated herein by reference.

Rev. Justice made, and Mr. Toscani seconded, a motion to approve. Motion carried unanimously.

## **CONSIDERATION OF INTERNATIONAL ADMISSIONS POLICY**

- WHEREAS:** The Board of Trustees of Thomas Edison State University has the authority and the responsibility for oversight of academic governance; and;
- WHEREAS:** The University Academic Council of Thomas Edison State University has the authority and the responsibility to determine the educational curriculum and academic policies of the University;
- WHEREAS:** The current International Admissions Policy language is divided at the undergraduate and graduate level which establishes separate definitions for International applicants;
- WHEREAS:** The standard and accepted language in most institutions of higher education of identifying applicants from outside of the United States has changed from *foreign* to *international*;
- WHEREAS:** The current Policy allows applicants to demonstrate English proficiency only through TOEFL and IELTS tests;
- WHEREAS:** The Provost's Cabinet reviewed the proposed revisions to the International Admissions Policy, supported combining the graduate and undergraduate International admissions policies into one unified policy, concurred with adding an English proficiency option to the already accepted TOEFL and IELTS tests, agreed with the proposed revised language, and recommends that the revised policy be presented to the University Academic Council;
- WHEREAS:** The Provost and Vice President of the University reviewed and approved the recommendation from the Provost's Cabinet to present the revised International Admissions Policy to the University Academic Council;
- WHEREAS:** The University Academic Council has reviewed the proposed changes to the International Admissions policy, as presented to the Provost and Vice President of the University, and recommends that the Board of Trustees adopt and affirm the policy as presented and incorporated herein; now, therefore, be it
- RESOLVED:** That the Board of Trustees of Thomas Edison State University does hereby adopt and affirm the International Admissions policy as presented and incorporated herein by reference.

Mr. Toscani made, and Mr. Lear seconded, a motion to approve. Motion carried unanimously.

## **CONSIDERATION OF COURSE EXTENSION AND LATE ASSIGNMENT POLICY**

- WHEREAS:** The Board of Trustees of Thomas Edison State University has the authority and the responsibility for oversight of academic governance; and;
- WHEREAS:** The University Academic Council of Thomas Edison State University has the authority and the responsibility to determine the educational curriculum and academic policies of the University;
- WHEREAS:** Students who have received approved accessibility accommodations have alternative means and timelines to completing course work and examinations.
- WHEREAS:** The current Course Extension and Late Submission of Course Work policies contain broad information for the student population and does not specifically address students receiving accessibility accommodations;
- WHEREAS:** The Provost's Cabinet reviewed the revisions to the Course Extension and Late Submission of Course Work policies, and support the addition of language surrounding accessibility accommodations and recommends that the revised policies be presented to the University Academic Council;
- WHEREAS:** The Provost and Vice President of the University reviewed and approved the recommendation from the Provost's Cabinet to present the revised Course Extension and Late Submission of Work policies to the University Academic Council;
- WHEREAS:** The University Academic Council has reviewed the proposed changes to the Course Extension and Late Submission of Course Work policies, as presented to the Provost and Vice President of the University, and recommends that the Board of Trustees adopt and affirm the policies as presented and incorporated herein; now, therefore, be it
- RESOLVED:** That the Board of Trustees of Thomas Edison State University does hereby adopt and affirm the Course Extension and Late Submission of Course Work policies as presented and incorporated herein by reference.

Dr. Alli made, and Mr. Whittington seconded, a motion to approve. Motion carried unanimously.

**CONSIDERATION OF CHANGES IN AREAS OF STUDY TO DEGREE PROGRAMS  
AS RECOGNIZED BY THE STATE OF NEW JERSEY**

**Bachelor Of Science in Air Traffic Control Program**

- WHEREAS:** The Board of Trustees of Thomas Edison State University has the authority and the responsibility for oversight of academic governance; and;
- WHEREAS:** The University Academic Council of Thomas Edison State University has the authority and the responsibility to determine the educational curriculum and academic policies of the University;
- WHEREAS:** The State of New Jersey's Office of the Secretary of Higher Education and Office of Veterans Affairs maintains an inventory list of approved academic programs vetted through the New Jersey Presidents Council Academic Issues Committee;
- WHEREAS:** Thomas Edison State University programs were expanded through creation of areas of study and classified under generic Classification of Instructional Programs (CIP) codes, versus discipline specific CIP codes, limiting the visibility and searchability of said programs through the Office of the Secretary of Higher Education and Office of Veterans Affairs;
- WHEREAS:** Academic programs within the Heavin School of Arts, Sciences, and Technology offer an Air Traffic Control area of study for students who wish to leverage their licensed credential and professional knowledge to earn a bachelor's degree through the Bachelor of Science program;
- WHEREAS:** Creating a full degree program in Air Traffic Control will appeal to students with airline and/or military experience to earn a Bachelor of Science degree in Air Traffic Control;
- WHEREAS:** In conjunction with the consideration and recommendation of the University's governing bodies to support the full degree proposal of the Bachelor of Science in Air Traffic Control, the Heavin School of Arts, Sciences, and Technology proposes the retirement of the area of study in Air Traffic Control;
- WHEREAS:** The Heavin School of Arts, Sciences, and Technology Curriculum Committee has reviewed and approved the creation of Bachelor of Science in Air Traffic Control degree, as well as the retirement of the area of study in Air Traffic Control as presented herein;
- WHEREAS:** The Provost's Cabinet reviewed the proposed Bachelor of Science in Air Traffic Control, as well as the retirement of the area of study in Air Traffic Control, and recommends presenting both to the University Academic Council;



**WHEREAS:** The Provost and Vice President of the University has reviewed and concurs with the Provost's Cabinet's recommendation, as referenced herein, to present the Bachelor of Science in Air Traffic Control program, and the retirement of the area of study in Air Traffic Control to the University Academic Council;

**WHEREAS:** The University Academic Council has reviewed the proposed changes to the Bachelor of Science in Air Traffic Control program, and the retirement of the area of study in Air Traffic Control, as presented to the Provost and Vice President of the University, and recommends that the Board of Trustees adopt and affirm the proposals as presented and incorporated herein; now, therefore, be it

**RESOLVED:** That the Board of Trustees of Thomas Edison State University does hereby adopt and affirm the Bachelor of Science in Air Traffic Control program, and the retirement of the area of study in Air Traffic Control, as presented and incorporated herein by reference.

**Bachelor Of Science in Aviation Flight Technology Program**

**WHEREAS:** The Board of Trustees of Thomas Edison State University has the authority and the responsibility for oversight of academic governance; and;

**WHEREAS:** The University Academic Council of Thomas Edison State University has the authority and the responsibility to determine the educational curriculum and academic policies of the University;

**WHEREAS:** The State of New Jersey's Office of the Secretary of Higher Education and Office of Veterans Affairs maintains an inventory list of approved academic programs vetted through the New Jersey Presidents Council Academic Issues Committee;

**WHEREAS:** Thomas Edison State University programs were expanded through creation of areas of study and classified under generic Classification of Instructional Programs (CIP) codes versus discipline specific CIP codes, limiting the visibility and searchability of said programs through the Office of the Secretary of Higher Education and Office of Veterans Affairs;

**WHEREAS:** Academic programs within the Heavin School of Arts, Sciences, and Technology offer an Aviation Flight Technology area of study for students who wish to leverage their licensed credential and professional knowledge to earn a bachelor's degree through the Bachelor of Science program;

**WHEREAS:** Creating a full degree program in Aviation Flight Technology will appeal to students with airline and/or military experience to earn a Bachelor of Science degree in Aviation Flight Technology;

- WHEREAS:** In conjunction with the consideration and recommendation of the University's governing bodies to support the full degree proposal of the Bachelor of Science in Aviation Flight Technology, the Heavin School of Arts, Sciences, and Technology proposes the retirement of the area of study in Aviation Flight Technology;
- WHEREAS:** The Heavin School of Arts, Sciences, and Technology Curriculum Committee has reviewed and approved the creation of Bachelor of Science in Aviation Flight Technology degree, as well as the retirement of the area of study in Aviation Flight Technology as presented herein;
- WHEREAS:** The Provost's Cabinet reviewed the proposed Bachelor of Science in Aviation Flight Technology, as well as the retirement of the area of study in Aviation Flight Technology and recommends presenting both to the University Academic Council;
- WHEREAS:** The Provost and Vice President of the University has reviewed and concurs with the Provost's Cabinet's recommendation, as referenced herein, to present the Bachelor of Science in Aviation Flight Technology program, and the retirement of the area of study in Aviation Flight Technology to the University Academic Council;
- WHEREAS:** The University Academic Council has reviewed the proposed changes to the Bachelor of Science in Aviation Flight Technology program, and the retirement of the area of study in Aviation Flight Technology, as presented to the Provost and Vice President of the University, and recommends that the Board of Trustees adopt and affirm the proposals as presented and incorporated herein; now, therefore, be it
- RESOLVED:** That the Board of Trustees of Thomas Edison State University does hereby adopt and affirm the Bachelor of Science in Aviation Flight Technology program, and the retirement of the area of study in Aviation Flight Technology as presented and incorporated herein by reference.

**Bachelor Of Science in Electronics Systems Engineering Technology Program**

- WHEREAS:** The Board of Trustees of Thomas Edison State University has the authority and the responsibility for oversight of academic governance; and;
- WHEREAS:** The University Academic Council of Thomas Edison State University has the authority and the responsibility to determine the educational curriculum and academic policies of the University;
- WHEREAS:** The State of New Jersey's Office of the Secretary of Higher Education and Office of Veterans Affairs maintains an inventory list of approved academic programs vetted through the New Jersey Presidents Council Academic Issues Committee;

- WHEREAS:** Thomas Edison State University programs were expanded through creation of areas of study and classified under generic Classification of Instructional Programs (CIP) codes versus discipline specific CIP codes, limiting the visibility and searchability of said programs through the Office of the Secretary of Higher Education and Office of Veterans Affairs;
- WHEREAS:** Academic programs within the Heavin School of Arts, Sciences, and Technology offer an Electronics Systems Engineering Technology area of study, accredited through the Engineering Technology Accreditation Commission of ABET, for civilian and military students who wish to earn a licensed credential and gain professional knowledge while earning a bachelor's degree through the Bachelor of Science program;
- WHEREAS:** In conjunction with the consideration and recommendation of the University's governing bodies to support the full degree proposal of the Bachelor of Science in Electronics Systems Engineering Technology, the Heavin School of Arts, Sciences, and Technology proposes the retirement of the area of study in Electronics Systems Engineering Technology;
- WHEREAS:** The Heavin School of Arts, Sciences, and Technology Curriculum Committee has reviewed and approved the creation of Bachelor of Science in Electronics Systems Engineering Technology degree, as well as the retirement of the area of study in Electronics Systems Engineering Technology as presented herein;
- WHEREAS:** The Provost's Cabinet reviewed the proposed Bachelor of Science in Electronics Systems Engineering Technology and recommends presenting the full degree program, as well as the retirement of the area of study in Electronics Systems Engineering Technology to the University Academic Council;
- WHEREAS:** The Provost and Vice President of the University has reviewed and concurs with the Provost's Cabinet's recommendation, as referenced herein, to present the Bachelor of Science in Electronics Systems Engineering Technology program, as well as the retirement of the area of study in Electronics Systems Engineering Technology to the University Academic Council;
- WHEREAS:** The University Academic Council has reviewed the proposed changes to the Bachelor of Science in Electronics Systems Engineering Technology program, as well as the retirement of the area of study in Electronics Systems Engineering Technology, as presented to the Provost and Vice President of the University, and recommends that the Board of Trustees adopt and affirm the proposals as presented and incorporated herein; now, therefore, be it
- RESOLVED:** That the Board of Trustees of Thomas Edison State University does hereby adopt and affirm the Bachelor of Science in Electronics Systems Engineering Technology program, as well as the retirement of the area of study in Electronics Systems Engineering Technology as presented and incorporated herein by reference.

**Bachelor Of Science in Nuclear Energy Engineering Technology Program**

- WHEREAS:** The Board of Trustees of Thomas Edison State University has the authority and the responsibility for oversight of academic governance; and;
- WHEREAS:** The University Academic Council of Thomas Edison State University has the authority and the responsibility to determine the educational curriculum and academic policies of the University;
- WHEREAS:** The State of New Jersey's Office of the Secretary of Higher Education and Office of Veterans Affairs maintains an inventory list of approved academic programs vetted through the New Jersey Presidents Council Academic Issues Committee;
- WHEREAS:** Thomas Edison State University programs were expanded through creation of areas of study and classified under generic Classification of Instructional Programs (CIP) codes versus discipline specific CIP codes, limiting the visibility and searchability of said programs through the Office of the Secretary of Higher Education and Office of Veterans Affairs;
- WHEREAS:** Academic programs within the Heavin School of Arts, Sciences, and Technology offer a Nuclear Energy Engineering Technology area of study, accredited through the Engineering Technology Accreditation Commission of ABET, for civilian and military students who wish to earn a licensed credential and gain professional knowledge while earning a bachelor's degree through the Bachelor of Science program;
- WHEREAS:** In conjunction with the consideration and recommendation of the University's governing bodies to support the full degree proposal of the Bachelor of Science in Nuclear Energy Engineering Technology, the Heavin School of Arts, Sciences, and Technology proposes the retirement of the area of study in Nuclear Energy Engineering Technology;
- WHEREAS:** The Heavin School of Arts, Sciences, and Technology Curriculum Committee has reviewed and approved the creation of Bachelor of Science in Nuclear Energy Engineering Technology degree, as well as the retirement of the area of study in Nuclear Energy Engineering Technology as presented herein;
- WHEREAS:** The Provost's Cabinet reviewed the proposed Bachelor of Science in Nuclear Energy Engineering Technology and recommends presenting the full degree program, as well as the retirement of the area of study in Nuclear Energy Engineering Technology to the University Academic Council;
- WHEREAS:** The Provost and Vice President of the University has reviewed and concurs with the Provost's Cabinet's recommendation, as referenced herein, to present the Bachelor of Science in Nuclear Energy Engineering Technology program, as well as the retirement of the area of study in Nuclear Energy Engineering Technology to the University Academic Council;

**WHEREAS:** The University Academic Council has reviewed the proposed changes to the Bachelor of Science in Nuclear Energy Engineering Technology program, as well as the retirement of the area of study in Nuclear Energy Engineering Technology, as presented to the Provost and Vice President of the University, and recommends that the Board of Trustees adopt and affirm the proposals as presented and incorporated herein; now, therefore, be it

**RESOLVED:** That the Board of Trustees of Thomas Edison State University does hereby adopt and affirm the Bachelor of Science in Nuclear Energy Engineering Technology program, as well as the retirement of the area of study in Nuclear Energy Engineering Technology as presented and incorporated herein by reference.

**Bachelor Of Arts in Computer Science**

**WHEREAS:** The Board of Trustees of Thomas Edison State University has the authority and the responsibility for oversight of academic governance; and;

**WHEREAS:** The University Academic Council of Thomas Edison State University has the authority and the responsibility to determine the educational curriculum and academic policies of the University;

**WHEREAS:** The State of New Jersey's Office of the Secretary of Higher Education and Office of Veterans Affairs maintains an inventory list of approved academic programs vetted through the New Jersey Presidents Council Academic Issues Committee;

**WHEREAS:** Thomas Edison State University programs were expanded through creation of areas of study and classified under generic Classification of Instructional Programs (CIP) codes versus discipline specific CIP codes, limiting the visibility and searchability of said programs through the Office of the Secretary of Higher Education and Office of Veterans Affairs;

**WHEREAS:** Academic programs within the Heavin School of Arts, Sciences, and Technology offer a Computer Science area of study for students with a focused curriculum, including programming language, architecture and data structure, culminating by earning a Bachelor of Arts degree;

**WHEREAS:** The Computer Science program currently has curriculum to support a full degree and satisfies the curriculum standards of the Association for Computing Machinery;

**WHEREAS:** In conjunction with the consideration and recommendation of the University's governing bodies to support the full degree proposal of the Bachelor of Arts in Computer Science, the Heavin School of Arts, Sciences, and Technology proposes the retirement of the area of study in Computer Science;

- WHEREAS:** The Heavin School of Arts, Sciences, and Technology Curriculum Committee has reviewed and approved the creation of Bachelor of Arts in Computer Science degree, as well as the retirement of the area of study in Computer Science as presented herein;
- WHEREAS:** The Provost’s Cabinet reviewed the proposed Bachelor of Arts in Computer Science, as well as the retirement of the area of study in Computer Science, and recommends presenting both to the University Academic Council;
- WHEREAS:** The Provost and Vice President of the University has reviewed and concurs with the Provost’s Cabinet’s recommendation, as referenced herein, to present the Bachelor of Arts in Computer Science program, and the retirement of the area of study in Computer Science to the University Academic Council;
- WHEREAS:** The University Academic Council has reviewed the proposed changes to the Bachelor of Arts in Computer Science, as well as the retirement of the area of study in Computer Science as presented to the Provost and Vice President of the University, and recommends that the Board of Trustees adopt and affirm the proposals as presented and incorporated herein; now, therefore, be it
- RESOLVED:** That the Board of Trustees of Thomas Edison State University does hereby adopt and affirm the Bachelor of Arts in Computer Science, as well as the retirement of the area of study in Computer Science as presented and incorporated herein by reference.

#### **Bachelor Of Arts in Communications**

- WHEREAS:** The Board of Trustees of Thomas Edison State University has the authority and the responsibility for oversight of academic governance; and;
- WHEREAS:** The University Academic Council of Thomas Edison State University has the authority and the responsibility to determine the educational curriculum and academic policies of the University;
- WHEREAS:** The State of New Jersey’s Office of the Secretary of Higher Education and Office of Veterans Affairs maintains an inventory list of approved academic programs vetted through the New Jersey Presidents Council Academic Issues Committee;
- WHEREAS:** Thomas Edison State University programs were expanded through creation of areas of study and classified under generic Classification of Instructional Programs (CIP) codes versus discipline specific CIP codes, limiting the visibility and searchability of said programs through the Office of the Secretary of Higher Education and Office of Veterans Affairs;

- WHEREAS:** Academic programs within the Heavin School of Arts, Sciences, and Technology offer a Communications area of study for students who wish to develop a strong foundation in public speaking, interpersonal communication, intercultural communication, and mass communications to earn a bachelor's degree through the Bachelor of Arts program;
- WHEREAS:** Creating a full Communications program and increasing the number of required credits within the area of study will appeal to students who wish to develop a deeper understanding of the communications discipline to earn a Bachelor of Arts degree (BA) in Communications;
- WHEREAS:** In conjunction with the consideration and recommendation of the University's governing bodies to support the full degree proposal of the Bachelor of Arts in Communications, the Heavin School of Arts, Sciences, and Technology proposes the retirement of the area of study in Communications;
- WHEREAS:** The Heavin School of Arts, Sciences, and Technology Curriculum Committee has reviewed and approved the creation of Bachelor of Arts in Communications degree, increasing credits required for the area of study, as well as the retirement of the current area of study in Communications as presented herein;
- WHEREAS:** The Provost's Cabinet reviewed the proposed Bachelor of Arts in Communications, as well as the retirement of the area of study in Communications, and recommends presenting both to the University Academic Council;
- WHEREAS:** The Provost and Vice President of the University has reviewed and concurs with the Provost's Cabinet's recommendation, as referenced herein, to present the Bachelor of Arts in Communications program, and the retirement of the area of study in Communications to the University Academic Council;
- WHEREAS:** The University Academic Council has reviewed the proposed changes to the Bachelor of Arts in Communications, as well as the retirement of the area of study in Communications, as presented to the Provost and Vice President of the University, and recommends that the Board of Trustees adopt and affirm the proposals as presented and incorporated herein; now, therefore, be it
- RESOLVED:** That the Board of Trustees of Thomas Edison State University does hereby adopt and affirm the Bachelor of Arts in Communications, as well as the retirement of the area of study in Communications as presented and incorporated herein by reference.

**Bachelor Of Arts in Psychology Program**

- WHEREAS:** The Board of Trustees of Thomas Edison State University has the authority and the responsibility for oversight of academic governance; and;
- WHEREAS:** The University Academic Council of Thomas Edison State University has the authority and the responsibility to determine the educational curriculum and academic policies of the University;
- WHEREAS:** The State of New Jersey's Office of the Secretary of Higher Education and Office of Veterans Affairs maintains an inventory list of approved academic programs vetted through the New Jersey Presidents Council Academic Issues Committee;
- WHEREAS:** Thomas Edison State University programs were expanded through creation of areas of study and classified under generic Classification of Instructional Programs (CIP) codes versus discipline specific CIP codes, limiting the visibility and searchability of said programs through the Office of the Secretary of Higher Education and Office of Veterans Affairs;
- WHEREAS:** Academic programs within the Heavin School of Arts, Sciences, and Technology offer an area of study for students interested a deeper knowledge of the cognitive, developmental, social, cultural, physiological, and theoretical concepts in psychology to earn a bachelor's degree through the Bachelor of Arts program;
- WHEREAS:** Creating a full Psychology program will appeal to students who wish to develop a deeper understanding of the psychology discipline to earn a Bachelor of Arts (BA) degree in Psychology;
- WHEREAS:** In conjunction with the consideration and recommendation of the University's governing bodies to support the full degree proposal of the Bachelor of Arts in Psychology, the Heavin School of Arts, Sciences, and Technology proposes the retirement of the area of study in Psychology;
- WHEREAS:** The Heavin School of Arts, Sciences, and Technology Curriculum Committee has reviewed and approved the creation of Bachelor of Arts in Psychology degree, as well as the retirement of the area of study in Psychology as presented herein;
- WHEREAS:** The Provost's Cabinet reviewed the proposed Bachelor of Arts in Psychology, as well as the retirement of the area of study in Psychology and recommends presenting both to the University Academic Council;
- WHEREAS:** The Provost and Vice President of the University has reviewed and concurs with the Provost's Cabinet's recommendation, as referenced herein, to present the Bachelor of Arts in Psychology program, and the retirement of the area of study in Psychology to the University Academic Council;



**WHEREAS:** The University Academic Council has reviewed the proposed changes to the Bachelor of Arts in Psychology program, as well as the retirement of the area of study in Psychology, as presented to the Provost and Vice President of the University, and recommends that the Board of Trustees adopt and affirm the proposals as presented and incorporated herein; now, therefore, be it

**RESOLVED:** That the Board of Trustees of Thomas Edison State University does hereby adopt and affirm the Bachelor of Arts in Psychology program, and the retirement of the area of study in Psychology as presented and incorporated herein by reference.

**Bachelor Of Science in Entrepreneurship Program**

**WHEREAS:** The Board of Trustees of Thomas Edison State University has the authority and the responsibility for oversight of academic governance; and;

**WHEREAS:** The University Academic Council of Thomas Edison State University has the authority and the responsibility to determine the educational curriculum and academic policies of the University;

**WHEREAS:** The State of New Jersey's Office of the Secretary of Higher Education and Office of Veterans Affairs maintains an inventory list of approved academic programs vetted through the New Jersey Presidents Council Academic Issues Committee;

**WHEREAS:** Thomas Edison State University programs were expanded through creation of areas of study and classified under generic Classification of Instructional Programs (CIP) codes versus discipline specific CIP codes, limiting the visibility and searchability of said programs through the Office of the Secretary of Higher Education and Office of Veterans Affairs;

**WHEREAS:** Academic programs within the School of Business and Management offer an area of study for students interested in entrepreneurship and small business management to earn a bachelor's degree through the Bachelor of Science program;

**WHEREAS:** Creating a full Entrepreneurship program will appeal to students who wish to learn the various components of the small business environment to earn a Bachelor of Science (BS) degree in Entrepreneurship;

**WHEREAS:** In conjunction with the consideration and recommendation of the University's governing bodies to support the full degree proposal of the Bachelor of Science in Entrepreneurship, the School of Business and Management proposes the retirement of the area of study in Entrepreneurship;

**WHEREAS:** The School of Business and Management Curriculum Committee has reviewed and approved the creation of the Bachelor of Science in Entrepreneurship degree, as well as the retirement of the area of study in Entrepreneurship as presented herein;

**WHEREAS:** The Provost's Cabinet reviewed the proposed Bachelor of Science in Entrepreneurship, as well as the retirement of the area of study in Entrepreneurship and recommends presenting both to the University Academic Council;

**WHEREAS:** The Provost and Vice President of the University has reviewed and concurs with the Provost's Cabinet's recommendation, as referenced herein, to present the Bachelor of Science in Entrepreneurship program, as well as the retirement of the area of study in Entrepreneurship to the University Academic Council;

**WHEREAS:** The University Academic Council has reviewed the proposed changes to the Bachelor of Science in Entrepreneurship, as well as the retirement of the area of study in Entrepreneurship, as presented to the Provost and Vice President of the University, and recommends that the Board of Trustees adopt and affirm the proposals as presented and incorporated herein; now, therefore, be it

**RESOLVED:** That the Board of Trustees of Thomas Edison State University does hereby adopt and affirm the Bachelor of Science in Entrepreneurship program, as well as the retirement of the area of study in Entrepreneurship as presented and incorporated herein by reference.

**Bachelor Of Science in Healthcare Management Program**

**WHEREAS:** The Board of Trustees of Thomas Edison State University has the authority and the responsibility for oversight of academic governance; and;

**WHEREAS:** The University Academic Council of Thomas Edison State University has the authority and the responsibility to determine the educational curriculum and academic policies of the University;

**WHEREAS:** The State of New Jersey's Office of the Secretary of Higher Education and Office of Veterans Affairs maintains an inventory list of approved academic programs vetted through the New Jersey Presidents Council Academic Issues Committee;

**WHEREAS:** Thomas Edison State University programs were expanded through creation of areas of study and classified under generic Classification of Instructional Programs (CIP) codes versus discipline specific CIP codes, limiting the visibility and searchability of said programs through the Office of the Secretary of Higher Education and Office of Veterans Affairs;

**WHEREAS:** Academic programs within the School of Business and Management offer an area of study for students interested in learning the competencies and administrative skills needed within the health care industry to earn a bachelor's degree through the Bachelor of Science program;

- WHEREAS:** Creating a full Healthcare Management program will appeal to students who wish to learn the various components of the healthcare environment to earn a Bachelor of Science (BS) degree in Healthcare Management;
- WHEREAS:** In conjunction with the consideration and recommendation of the University's governing bodies to support the full degree proposal of the Bachelor of Science in Healthcare Management, the School of Business and Management proposes the retirement of the area of study in Healthcare Management;
- WHEREAS:** The School of Business and Management Curriculum Committee has reviewed and approved the creation of the Bachelor of Science in Healthcare Management degree, as well as the retirement of the area of study in Healthcare Management as presented herein;
- WHEREAS:** The Provost's Cabinet reviewed the proposed Bachelor of Science in Healthcare Management, as well as the retirement of the area of study in Healthcare Management and recommends presenting both to the University Academic Council;
- WHEREAS:** The Provost and Vice President of the University has reviewed and concurs with the Provost's Cabinet's recommendation, as referenced herein, to present the Bachelor of Science in Healthcare Management degree program, as well as the retirement of the area of study in Healthcare Management to the University Academic Council;
- WHEREAS:** The University Academic Council has reviewed the proposed changes to the Bachelor of Science in Healthcare Management, as well as the retirement of the area of study in Healthcare Management, as presented to the Provost and Vice President of the University, and recommends that the Board of Trustees adopt and affirm the proposals as presented and incorporated herein; now, therefore, be it
- RESOLVED:** That the Board of Trustees of Thomas Edison State University does hereby adopt and affirm the Bachelor of Science in Healthcare Management program, as well as the retirement of the area of study in Healthcare Management as presented and incorporated herein by reference.

## **CONSIDERATION OF CANDIDATES FOR DEGREE**

Dr. Alli presented the following resolution:

**The Board of Trustees of Thomas Edison State University does hereby approve the awarding of the appropriate degrees to those March 11, 2022, candidates cited on the lists provided and incorporated herein by reference.**

**The action herein taken is pursuant to a certification by the President that the aforementioned candidates have satisfied all relevant degree requirements as recommended by the Academic Council and as established by the Board of Trustees.**

Rev. Justice, and Dr. Alli seconded, a motion to approve. Motion carried unanimously.

## **REPORT OF THE NOMINATION AND GOVERNANCE COMMITTEE**

Mr. Medina reviewed the report of the nomination and governance committee. The report is attached.

## **CONSIDERATION TO AMEND BYLAWS**

**WHEREAS:** The State Colleges Law requires state colleges, including Thomas Edison State University, to adopt bylaws that are not inconsistent with the law pursuant to N.J.S.A. 18A:64-6(m); and

**WHEREAS:** The Thomas Edison State University Board of Trustees (“Board”) established the Nominations and Governance Committee (“Committee”) to oversee matters directly affecting the governance of the University, including review and updating of the Board bylaws; and

**WHEREAS:** The Board last amended its bylaws in June 2016; and

**WHEREAS:** The Board bylaws, as amended in June 2016, specifically provide that the bylaws may be “amended, altered, repealed, or added to in any manner not inconsistent with the laws of the State of New Jersey or by the affirmative vote of a majority of the whole number of the Board of Trustees at any public meeting of the Board of Trustees, provided that a copy of the proposed amendment has been furnished to each member of the Board of Trustees by the Secretary at least 30 days before the meeting at which the vote upon the amendment is to be held;” and

**WHEREAS:** Amendments to the bylaws may be proposed by the President or any three members of the Board; and

**WHEREAS:** The Committee, after review of the proposed amendments to the bylaws during its February 2, 2022 meeting, wishes to adopt the amended bylaws as referenced herein; and

**WHEREAS:** Consistent with the Board's current bylaws, as amended in June 2016, a copy of the proposed amended bylaws has been provided to the members of the Board 30 days in advance of the March 11, 2022 meeting; and

**WHEREAS:** The President and Committee members recommend that the Board approve amending the bylaws with the language in the proposed amended bylaws that is referenced and incorporated herein; now, therefore, be it

**RESOLVED:** That the Thomas Edison State University Board of Trustees does hereby approve the amended bylaws as recommended by the President and the Nominations and Governance Committee members as referenced and incorporated herein, and as reflected in the attached document.

Ms. Stockman made, and Dr. Alli seconded, a motion to approve. Motion carried unanimously.

### **CONSIDERATION OF CONTRACT RENEWALS**

Dr. Alli presented the following resolution to approve contract renewals:

**WHEREAS:** The Board of Trustees of Thomas Edison State University is authorized to approve and act on contract renewal recommendations for employees of the University, pursuant to N.J.S.A. 18A: 64-6(h) and (i), as well as for State Library employees, pursuant to N.J.S.A. 18A: 73-34; and

**WHEREAS:** The President has made the contract recommendations as indicated on the lists provided and incorporated herein by reference; and

**WHEREAS:** The action taken herein is pursuant to an evaluation of each employee's work performance; now, therefore, be it

**RESOLVED:** That the Board of Trustees of Thomas Edison State University does hereby approve the contract recommendations as indicated on the lists provided and incorporated herein by reference.

Mr. Maloney made, and Mr. Medina seconded, a motion to approve. Motion carried unanimously.

### **CONSIDERATION OF PERSONNEL ACTIONS**

Dr. Alli presented the following resolution to approve the personnel actions:

**WHEREAS:** The Board of Trustees of Thomas Edison State University is authorized to approve and act on employee-appointment recommendations for employees of the University, pursuant to N.J.S.A. 18A: 64-6(h) and (i), as well as for the State Library, pursuant to N.J.S.A. 18A: 73-34; and

**WHEREAS:** The President has made the employee-appointment recommendations as indicated on the lists attached and incorporated herein by reference; now, therefore, be it

**RESOLVED:** That the Board of Trustees of Thomas Edison State University does hereby accept the President's recommendations and approves the appointment of employees as indicated on the lists attached and incorporated herein by reference.

Mr. Whittington made, and Mr. Lear seconded, the motion to adopt the resolution. Motion carried unanimously.

**NEW BUSINESS**

No new business discussed

**ADJOURNMENT**

There being no further business, the meeting adjourned at 11:55 a.m.

Submitted by,



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**Merodie A. Hancock, PhD**  
**Secretary of the Board**

**Date**

Approved by,



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**Dr. Kemi Alli**  
**Chair**

**Date**