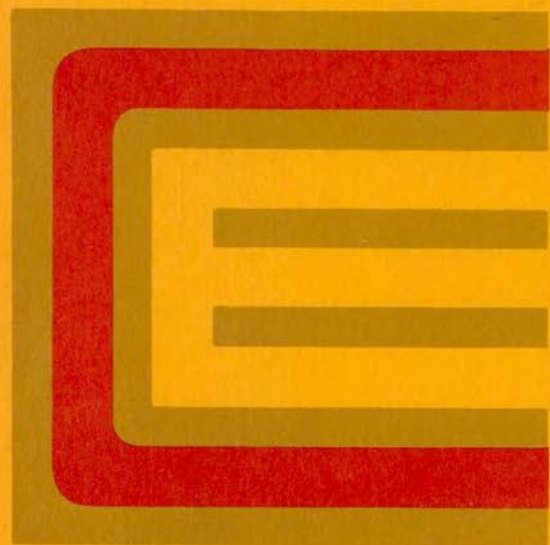


1974-75



**THOMAS A.**  
**EDISON**  
**COLLEGE**

THE NEW JERSEY  
STATE COLLEGE  
FOR  
EXTERNAL DEGREES

1750 NORTH OLDEN AVENUE, TRENTON, NEW JERSEY 08638 • 609-292-8092

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# Thomas A. Edison College

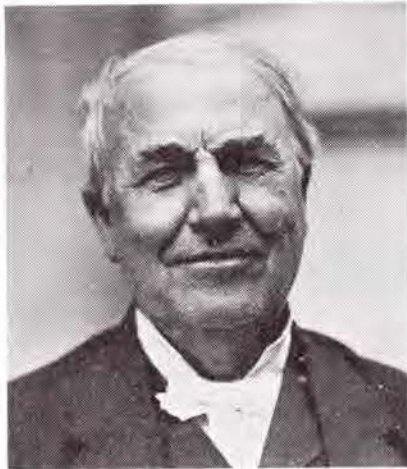
*The New Jersey State College  
for External Degrees*

CATALOG 1974-75

APPROVALS: Thomas A. Edison College is approved by the State Board of Higher Education, State of New Jersey. It is a Candidate for Accreditation by the Commission on Higher Education of the Middle States Association of Colleges and Secondary Schools.

MEMBERSHIPS: American Association of State College and Universities, and American Association of Collegiate Registrars and Admissions Officers.





THOMAS A. EDISON  
(1847-1931)

Hessler Studios  
Washington, D.C.

## *The Unique Mission of Edison College*

Thomas A. Edison, the great inventor and prominent resident of New Jersey, had only a few months of formal education. His vast understanding of science and engineering were acquired through diligent independent study and experimentation. Yet his accomplishments and contributions to mankind have been equaled by few scientists throughout history.

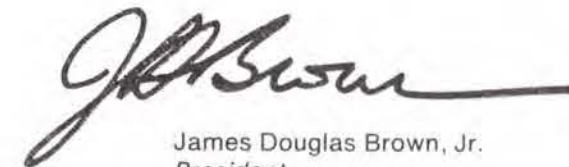
In founding Thomas A. Edison College, the New Jersey State Board of Higher Education recognized that many individuals who have not had the opportunity to complete their formal education have acquired the equivalent knowledge and deserve the opportunity to demonstrate their accomplishments and receive college credit and degrees, where appropriate.

In order to fulfill this unique mission, the College provides a college equivalency examination program, individual assessment of college-level knowledge, and accepts credits earned at other institutions. Edison College offers no instruction, but encourages study in educational programs offered by non-collegiate institutions, such as employer training and adult education programs, by offering examinations for credit upon completion of these programs.

Central to the concept of Edison College is the fact that many adults have gained college-level knowledge through job experience and personal interest. Often, however, this knowledge forms only the basis for continued study in the traditional college setting. In such instances, Edison College students will transfer to other institutions which offer instruction in order to complete their degree objectives, entering at a level appropriate to their past achievements.

Since the College has no faculty of its own, the degree requirements and examination program are under the supervision of an Academic Council composed of faculty members chosen from other New Jersey public and private colleges to represent the various subject disciplines. Examinations in many fields of higher education are prepared and graded by faculty committees appointed by the Council.

Edison College is, and will continue to be, a highly experimental and innovative institution. In the past two years, it has served many hundreds of individuals, however, seeking to continue their education through its counseling services, examination, and degree programs. If, after reading this catalog, you feel that we can be of service to you, please write to us or call for an appointment with a member of the counseling staff.



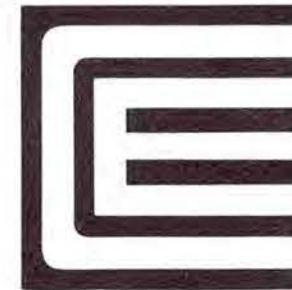
James Douglas Brown, Jr.  
President

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## General Information



## History

The Board of Higher Education of the State of New Jersey, having become aware of the need to offer an alternative form of higher education to qualified residents of New Jersey, created Thomas A. Edison College to administer an External Degree Program within the State. The College was established as a part of the Department of Higher Education on July 1, 1972 after several months of intensive planning by the staff of the Department of Higher Education. During the year following its establishment, Edison College developed two external degrees in conjunction with the New York Board of Regents External Degree Program and officially enrolled its first student in November, 1972.

In June, 1973, Thomas A. Edison College became the ninth state college in New Jersey when its Board of Trustees was formally installed. At that time, the official name of the college became Thomas A. Edison College of New Jersey. The College is named after one of New Jersey's most distinguished citizens, a man who had little formal schooling but whose life's work has influenced the lives of people throughout the world.

## Mission

Thomas A. Edison College is unique in many ways. It has no classrooms, no resident faculty, no library. Its staff consists of a small number of administrators and support personnel; its campus is the entire state. Its academic program has been developed by committees of faculty members drawn from the State's colleges and universities, public and private.

The mission of Edison College is to evaluate learning no matter how acquired, to develop and administer examinations that will aid in such evaluations, to coordinate assessments of non-traditional learning, and to award associate and baccalaureate degrees to individuals who have met the degree requirements as established by the Academic Council of the College.

At the present time, Edison College offers the degrees of Associate in Arts and Bachelor of Science in Business Administration. The College is planning to offer the degrees of Bachelor of Arts, Associate in Applied Science in Management, and Associate in Applied Science in Radiologic Technology in the near future.

## Enrollment

There are no prerequisites for admission to Edison College. Students may enroll regardless of age, formal educational background, or residence. Enrollment is open to all citizens of New Jersey, as well as out-of-state residents. Since no class attendance is required, and degree requirements can be satisfied entirely by transfer credit and examination, the services of the College are available to any individual regardless of residence. For detailed enrollment information please see the "Enrollment and Fees" section on page 35 of this catalog.

## Academic Council

As Thomas A. Edison College continues to grow and develop, the need for sound faculty input is essential. To meet this need, the College has formed an Academic Council whose role will be to advise the administration and trustees on the College's academic program and policies. The Council will approve the candidates who fulfill the requirements for the degrees and recommend them to the trustees. The Council will also oversee the degree programs currently in operation and advise the President on new academic programs and policies.

## Accreditation

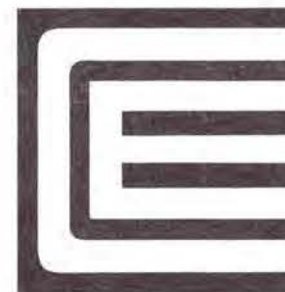
Thomas A. Edison College of New Jersey is approved by the New Jersey Board of Higher Education and is empowered by it to confer associate and baccalaureate degrees. The College is a Candidate for Accreditation by the Commission on Higher Education of the Middle States Association of Colleges and Secondary Schools.

*Acceptance as a Candidate for Middle States accreditation attests that the Commission on Higher Education considers an institution to be offering its students, on at least a minimally satisfactory level, the educational opportunities implied by its objectives. In the Commission's view, the institution's organization, structure and staffing are acceptable for its stage of development, its sponsors are committed to supplying its needs and are able to do so, its governing board is functioning properly, and its academic and financial plans are well-designed.*

## *Transferability of Degrees*

Individuals who receive the Associate in Arts Degree from Thomas A. Edison College will be accepted by any of the other eight State Colleges in New Jersey with Junior Standing. Such students will only be required to meet those academic requirements expected of juniors and seniors and those required by the major concentration they intend to follow.

Those students who transfer from Edison College to a New Jersey state or community college without the Associate in Arts Degree will be accepted with advanced standing according to the regulations of the college to which they transfer.



## **Methods of Earning Credit**



Colleges and universities use a number of systems for measuring the value of college work. Among these are semester hours, trimester hours, quarter hours, course units and competencies. In expressing its degree requirements, Thomas A. Edison College uses two of these measurements: semester hour credits and competencies.

In all degree requirements except the business component of the Bachelor of Science in Business Administration Degree, credits are expressed in terms of *semester hours*. The semester hour is, more or less, the standard measure of college courses, representing approximately 14-18 classroom hours of instruction.

The system of measurement used for the business component of the Bachelor of Science in Business Administration is termed *competency*. Students must pass a series of examinations which show that they have mastered a specific level of knowledge. In some areas, other means of demonstrating the required competency may be used to waive the examinations in those areas. Competency-based requirements may be incorporated into other degrees as they are developed by the College.

There are four ways students may show evidence that they meet the degree requirements. These are: 1) previously earned college credit, 2) proficiency or equivalency examinations, 3) formal service schools, and 4) Individual or Group Assessment.

## Previously Earned College Credit

An individual may transfer to Thomas A. Edison College credit which has been previously earned at an accredited college or university (including those which are recognized candidates for accreditation), without regard to the number of institutions attended. Unless specifically restricted by one of the degree committees, there is no limit to the length of time which has elapsed since the credit was earned. (The Business Degree Committee has placed a ten-year time limit on courses presented for use in waiving the Business Component requirements.) Official transcripts will be evaluated and credit which is accepted may be applied toward the requirements of a degree from the College. Only those grades and courses which the student wishes to apply towards such a degree will be recorded and kept on file. Thomas A. Edison College students can continue to take courses at accredited colleges and have the results added to the transcript even after having enrolled.

## Proficiency or Equivalency Examinations

Thomas A. Edison College will grant credit for proficiency or equivalency examinations taken through any of the examination programs listed in the "Examination Programs" section of this catalog. For further information about these programs please contact:

Thomas Edison College  
Examination Program (TECEP)  
1750 North Olden Avenue  
Trenton, New Jersey 08638

College Level Examination Program  
(CLEP)  
P.O. Box 592  
Princeton, New Jersey 08540

Advanced Placement Examinations (AP)  
P.O. Box 592  
Princeton, New Jersey 08540

United States Armed Forces  
Institute (USAFI)  
Madison, Wisconsin 53713

College Proficiency Examination Program (CPEP)  
New York State Education Department and  
Regents External Degree Program  
99 Washington Avenue  
Albany, New York 12210

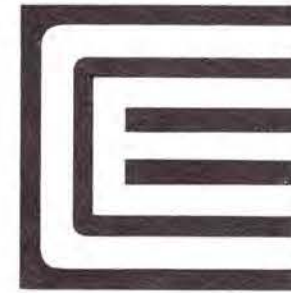
## Formal Service Schools

Thomas A. Edison College will grant credit for college-level knowledge gained through formal service schools by members of the Armed Forces. The College follows the credit recommendations of the Commission on Accreditation of Service Experiences (CASE) of the American Council on Education. These recommendations can be found in *The Guide to the Evaluation of Educational Experiences in the Armed Forces*, which is published by CASE.

## Individual and Group Assessment

Those who may have acquired college-level knowledge in a particular area through experience, independent study or through course work completed at non-accredited institutions may request an *individual* assessment of such knowledge by Thomas A. Edison College if there are no proficiency examinations available. The assessment may include oral, written, and/or performance examinations, and/or the evaluation of portfolios of artistic, literary or musical accomplishments. The assessment will be carried out by college faculty designated by the College in the field of study to be assessed. While some similar programs are sometimes called "credit for life experience", individual assessment as defined by Thomas A. Edison College is the *evaluation of college-level knowledge gained through non-traditional ways*. It is not an assessment of experience but of what has been learned through experience. The fees for Individual Assessment are listed in the section on Enrollment and Fees.

The College has developed a similar program for assessing the learning of groups of people who share a common learning experience. *Group Assessment* has been applied to training courses and similar learning experiences in business and industry as well as in public agencies such as state police academies, management seminars and the like.



## Degree Programs



Edison College is authorized by the New Jersey State Board of Higher Education to offer both associate and baccalaureate degrees. The associate degree is awarded to students completing the equivalent of two years of full-time college work in the field of liberal arts and in a variety of occupational fields. In general, three types of associate degrees are recognized: the Associate in Arts, the Associate in Science, and the Associate in Applied Science. Edison College is currently authorized to offer the Associate in Arts. It has also submitted preliminary proposals to the State's Department of Higher Education to offer the Association in Applied Science in Management and the Associate in Applied Science in Radiologic Technology.

The baccalaureate, or bachelor's degree is awarded for the completion of a typical four-year college program. The College is authorized to offer the Bachelor of Science in Business Administration and has submitted a preliminary proposal for the Bachelor of Arts degree. The anticipated effective date for the initial offering of the two new A.A.S. degrees and the B.A. degree is September 1, 1974.

## Associate in Arts

The Associate in Arts has been part of the Edison College program from the beginning. Under the A.A. degree, the candidate must complete 60 semester hours (s.h.) of credit. Of these, 48 semester hours must be earned in the liberal arts according to a prescribed distribution plan covering the humanities, the social sciences, and natural sciences and mathematics. The remaining 12 credits are allotted to completely free electives. The degree credit requirements are presented below.

Subject Area	Distribution Requirement			Total Credits
	Option I	II	III	
(1) Liberal Arts Areas				33 s.h.
Humanities	12	12	9	
Social Sciences	12	9	12	
Natural Sciences/Mathematics	9	12	12	
(2) Liberal Arts Electives				15 s.h.
(3) Free Electives (Any collegiate field)				12 s.h.
	Total degree credits			60 s.h.

In addition to the distribution requirements outlined above, the student must achieve a 2.0 ("C") grade point average (based on a 4.0 scale) for all courses used to meet degree requirement in order to be eligible for graduation.

Only those courses or examinations which the student wishes to apply toward the degree will be recorded on the transcript. Any questions regarding course or credit requirements for the degree should be addressed to the Edison College Registrar.

## *Associate in Applied Science in Management*

When developed and approved, the Associate in Applied Science degree with a major in Management will serve the adult learner who wishes to prepare for first level management or supervisory positions in one of several broad occupational fields. The degree will require the student to complete the equivalent of 60 semester hours of credit distributed among three components: General Education (Liberal Arts), General Business, and a Specialized Management Component in health services, public service, or business and industry.

A unique feature of the A.A.S. in Management will be a provision for credits to be awarded through the evaluation of the student's knowledge and/or skills gained through occupational experience and on-the-job training. To implement this feature, Edison College is exploring with representatives from the above-named management fields the possibility of reshaping certain in-house training programs as vehicles to enable students to earn Edison College credits.

It is expected that the A.A.S. in Management degree will be initiated in September 1974. Those persons interested in receiving more information about this degree may be placed on a mailing list by calling or writing Edison College.

## *Associate in Applied Science in Radiologic Technology*

The program leading to the Associate in Applied Science in Radiologic Technology will enable practicing professionals in the field of radiologic technology to demonstrate their college-level proficiency through examinations, evaluations of on-the-job performance, and transfer credits. The degree requirements, as is the case for all Edison College degrees, are being developed by a special faculty committee, in this instance made up of directors of college programs and licensed practitioners from New Jersey hospitals.

Anyone interested in being placed on a mailing list to receive more information concerning this degree should call or write the College.

## *Bachelor of Science in Business Administration*

The Bachelor of Science in Business Administration was the first Edison College degree to be developed as an external degree. It is comprised of two parts, a General Education (liberal arts) Component and a specialized Business Component. The requirements in the business specialization are normally met by passing tests to demonstrate competency rather than by accumulating semester hours of credit.

The B.S.B.A. degree requirements are outlined below.

- (1) The General Education Component consists of:
  - (a) The *equivalent* of 30 semester hours in the liberal arts with at least 6 semester hours in humanities and 6 semester hours in Social Science, *OR*
  - (b) The five (5) CLEP General Examinations offered by the College Level Examination Program (see description below), *OR*
  - (c) A combination of college courses, college proficiency examinations and/or Individual or Group Assessment equal to 30 semester hours in the liberal arts with at least 6 semester hours in social sciences.
- (2) The Business Component consists of:
  - (a) The Level I competency in each of the following areas:

(I) Accounting	(III) Management of Human Resources
(II) Finance	(IV) Marketing
(V) Operations Management	

*AND*
  - (b) The Level II competency in two of the areas listed above,

*AND*
  - (c) The Level III competency in one of the two areas chosen in section (b),

*AND*
  - (d) The competency examination in Business Environment and Strategy.



The Business Component has been developed so that the external degree examinations in business fulfill the competencies required. The Level I and Level II examinations can be waived by successfully passing a higher level examination in the same area of study or by presenting college courses and/or other proficiency examinations. Level III examinations cannot be waived.

IMPORTANT NOTE: College courses or other proficiency examinations which are used to waive Business Component requirements must have been completed within the 10 years prior to the candidate's enrollment in the College's degree program. A requirement in the Business Component will be waived only if the college courses or other proficiency examinations cover all the topics included on the examination which has been developed to measure achievement in that area.

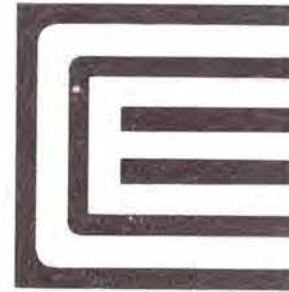
## *Bachelor of Arts*

The Bachelor of Arts degree, presently being developed by a committee of the College's Academic Council, is viewed as the logical extension of the A.A. degree. The basic framework of the B.A. degree will probably be the following:

- (1) A General Education Component carrying distribution requirements spread among the humanities, social sciences, and natural sciences (including mathematics);
- (2) A Concentration Component emphasizing broad, related field concentrations, and interdisciplinary studies;
- (3) A Free Elective Component designed to meet the individual needs and interests of the degree candidate.

The general purpose of the B.A. degree will be to provide adults with an opportunity to enter or re-enter the higher education system in order to acquire the upper level higher education necessary to satisfy their changing career and/or avocational needs. One broad group of adults to be served are those needing more advanced non-vocational liberal arts education for general career advancement. A second group are those educationally advanced adults who have been by-passed by the traditional higher education system. For this group, the flexibility of the non-traditional external B.A. degree will often better fit their current life style and satisfy their highly individualized levels of educational achievement and aspiration.

Those who are interested in receiving more information about the Edison College Bachelor of Arts degree should write the College and ask that their names be placed on the appropriate mailing list.



## **Examination Programs**

## *Thomas Edison College Examination Program (TECEP)*

Thomas A. Edison College has developed and is administering examinations in business administration and also administers examinations in five foreign languages: French, German, Italian, Russian and Spanish. The examinations in business administration are used to satisfy the business component of the Bachelor of Science in Business Administration Degree.

The College is at present designing several new examinations in connection with the new Associate in Applied Science in Radiologic Technology Degree and other new degree programs. Announcements of these examinations will be made as they become available.

Study guides, examination descriptions and other helpful information about the examinations are available to students of the College at no cost.

The Thomas Edison College Examinations will be offered four times a year, in March, June, September and December. There are presently four test centers in New Jersey: Camden, Hackensack, Edison and Vineland. The fee schedule for the examinations will be found in the section on Enrollment and Fees.

## *College Level Examination Program (CLEP)*

Thomas A. Edison College grants credit for examinations taken through the College Level Examination Program, both General Examinations as well as Subject Examinations. The minimum passing score for CLEP Subject Examinations is 45 while the minimum passing score for the CLEP General Examinations is the score at the 25th percentile.

<b>CLEP General Examination</b>	<b>Acceptable Score Before February 1, 1973</b>	<b>Acceptable Score After February 1, 1973</b>
English	428	428
Humanities	422	422
Mathematics	413	424
Natural Sciences	424	424
Social Sciences/History	423	423

Six semester hours may be earned for each of the above examinations except English; only three semester hours may be earned for the English examination. The General Examinations can be taken singly or in any combination. The fee for taking one examination is \$15.00; for two or more General Examinations it is \$30.00; for each Subject Examination it is \$15.00.



CLEP Subject Examinations are available in several academic areas. For the convenience of prospective students, a list of these examinations according to areas follows:

**Social Sciences**

Afro-American History  
American Government  
American History  
General Psychology  
Introductory Economics  
Introductory Sociology  
Western Civilization

**Natural Sciences**

Biology  
General Chemistry  
Geology

**Humanities**

American Literature  
Analysis & Interpretation  
of Literature  
English Composition  
English Literature  
Freshman English

**Mathematics**

College Algebra  
College Algebra — Trigonometry  
Introductory Calculus  
Statistics  
Trigonometry

**Business**

Computers & Data Processing  
Elementary Computer Programming;  
Fortran IV  
Introductory Accounting  
Introductory Business Law  
Introduction to Business  
Management  
Introductory Marketing  
Money and Banking

**Education**

Educational Psychology  
History of American Education  
Human Growth and Development  
Test and Measurements

**Medical Technology**

Clinical Chemistry  
Hematology  
Immunohematology & Blood Banking  
Microbiology

Textbooks and supplementary reading in the subject matters of the examinations can be obtained through college bookstores at colleges and universities offering courses in these areas. These texts and supplemental readings may also be available through public libraries.

CLEP Subject and General Examinations are offered on a monthly basis at test centers throughout the country. Test centers in New Jersey are located at:

Brookdale Community College Lincroft, New Jersey	Kean College of New Jersey Union, New Jersey
Burlington County College Pemberton, New Jersey	Glassboro State College Glassboro, New Jersey
Essex County College Newark, New Jersey	Middlesex County College Edison, New Jersey
Montclair State College Upper Montclair, New Jersey	Rider College Trenton, New Jersey
County College of Morris Dover, New Jersey	Trenton State College Trenton, New Jersey

CLEP examinations are also given at Temple University in Philadelphia, Pennsylvania, and City College of New York and New York University in New York City, as well as at test centers throughout the United States. For a list of these centers, please write to CLEP, P.O. Box 592, Princeton, N.J. 08540, or to Edison College.

## *Advanced Placement (AP)*

The College Entrance Examination Board administers Advanced Placement examinations to high school students who have followed a specifically designed curriculum prepared by a group of college and high school faculty members. Advanced Placement examinations are graded on a five point scale. Edison College will grant credit to any student who receives a grade of 3 or more on the examination.

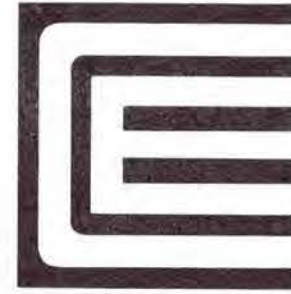
## *United States Armed Forces Institute (USAFI)*

The United States Armed Forces Institute offers Subject Standardized Tests, End-of-Course Tests and Subject Examinations which are available to active duty armed forces personnel as well as veterans undergoing treatment in Veterans Administration hospitals. Information on these examinations can be obtained from the Base Education Officer or directly from USAFI.

The credit granted by Thomas A. Edison College is based on the recommendations of the American Council on Education. Credit is granted if the individual receives a rating of 20 on a USAFI Subject Standardized Test, a rating of satisfactory (S) or with distinction (D) on a USAFI End-of-Course Test or a rating of satisfactory (S) on a USAFI Subject Examination.

## *College Proficiency Examination Program (CPEP)*

The New York State Education Department offers CPEP examinations in New York State four times each year. Examinations are offered in the liberal arts and sciences, business administration, education, and the nursing and health sciences. (Between October, 1972 and November, 1973, these examinations were also given in New Jersey under the auspices of Edison College.)



## **Special Assessment**



Edison College is developing certain unique procedures designed to enable the student to earn college credits for individual learning gained through involvement in non-traditional educational experiences.

These procedures are collectively entitled "Special Assessment", and consist of the two sub-categories: "Individual Assessment" and "Group Assessment".

## *Individual Assessment*

Edison College recognizes that many people possess college-level knowledge, competencies and skills acquired through experience, on-the-job training, independent study, or course work completed at unaccredited institutions. The College has developed a method of evaluating the results of such varied experiences, and this method is known as Individual Assessment.

To make certain that the student does not misunderstand the College's philosophy, it must be stressed that Individual Assessment does *not* award credit for "life experience" *per se* but rather awards it for college-level knowledge acquired through non-traditional means.

Credits earned through the Individual Assessment method may be used to meet part of the requirements for the Associate in Arts degree and the liberal arts requirements of the B.S. degree in Business Administration, as well as some of the requirements of the College's proposed new degree programs. These credits may also be transferred to other colleges, subject to the transfer credit policy of the receiving college.

A student may request Individual Assessment under two conditions, both of which must be met. First, the applicant must be enrolled as a student of Edison College. Second, the area of knowledge to be assessed must not be an area which can be examined adequately by an existing proficiency examination such as those available through the College Level Examination Program (CLEP) or the Thomas Edison College Examination Program (TECEP) (see pages 20-23 of this catalog).

Before applying for Individual Assessment, the student should insure that all applicable transfer credentials have been evaluated by the Edison College Registrar, and that there are no proficiency examinations available in areas for which Individual Assessment is to be requested. The Academic Counseling Services of Edison College are available to assist individuals in this area.

In those cases which involve evaluation of academic credits which can not be adequately documented (e.g. when a college is no longer in operation or when records are no longer available for any reason), Edison College may require either proficiency examinations or Individual Assessment procedures as indicated in each particular case.

Further details concerning Individual Assessment may be obtained by contacting the College.

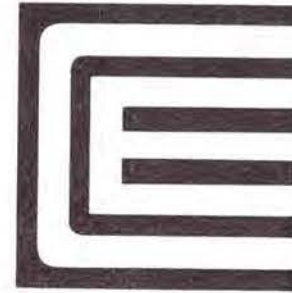
## *Group Assessment*

The College has developed a similar assessment program for evaluating the learning of groups of people who share a common learning experience. Such experiences might include training courses and management seminars in business and industry, public agencies, hospitals, and the like.

Group Assessment takes place in three stages. First, the College retains an expert evaluator who is a member of a recognized faculty teaching in the area under study. This evaluator examines the learning experience and determines if it is in fact an opportunity for college-level learning.

In the second stage, once the experience has been found to be an opportunity for college-level learning, an Edison College examination is constructed covering the material and is administered to the individuals who have completed the learning experience. The third and final stage is completed when the College examines the results of the examinations and, after certifying that the individual students have in fact learned the material in the course, awards credits to them.

No one will receive credit from an Individual or Group Assessment unless enrolled in Edison College. For more information about Group Assessment, interested individuals or institutional representatives should contact the College's Office of External Relations.



## **Academic Counseling**



## Academic Counseling Services

The Academic Counseling Services of Thomas A. Edison College were established to provide educational guidance to individuals who are interested in pursuing their education but who may not be sure of how or where to begin. One need not be enrolled in Edison College to use these services. Persons of all ages and with a variety of educational backgrounds, including individuals who have not previously participated in traditional college-level instructional programs, may receive assistance in determining their educational goals and planning the most appropriate ways to attain those goals.

Qualified academic counselors from the College are available at various locations throughout the State to assist individuals with this planning and to explain the College's programs and degree requirements. The counselors will also give tentative and unofficial evaluations of transcripts from colleges and national proficiency examination programs and provide information on the various methods available to document college-level knowledge.

Counseling may be arranged by contacting the College office. An effort will be made to schedule appointments at convenient times and locations whenever possible.

Persons who need help in determining their academic status may also wish to contact one of the following departments at a college in their area: Division of Continuing Education, Division of Community Services, Academic Advisement, Office of Admissions, Office of the Registrar or the chairman of a specific academic department. These offices can provide information on the programs available through their own institution, although they may not be able to provide specific details about the programs of Edison College. Some College offices which can provide specific details about the Edison College program are listed below:

Bergen Community College  
Adult Learning Center  
295 Main Street  
Hackensack, New Jersey 07601  
(201) 489-1551

Council for Higher Education in Newark (CHEN)  
240 High Street  
Newark, New Jersey 07102  
(201) 645-5554

Glassboro State College  
Mr. Joseph Pino — Director of Academic Advisement  
Glassboro, New Jersey 08028  
(609) 445-5311

Middlesex County College  
Ms. Goldelie Schneider, Counselor  
Edison, New Jersey 08817  
(201) 548-6000

Ramapo College of New Jersey  
Ms. Martha Sachs — Director of Continuing Education  
Mahwah, New Jersey 07430  
(201) 825-2800

Upsala College  
Dr. Bert Lindeman — Director of Continuing Education  
East Orange, New Jersey 07019  
(201) 266-7000

## Educational Resource Clearinghouse

An educational resource clearinghouse for adult-oriented college-level programs is presently being established at Edison College as an adjunct to the counseling program. The clearinghouse is an important service of the College since Edison College does not offer any instruction itself. Information is being gathered on specific programs at a wide variety of institutions within the State which offer to the adult student advantages which are not found in traditional programs. The main emphasis of the clearinghouse will be on programs in which class hours, fees, courses and facilities are arranged to meet the educational needs and personal circumstances of adults. Using the information from the clearinghouse Edison College counselors will be able to suggest appropriate instructional programs or materials to individuals who are seeking ways of preparing for degrees through independent study.

## *Public Libraries*

Public Libraries provide another source of information on adult education opportunities in New Jersey. The libraries will usually have college catalogs available, as well as announcements of new college programs or specialized courses offered in their areas. Several libraries which have detailed information on Thomas A. Edison College programs are listed below:

Jersey City Public Library  
472 Jersey Avenue  
Jersey City, New Jersey 07302  
(201) 435-6262  
(and all branch libraries)

Mercer County Public Library  
Ewing Branch  
Scotch & Parkway Roads  
Trenton, New Jersey 08628  
(609) 882-2450

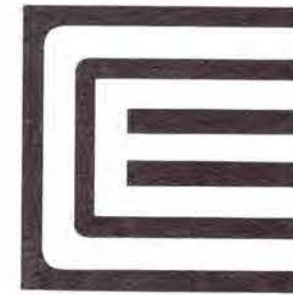
Newark Public Library  
Main Branch  
5 Washington Street  
Newark, New Jersey 07101  
(201) 733-7800

Ocean City Public Library  
6th & Ocean Avenue  
Ocean City, New Jersey 08226  
(609) 399-2434

Teaneck Public Library  
840 Teaneck Road  
Teaneck, New Jersey 07666  
(201) 837-4171

Vineland Public Library  
6th and Elmer Streets  
Vineland, New Jersey 08360  
(609) 696-1100

The telephone number at Edison College in Trenton is (609) 292-8092.  
The telephone of the Edison College Newark Counseling Office is (201) 645-5554.



## **Enrollment and Fees**



## Enrollment

As mentioned earlier in this publication, anyone may enroll in Thomas A. Edison College, regardless of age, residence or previous educational experience. As a result, there is no admissions procedure as is usually the case in colleges and universities. Anyone may request an enrollment form, and upon its receipt by the College with the \$25.00\* enrollment fee, is enrolled as a student of the College.

Each student should list on the enrollment form all past collegiate educational experience: college course work (and degrees attained, if applicable); college proficiency examinations; formal military service schools, if attended. The student should also list those educational experiences that are not to be counted toward a degree at Thomas A. Edison College, on the section of the enrollment form that has been provided. This information is extremely important for counseling purposes.

Upon receipt of all records, a preliminary evaluation will be made and a Thomas A. Edison College transcript constructed. If all requirements for a degree have been met, the student will be sent appropriate materials concerning the procedures for requesting the degree. If there are more requirements to be completed, the student will be told what these requirements are and will be given several options for the completion of the requirements. As these requirements are met, the student should submit the supporting documentation for further evaluation. This supporting documentation would be a college transcript or an official grade report from one of the approved proficiency examination programs listed in this publication.

\* Effective July 1, 1974, the enrollment fee will be \$35.00

## Fees

Enrollment Fee ..... \$25.00\*  
[Covers evaluation of college transcripts, proficiency examinations, formal service schools, and results of Individual and Group Special Assessment as well as transcripts from Thomas A. Edison College.]  
\*Effective July 1, 1974, enrollment fee will be \$35.00.

Graduation Fee ..... \$25.00  
[Includes diploma, diploma case and annual commencement.]

Transcript Service ..... No Charge

### Individual Special Assessment Fees

Application Fee ..... \$25.00  
Assessment Fee [For each assessment] ..... \$75.00

### Thomas Edison College Examination Program (TECEP) Fees

Business Administration, Level I examinations ..... \$25.00  
Business Administration, Level II examinations ..... \$50.00  
Business Administration, Level III examinations ..... \$75.00  
Business Environment and Strategy Examination ..... \$50.00  
Languages, Batteries A & B ..... \$25.00  
Languages, Battery A ..... \$25.00  
Languages, Battery B ..... \$15.00  
Transcript Service ..... No Charge

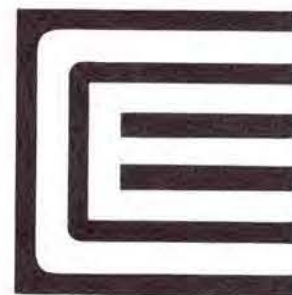
## *Thomas A. Edison College Transcripts*

An academic transcript will be created for each student enrolled in Thomas A. Edison College. Included on this transcript will be college courses, proficiency examinations, formal service schools, and credit granted through Individual Special Assessment or Group Assessment. A student may request a copy of this transcript at any time, either for personal use, or for submission to other educational institutions, prospective employers, or any other recipient. No charge is made for the transcript service. However, all requests for transcripts should be made in writing and at least one week's notice should be given. Transcripts sent to a student will bear a stamp signifying that the transcript was given to the student.

The college also provides official transcripts for examinations taken under the Thomas A. Edison College Examination Program (TECEP). There is no charge for this transcript service. Thomas A. Edison College maintains the official records of the New York-New Jersey College Proficiency Examination Program which was administered in New Jersey from October 1972-November 1973. When requesting a copy of a transcript of examination results, the student should indicate the correct examination program as well as the examination.

## *Graduation Procedures*

A request for Graduation form is sent with the evaluation when a student is notified that all the requirements for the degree are completed. The student is to return the Request for Graduation form with a Graduation Fee of \$25.00. This fee is used to defray the costs of diplomas, diploma cases and the commencement. The names of candidates for graduation are presented to the Board of Trustees at each of the quarterly meetings of the Board. Graduates may elect to receive their diplomas at the yearly commencement exercises held in Trenton. All students who have met the requirements for a degree from Thomas A. Edison College since the previous commencement may participate in this yearly commencement ceremony, even if they have already received their diplomas.



## **College Staff and Academic Council**



## *The Staff of Thomas A. Edison College*

### *Professional Staff*

JAMES DOUGLAS BROWN, JR., A.B., M.S., Ph.D.

*President*

ARNOLD FLETCHER, B.S., M.Ed., Ed.D.

*Vice President for Academic Affairs*

THOMAS P. MCCARTHY, A.B., M.A.

*Registrar*

JEAN A. TITTERINGTON, A.B., M.A.

*Director of Academic Counseling*

GEORGE ENGEMAN, B.A., M.A., Ph.D.

*Director of External Relations*

JOHN L. D. CLARK, A.B., M.A., Ed.D.

*Director of Test Development and Assessment*

DENNIS SMITH, B.A., M.A.

*Assistant to the President*

ANNETTE SINGER, B.S.Ed.

*Academic Counselor*

ROBERT D. HERBSTER, A.B.

*Assistant Registrar*

JAMES C. HUMPHREY

*Administrative Assistant, Budget and Finance*

RUTH WULFF

*Administrative Assistant, Personnel Services*

### *Office Staff*

Brenda Boles, Patricia Cramer, Barbara Scheatzle, Mary Sherlock,  
Carol Tomaszewski, Veronica Wilcox

## The Academic Council of Edison College

The Academic Council is chaired by the Vice President for Academic Affairs, and recommends to the Board of Trustees the content and requirements of Edison College degree programs, as well as academic policies and standards governing such programs. The Council and its committees will be made up of some 65 to 70 members from New Jersey two- and four-year public and private institutions of higher education and independent educational organizations.

The committees of the Academic Council are presently seven in number, and are:

- Committee on Academic Policies and Standards
- Committee on Arts and Sciences
- Committee on Testing and Assessment
- Committee on Instructional Resources
- Degree Committee on the B.S. in Business Administration
- Degree Committee on the A.A.S. in Management
- Degree Committee on the A.A.S. in Radiologic Technology

Each of the three Degree Committees will also have sub-committees whose function will be to develop the specialized examinations required for each degree, under the Thomas Edison College Examination Program (TECEP).

The membership of the Academic Council and of the three Degree Committees is given on this and the following pages.

### ACADEMIC COUNCIL

#### Liberal Arts Program

Mary Bunting  
Assistant to the President  
for Special Projects  
Princeton University

Gerald E. Enscoe  
Professor of Literature  
and Environmental Studies  
Stockton State College

Elbert L. Harris, Professor of History,  
Chairman, Afro-American Studies  
College of Arts and Sciences  
Rutgers University — Camden

Barbara Lalancette  
Associate Professor of Chemistry  
Middlesex County College

Robert W. Leonard  
Executive Dean, Career and  
Community Services  
Brookdale Community College

Raymond F. Male  
Associate Professor of  
Political Science  
Rider College

Martin Siegel  
Professor of History  
Kean College of New Jersey

Mary L. West  
Assistant Professor of  
Physics/Geoscience  
Montclair State College

#### Business & Career Programs

Robbie L. Cagnina  
Education Coordinator, District 3  
International Union of Electrical,  
Radio, & Machine Workers: AFL-CIO

Thomas J. Davy, Director  
Public Service Institute  
of New Jersey

Daumants Hazners, P.E., Chairman  
Engineering and Architecture Department  
Mercer County Community College

David C. Love, Director  
Radiologic Sciences  
Passaic County Community College

Carol S. Murtaugh, Chairman  
Department of Nurse Education  
Somerset County College

Robert Pease  
Professor of Marketing  
University College  
Rutgers University

Charles Strain, Chairman  
Department of Business  
and Computer Science  
Ocean County College

J. Eugene Kangas  
Professor of Business Administration  
Seton Hall University

#### Testing and Assessment

Martha Sachs, Director  
Adult Education  
Ramapo State College

Lee L. Schroeder, Supervisor  
Testing and Evaluation  
Burlington County College

John R. Valley, Director  
College-Level Placement and  
Equivalency Programs  
Co-Director, Office of New Degree  
Programs  
Educational Testing Service

#### Instructional Resources

Annette Bruhwiler  
Director of Library  
Rutherford Campus  
Fairleigh Dickinson University

Peter A. Helff  
Head of Instructional Media  
Bergen Community College

Nancy White  
Assistant Director of Adult Services  
Free Public Library of Woodbridge



**DEGREE COMMITTEE ON THE BACHELOR OF SCIENCE  
IN BUSINESS ADMINISTRATION**

**Accounting**

Joseph A. Greco  
Associate Professor of Business  
Administration  
Montclair State College

**Marketing**

Robert W. Pease  
Professor of Management  
University College  
Rutgers University

**Finance**

Joel P. Sternfeld  
Assistant Professor of Law and Finance  
Stockton State College

**Management of Human Resources**

Billy Watson, Dean  
School of Business Administration  
Rider College

**Operations Management**

J. Eugene Kangas  
Professor of Business Administration  
Seton Hall University

**Business Environment and Strategy**

Benjamin J. Katz  
Assistant Professor of Business/  
Economics  
College of Arts and Sciences  
Rutgers University — Camden

**DEGREE COMMITTEE ON THE A.A.S. IN MANAGEMENT**

**Business and Industry**

Arthur W. Beadle, Dean  
Institute of Business and Management  
Brookdale Community College

Robbie L. Cagnina  
Education Coordinator, District 3  
International Union of Electrical,  
Radio and Machine Workers: AFL-CIO

William A. Grandcolas  
Personnel Supervisor  
New Jersey Bell Telephone Co.

Joseph D. Kacher, Administrator  
Training and Organization Development  
Government and Commercial Systems  
Radio Corporation of America

Philip S. Phelon  
Dean of Instruction  
Cumberland County College

James Rigassio, Chairman  
Department of Industrial and  
Management Engineering  
Newark College of Engineering

Charles Strain, Chairman  
Department of Business and  
Computer Science  
Ocean County College

**Public Service**

Thomas J. Davy, Director  
Public Service Institute  
of New Jersey

Raymond F. Male  
Associate Professor of  
Political Science  
Rider College

Phyllis Osol  
Senior Training Advisor  
New Jersey State Department  
of Institutions and Agencies

**Health Services**

Herbert L. Groce  
Vice-President for Human Resources  
College of Medicine and Dentistry  
of New Jersey  
New Jersey Medical School

Sister Helen Ann Gaidos, Director  
Radiologic Technology Program  
Mercer County Community College

Madison E. Weidner  
Extension Specialist in Continuing  
Education  
University Extension Division  
Rutgers University

# DEGREE COMMITTEE ON THE A.A.S. IN RADIOLOGIC TECHNOLOGY

## Community Colleges

William Leonard, Director  
Radiologic Technology Program  
Bergen Community College

Evelyn Scott, Acting Program Director  
Radiologic Technology  
Essex County College  
Newark, New Jersey

David Love, Director  
Radiologic Sciences  
Passaic County Community College

Sister Heien Ann Gaidos, Director  
Radiologic Technology Program  
Mercer County Community College

Robert J. Chamberlain, Jr., Director  
Radiologic Technology  
Middlesex County College

## Four-Year College

Marilyn Fay, Clinical and Technical  
Coordinator  
Radiologic Technology Program  
Fairleigh Dickinson University

## Hospital Programs

Carmen Stimac  
Education Director  
Overlook Hospital

Emma Wolfe  
Education Director  
Riverview Hospital

Loretta Urbanik  
Instructor  
Hamilton Hospital

## Radiologists

Yale Richmond, M.D.  
Radiologist  
Hunterdon Medical Center

Arthur Kratzman, M.D.  
Director of Radiology  
Muhlenberg Hospital

## Student

Harry Lykes  
Radiologic Technology Department  
Rahway Hospital

## College of Medicine and Dentistry of N.J.

Charles L. Herring, Director of Education  
Radiologic Technology Program  
School of Allied Health Professions

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## Directions to Thomas A. Edison College

### From North of Trenton

Follow U.S. 1 South to the first traffic circle in Trenton. Take the second right off the circle (Route 206 South and Alternate Route 1). Proceed south on 206 (Princeton Avenue) to Olden Avenue (Second Traffic Light). Turn right on Olden Avenue, and proceed through two traffic lights. Edison College is located on the right approximately 300 yards beyond the second light in a two-story red brick building.

### From South of Trenton

Exit N.J. Turnpike at Exit 7 (Bordentown). Follow N.J. Route 206 N. which leads into the White Horse Circle which is the junction of Routes 206, 533 and 524. Follow the Princeton-Mercerville arrow and take Route 533 to the first traffic light intersection (about half mile). Turn left and stay on this street which is Arena Drive and becomes Olden Avenue. Continue on Olden Avenue for approximately 6 miles from White Horse Circle to 1750 North Olden Avenue. (By following the "Mercer County Airport" signs, you will remain on this route.)



catalog design by Wallace X. Conway





THE NEW JERSEY STATE COLLEGE FOR EXTERNAL DEGREES

1750 NORTH OLDEN AVENUE, TRENTON, NEW JERSEY 08638 • 609-292-8092