



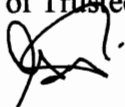
**THOMAS
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MEMORANDUM

June 5, 1998

TO: Members, Board of Trustees
FROM: George A. Pruitt 
SUBJ: President's Report to the Board

Financial Aid

We have received a draft ruling by the US Department of Education regarding the College's eligibility to participate in federal financial aid programs. Following what appeared to us to be a very favorable site visit and program review last August, the Department's Northeast Regional Office issued this draft ruling in March. The ruling concluded that Thomas Edison State College does not qualify as an eligible institution under the regulations governing federal financial aid programs. The College has retained the services of Michael B. Goldstein, Esq. of the firm of Dow, Lohnes & Albertson to assist it in preparing a response to this initial administrative ruling and to represent it on appeal, should that be necessary.

The focus of the issue in this draft ruling is not the quality of either the College's programs or its administration of the federal financial aid program. Instead, it concerns whether the College has met a regulatory standard regarding "correspondence" courses. In particular, the Department's regulations state that an institution is not eligible to participate in federal financial aid programs if more than 50% of its courses are taught as correspondence courses, or if 50% or more of its students are enrolled in such courses.

This provision was designed to eliminate from eligibility the proprietary correspondence schools that had some of the worst default rates for student loan repayments. It was assumed that the provision would not adversely affect colleges and universities, including those that offered distance education, because they would not exceed this 50% threshold. Moreover, the Department has traditionally not included independent study courses or programs in its interpretation of what constitutes correspondence courses.

Thomas Edison has been acutely aware of this regulatory provision since it was promulgated in 1994. Shortly after this standard was adopted, the College submitted to the Department its understanding of how the College's programs and courses fit within the new regulatory framework. We asked the Department to contact us if it had any concerns regarding our institutional eligibility. In the absence of any such contact, we felt comfortable continuing to

participate and to re-apply for certification. Indeed, in November, just four months before this draft ruling was issued, the Department granted the College re-certification to participate in the federal financial aid programs, a status which the College continues to retain.

In response to the Department's draft ruling, the College has suspended taking new applications for federal financial aid from its students, although it continues to disburse funds to those students who were previously awarded Pell grants or student loans. Moreover, the New Jersey Tuition Assistance Grant (TAG) program is available to New Jersey residents who qualify.

While we feel optimistic that the College will ultimately prevail in this matter, we will be taking the prudent step of establishing reserves to cover the potential liability we could face if the Department makes an adverse ruling on our eligibility. This liability would cover the past four program years, beginning with 1994-95. We are working with our auditors to determine the appropriate amount of these reserves.

It is ironic that the very provisions at issue in this matter are currently being reconsidered by Congress as part of the reauthorization of the Higher Education Act. It is likely that Congress will create exceptions to this 50% rule for distance learning demonstration programs. If appropriate, we will seek to be included among the institutions that are granted this exemption.

Funding for the Development of Multimedia Course Modules

I am pleased to report that the Foundation made a \$40,000 grant to assist the College in moving to the next phase of electronic course development and delivery. Using the cutting-edge medium of high-bandwidth multimedia, the College will be able to add high-resolution graphics, video, and audio elements to the *Ethics for Managers* course that is part of the Master of Science in Management curriculum. This project is scoped as a prototype so that we can effectively assess this approach and its broader application in course design and development for Thomas Edison State College. The Foundation's support of this proposal will enable the College to develop a prototype for a unique mode of delivery while simultaneously evaluating the transferability of this mode to the College's other graduate and undergraduate courses and programs.

New Academic Program Development

The development of a Master of Arts in Liberal Studies is being explored by defining the elements of a second graduate program. The first concept paper has focused on liberal studies for the working professional. A process of consultation with the Academic Council, the Corporate Advisory Council, and selected faculty will refine the process. The goals are to complete the program approval process within a year.

Learner Services

The College has continued its implementation of the new Learner Services Center. The Office of Admissions has been relocated to the first floor of the Academic Center, where it has been integrated with the evaluation function of Learner Services. All admissions and evaluation

staff have been reclassified as either learner services representatives or senior learner services representatives to allow more flexibility in the response to student services. Also, the relocation of the admission area places it near the registrar and financial aid offices, providing quicker and higher quality responses to student requests for information.

The College received and responded to the highest student inquiry request in history. Due to a letter placed in "Dear Abby," the College has received over 24,000 inquiries (7,111 in March and 17,012 in April). Until this surge, the average inquiry response for FY 1998 was 3,052 per month, for a total of 24,417 through February.

The College has been implementing a new follow-up system for contacting students in various stages in the enrollment process. A 21-day inquiry follow up letter is being implemented to remind students of procedures to enrollment. A newly activated, toll free line allows students to contact the College with specific questions regarding the admissions process. Also, telephone calls are being made by College staff to specific applicants to motivate them to continue their process to enrollment.

Military Degree Completion Program

The "pilot phase" of the Military Degree Completion Program (MDCP) will effectively close June 30, 1998. Response to this program has been very positive and has contributed to an expanded role of the College in service to the military. One such outcome is an initiative by the US Army to advance occupational specialties to degrees. This initiative, supported by the Servicemembers Opportunity Colleges (SOC), has been dubbed the SOC Degree Builder Program. Working collaboratively with SOC and the Office of Army Education, a program to advance aviation maintenance personnel to the Associate of Science in Technology degree is now in place and the MDCP program is an integral feature of this new initiative. The Program will be launched in June at Fort Eustis and is the first Occupational Degree Builder to be offered. Thomas Edison State College is the lead institution for this initiative.

As of July 1, 1998 the structure of the MDCP will change from a 12-semester hour to a six-semester hour package. The availability of up-front tuition requires courses be completed within 18 weeks or less. The initial 12-semester hour package was not workable under the new tuition assistance guidelines and is, therefore, being replaced. The six-semester hour model requires students complete a minimum of 12-semester hours per year.

For the 12-month pilot, 174 applications were received, and 79 new students enrolled. Of the 174 applications, 50 were received over the past three months reflecting the upward trend of interest in the program. Of the 79 enrollments, 11 students have re-enrolled and 10 have graduated. All branches of the military are engaged in the MDCP Program. Historically, the largest representation has been with the Navy. The MDCP has resulted in increases in enrollments of Marines, Army National Guard and Army personnel.

Corporate Higher Education Programs

Over the past several months the College has added three new clients to the list of organizations that have earned American Council on Education (ACE) credit recommendations. They are the RETS Institute, the Somerset School of Massage, and the US Army CECOM (Communications and Electronics Command) at Fort Monmouth.

Work with corporate clients continues at various sites. The services currently provided at the PSE&G nuclear site in Salem, New Jersey will be ending in the near future because of lack of funding. However, OPPD (Omaha Public Power District) has renewed its funding of academic services for the coming fiscal year so this project will continue. This May another OPPD employee, John Borger, completed all his degree requirements and will join close to 20 other OPPD employees who have received their degree from Thomas Edison State College. John Borger is also one of about 150 graduates this year who have used ACE credit recommendations as part of their degree completion plan.

Finally, work is continuing to develop closer relationships with our client organizations. Two illustrations are the Language Connect University (LCU) of Syracuse Language Systems and the Institute for Logistical Management (ILM). LCU has only one course that has earned ACE credit recommendations, but they have entered into an agreement to have their students use the Individual Learning Account at the College. ILM has a number of distance education courses that have earned ACE credit recommendations which fit well into the College's Bachelor of Science in Business Administration degree. A brochure is being produced that describes how ILM students can earn a degree in logistics at Thomas Edison State College. ILM will be actively involved in distributing the brochure and in helping to market the Thomas Edison degree.

Human Services Degree

Both the Certified Prevention Specialist credit award document and the Child Development Associate credit award document were presented and approved by both the Human Services Degree Advisory Committee and the Academic Council. Faculty consultants are working on the evaluation of the correctional academy training and this should be ready in mid-June.

Applied Science and Technology Degree

Proposed New Specializations and Options. A new Bachelor of Science in Applied Science and Technology specialization in Cytotechnology was approved by the Academic Council on May 15. This will give experienced technologists the opportunity to earn the Bachelor of Science degree which newly certified cytotechnologists receive and thus enable them to compete for positions that now require the baccalaureate. The request for the program came from a prospective student who is president of Florida Society of Cytology. The approval process included a review of baccalaureate curricula from three colleges, a review by the Applied Science and Technology Degree Advisory Committee, a review by the Director of the Cytotechnology Program at UMDNJ, and approval by the Academic Council.

Six new options were approved for the Associate in Science in Applied Science and Technology degree: Biomedical Electronics, Clinical Laboratory Science, Laboratory Animal Science, Nuclear Medicine Technology, Radiation Therapy, and Respiratory Care. These are for health-related majors already present in the Bachelor of Science in Applied Science and Technology degree, but absent from the Associate in Science in Applied Science and Technology degree. The request for these came from the Army, which is looking for appropriate associate degrees for soldiers. A curriculum review was performed for each of the six areas and the proposal was approved by the Degree Advisory Committee and the Academic Council.

Expansion of Credit Award for Navy Education in Nuclear Engineering Technology. The proposal to award credit for Navy education and certification beyond Basic Nuclear Power School was approved by the Academic Council and is being implemented. Credit is awarded to current students with these credentials, notifying military and civilian nuclear power sites of the availability of the additional credit, and inviting previous students to return and use these credits.

Thomas Edison/University of Medicine and Dentistry of New Jersey (UMDNJ) Joint Bachelor of Science in Health Sciences. The joint degree program in Health Sciences is moving from the planning stages toward implementation in the fall or winter of 1998-1999. Groups from the two colleges have been meeting to work out the procedural details to ensure a smooth implementation.

The National Institute on the Assessment of Experiential Learning

The National Institute on the Assessment of Experiential Learning, which is now celebrating its tenth anniversary, has attracted 32 registrants from the United States and Canada. As is customary, most of the participants hail from the northeast (15). New York supplies the largest number of participants (5), followed by Wisconsin (4) and New Jersey (3). Other states represented by more than one person include Massachusetts, Virginia, Pennsylvania, and Colorado. One Canadian, from Saskatchewan, will also be attending.

This year sees the return of a number of participants; six of the registrants are alumni of the National Institute. Also, several more are from institutions that have sent another person previously.

Unlike previous years, there is a greater variety of professional positions represented among registrants this year. While the greatest number, predictably, are directors or assistant directors of prior learning assessment or adult educational programs and services (12), the next largest group is faculty (8). Advisors (4) and deans (4) follow. Surprisingly, two of the registrants are from other, non-related administrative areas and two are from outside education entirely.

Liberal Arts Degree

Five Year Review. The 1993-1997 Liberal Arts Degrees Five Year Review is being conducted from April 1998 to October 1998. A Steering Committee consisting of four faculty consultants and six College staff are assisting with this process. An external consultant will review the report and will visit Thomas Edison State College in November 1998 to discuss

outcome of the review with the Steering Committee and other appropriate managers. Recommended degree program changes resulting from the review will be presented for approval by the Liberal Arts Advisory and the Academic Council. The recommendations will be submitted to the Board of Trustees for approval.

Center for Distance & Independent Adult Learning (DIAL)

Course Registration. DIAL course equivalent enrollments (CEEs) for the summer are estimated to come in at approximately 1750 CEEs, which is a 6% growth over last summer. With 6650 total CEEs estimated by the end of FY 1998, enrollments for the year continue to run almost 20% higher than last year.

Course Development Activities. DIAL has completed work on two newly developed courses; created course "wraparounds" for four newly acquired courses; revised 18 courses (including exams); and has created new exam versions for four courses.

Work currently in progress comprise: the development of one new course and three course wraparounds (including exams); the transformation of four Contract Learning courses into Guided Study offerings; and, the revision of six courses (including exams). Special projects in progress are the development of the web-deliverable Introduction to Photography course; the design and production of multimedia course components for the Master of Science in Management Ethics course; and, the evaluation of materials for the ETS-based Thomas Edison State College Orientation course.

Thomas Edison College Examination Program (TECEP)

During the previous quarter, the revision of Principles of Finance was completed and the new version was introduced in March. Revision activity is well underway for the following examinations: Alcohol Abuse: Fundamental Facts, Introduction to Data Processing, Introduction to Shakespeare, Psychology of Personality, and Written Expression I. These revisions should be completed in the current quarter.

Bosnia Testing Project. Over the past few months, the University of Nebraska at Lincoln's web-based course on Bosnia was reviewed in detail. The course is delivered over the World Wide Web but also makes use a CD-ROM developed for the course. It was determined that the materials, multimedia presentations, exercises and assignments, and user interface are all of very good quality. Two faculty consultants were contacted and agreed to meet to determine the feasibility of basing the TECEP type examination on the WWW Bosnia course, and not on a textbook as is usually the case.

New Faculty Mentors. Eleven new faculty mentors have been assigned to courses for a total of 136 active mentors. The new additions are: Laurie Gazzale, MBA, Finance and Management, Rutgers, the State University - *Course: International Management*; James Donahue, MS, Engineering Science, Penn State University - *Course: Operations Management*; Marian Levy, MS, Dietetic Nutrition, Florida International University - *Courses: Nutrition and Introductory Biology*; Mark Sommer, MA, International Relations, Fairleigh Dickinson University - *Course: Human and World Geography*; Gerald Arsenault, MA, Education, State University of New York - *Course: Anthropology*; Ed Clark, MS, Electrical Engineering, Drexel

University - *Course: Assembly Language*; Harry Hoffman, MA, Psychology, Long Island University - *Course: Developmental Psychology*; Edward De Rosa, Ph.D., English Language and Literature, Fordham University - *Courses: Modern American Poetry and Literature of the Americas*; John Mathias, MBA, Finance, Syracuse University - *Courses: Principles of Management and Introduction to Marketing*; David Kerman, MA, American Studies, University of Michigan - *Courses: Western Art History and Western Civilization*; and, Brandi Scollins, MFA, Fiction, Sarah Lawrence College - *Courses: Technical Writing; Modern English and American Literature*.

Marketing Strategy

The investment of time and effort in the marketing planning process has begun to reap rewards for the College. Inquiries, applications and new enrollments have been increasing, and publicity about the College has supported its strong reputation for excellence and service to adult learners. The staff team for the College's new marketing unit is being put into place, with the search for the new director of marketing having elicited over 150 responses from across the country. The record-setting quarter for inquiries resulting from the "Dear Abby" letter (as described earlier in this report) has set the pace for aggressive efforts to reach potential students and to ensure a high level of service.

A major new outreach effort seeking to reach out to the 25 largest corporations in the state that offer tuition assistance was initiated. This effort will seek to describe the College's programs and services that could benefit these corporations and their employees. A new Corporate Outreach Strategic Planning Team, comprising of key internal staff, was formed to assist in the design and delivery of these and other corporate outreach activities. Extensive research was conducted on each company prior to making initial contact. A baseline survey was conducted to gather information about the education and training needs of each employer. Initial telephone contacts have been made with all of these corporations, and we expect to complete site visits within the next two months.

Outreach efforts on behalf of the College continued in numerous other areas, including the military, community colleges, senior citizen centers and in locations designed to reach under-represented populations.

Numerous prospective students attended informational programs on the College over the past quarter which were held at Bergen Community College, Camden County College, a College Fair at Union Baptist Temple in So. Jersey, AtlantiCare Health System Career Fair, and the NJ Department of Labor.

The College was prominently on display at the two-day NJ State Seniors Festival in Atlantic City, where information about our new "Senior College" program was handed out to more than 500 senior citizens.

"Higher Education as a Career Development Strategy" was the topic of a panel discussion for the AmeriCorps Statewide Training Conference held in March. About 90 AmeriCorps members attended the presentations; more than 50% of participants were from underrepresented populations.

Media Relations

Two words best describe the media relations program of Communications & College Relations (C&CR) during the past quarter: "Dear Abby"! Over 24,000 inquiries to the College can be attributed to this one piece of publicity about the access and opportunities provided by the College.

After a letter describing the College (and endorsed by Abigail van Buren herself) appeared in the popular syndicated column March 21, Thomas Edison was deluged with requests for more information and enjoyed a number of media opportunities. Media covering the "Dear Abby" inquiry explosion included the ABC and CBS television affiliates in Philadelphia, KYW news radio (Philadelphia's #1 ranked talk station), The Bergen Record, Trenton Times, Trentonian and weekly Register News. Coverage outside the tri-state area, generated by a PR Newswire release on the subject, is still being tracked. As this report is being prepared, additional media spin-offs, including the distribution of a video news release, are being pursued.

"Dear Abby" reaches 95 million readers worldwide, including a large military readership, in 1,400 newspapers. Less extensive but highly focused in our targeted markets is Joyce Lain Kennedy's syndicated "Careers" column, a popular feature in the Sunday employment classified sections of 100 newspapers across the country. The "Careers" column, which recommended Thomas Edison as the perfect choice for people with extensive work experience but no degree, ran March 28.

The Office of Communications and College Relations also contacted a reporter for U.S. News & World Report who, at this writing, is interviewing a TESC student as part of a major article on distance learning. This will be the first time that U.S. News, which publishes the "America's Best Colleges" guide, has acknowledge the role of distance learning and the adult population in higher education.

An interview with a Thomas Edison student will also be featured in Woman's Day magazine (scheduled for publication the week of Sept. 1, 1998). Woman's Day has a circulation of 4.6 million readers.

Other media relations activities included interviews with The Star-Ledger, Employment Review Magazine, New Jersey Business, an article to be published in Mercer Business on Senior College, as well as many media placements for appointments, new graduates, grants, awards and other activities.

Awards

The College won a Gold Award from the University Continuing Education Association (UCEA) for our 25th Anniversary Celebration, and Silver Awards for our staff-written radio commercial, "Where will you be in the Year 2000?" and the 25th anniversary news release. The College also won NJ-CAMA awards for radio advertising and the Senior College brochure earlier this year.

Advertising

The College took a different approach to its billboard advertising this quarter. Instead of billboards strategically placed in North Jersey and the Philadelphia area, we targeted the commuter train route from Princeton Junction to Metro Park. Two posters with the message, "Welcome to your future!" were placed at five high-traffic commuting sites for a three-month period ending in mid-May.

Using the services of ADVO, the nation's leading direct mail distributor, the College distributed 50,000 copies of the new general college brochure. These brochures were distributed to households in selected neighborhoods in the Bergen/Monmouth/Ocean area this spring.

Other advertising included The New York Times, Wall Street Journal and Army Times (which also reaches Air Force and Navy internationally) as well as education supplements, radio (including the most popular station in targeted Monmouth/Ocean Counties) and local media. Ad venues were selected based on demographics and, with media used before, past return. New initiatives to take place after July 1 include a series of ads in Time, Newsweek and U.S. News & World Report and another two-page advertorial in Peterson's Distance Learning Guide.

Proactive Marketing Publications

The publications program continued to respond to student services needs, enrollment growth demands and friend- and fund-raising goals. More than six projects per week, for a total of 78 projects, were active during the quarter. Along with the new College brochure, a new poster, and the shared-mail ADVO "general" brochure, student services publications included: the Course Registration Bulletin; corporate "Degrees of Success" brochures; Program Planning Handbooks; and Tuition and Fees brochure. Marketing products included point-of-purchase posters and display unit materials for use at conferences; and numerous advertisements for local and regional outlets. The College's Web page also has been redesigned and reconfigured to improve content and accessibility.

Development and Alumni Affairs

The Foundation's audit for the calendar year 1997 showed that the fund balance had increased by 45% from \$721,227 in 1996 to \$1,047,515 -- thus for the first time exceeding the one million dollar level. As of April 30, 1998, the most recent monthly figure, an additional \$81,184 in revenues have been received by the Foundation.

The Foundation Board has focused its efforts on advancing the \$2.5 million goal of its major gifts campaign. "Investing In Performance" is the new name for this aggressive campaign, and the leadership for this initiative is being provided by Foundation Board member and alumni, John McCann, who serves as the Campaign Leadership Committee Chair. Mr. McCann has begun to meet with board members and others in the community for campaign committee recruitment, cultivation and solicitation. A case statement is being written and other support material is being prepared for solicitation. As of March 13, 1998, the most recent quarterly figure, the grand total of gifts and pledges for "Investing In Performance" total \$953,760.

Thomas C. Streckewald Golf Classic. Plans are underway for the fourth annual Thomas C. Streckewald Memorial Golf Classic scheduled for June 29, 1998, at the Trenton Country Club. Invitations were mailed the week of April 20, and several companies have responded with contributions for the "goody bags" for the golfers and with renewals of their sponsorships. The Hole-In-One Sponsor is Colonial Cadillac which will provide a two-year lease on a dealer's choice of vehicle for the hole-in-one winner; AT&T is the Lunch Sponsor and Bristol-Myers Squibb is the Putting Green Sponsor. The activities for the day include lunch, a day of golf, and an awards presentation and buffet. Foundation Directors Eric Lear and Jim Carnes are co-chairs of the event.

Gala. The Seventh Annual Gala and presentation of the "Spirit of Edison" Awards will be held on September 26, 1998, at the Hyatt Regency in Princeton. Foundation Director Maria Imbalzano has been chosen to serve as the special events chairperson and will also serve as a co-chair of this year's gala along with Foundation Director Margaret Hoisington. The committee added to this year's "Spirit of Edison" Awards by adding a Family of Edison Award. To date, two of the three award recipients have been chosen: Rita Novitt will receive the Family of Edison Award and Dr. Suren Sehgal, Distinguished Research Fellow of Wyeth-Ayerst Research, will receive the Spirit of Edison Award for Community Service. The Alumni Association selection process for its recipient is in progress.

Walk of Honor. The Walk of Honor program officially closed on April 1, 1998, with 188 bricks sold, generating revenue of \$23,500. All brick buyers will be invited to attend the groundbreaking ceremony scheduled for the fall.

Alumni Phonathon. The Alumni Association kicked off its annual spring phonathon with \$29,463 in direct mail and raised \$39,963 in pledges during nine sessions held from April 25, through May 5, 1998. A total of \$69,426 has been generated so far in direct mail gifts, individual pledges and matching gifts towards the \$100,000 goal. Three-hundred and fifty-three (353) unspecified gifts stimulated by volunteers during the phonathon will count toward the goal.

Alumni Career Services. The Alumni Association has invested in College Central, a job placement and resume writing service effective May 11, 1998, alumni have access to a job placement service through the alumni web site. At this site, alumni have the opportunity to post or create a resume. In addition, alumni will find job postings to which they can either manually or electronically send his/her resume. Courtesy of the alumni association, a computer station featuring this service will be placed in the academic center for student use.

John S. Watson Institute for Public Policy

Over the last quarter the John S. Watson Institute for Public Policy has completed a strategic plan for the next year, has made considerable progress in program areas.

New Jersey Urban Mayors Association Partnership. With the assistance of the Watson Institute, the quarterly meeting of the NJ Urban Mayors Association (NJUMA) was held in March. The meeting focused on issues ranging from property taxes to federal aid. The Mayors were provided an extensive briefing on the proposed 1999 budget for the U.S. Department of Housing and Development by Bill de Blasé, Secretary Representative of HUD for the New Jersey/New York Region. Mr. de Blasé provided an overview of Secretary Andrew

Coup's spending plan in the area of economic development and presented the Mayors with specific information concerning their individual cities.

A delegation of the NJUMA met with Governor Whitman and key staff members in April. Members of the Association, led by Mayor Palmer, shared with the Governor their perspective on several state issues including property tax reform and funding of public education. The Mayors presented the Governor with a report issued by the NJUMA Property Tax Committee, chaired by Mayor Jim Cahill of New Brunswick. This report listed several recommendations and proposals for more equitable aid and taxation formulas. The Mayors agreed to meet with the Governor's Tax Policy Commission and share their views. The Governor and Mayors also agreed to meet on a quarterly basis.

Center for the Urban Environment. The Center for the Urban Environment (CUE) was an active as a participant, presenter, and coordinator of several public education events. The Center co-sponsored a conference in Newark entitled "The State Plan -What's In It For Cities?" This conference brought together urban leaders from around the state, representing government, non-profit and for profit leaders. The purpose was to have the group look at the State Plan in relationship to cities and determine ways to make it more useful in the urban context. A summary report of recommendations has been submitted to the State Plan Commission.

CUE also made a presentation at the New Jersey Environmental Federation's annual conference, focusing on prevention of sprawl and encouragement for urban redevelopment activities. Ms. Johnson led a workshop at a Food Policy Conference at Rutgers that helped agencies involved with community food security issues. The workshop focused on program design and development. Forty people from 5 states participated. Ms. Johnson also facilitated a workshop at the Trenton Healthy Communities Summit. Participants focused on the need for improved public information on lead poisoning in children, and explored the possibility of creating an Environmental Commission for Trenton areas.

Charter Schools. The Institute has been involved in developing a proposal to guide a charter school research project. The nature of the study will make it unique in the current charter school research around the country, and should provide valuable information on Trenton charter school operations.

Oral History Project. Stanley Van Ness has begun work on the Institute's Oral History Project. One interview, with Rev. Howard Woodson, has been completed. Mr. Van Ness has met with staff from the Rutgers Office of Television and Radio, and is arranging for other meetings to better define the content and technological direction of the project.

National Higher Education Policy. Judith Hain attended the National Conference for the Association of Governing Boards where she presented on a panel titled "Technological Innovation: Successfully Negotiating the Changes in Faculty Employment." Ms. Hain also continues her work on the National Faculty Policy Review Group. The task for this quarter was to draft policy statements for the review of the Policy Council that comprises system Chancellors from across the country.

Post Reporting

ECN Building Sale. I am pleased to report that the sale of the ECN building was closed on April 20, 1998. Each of the nine state colleges will receive an amount totaling \$132,137.55 from the settlement check totaling \$1,189,237.00.

EFA Loan. The loan authorized by the Board to fund a new Student/Financial Information System was executed on March 1, 1998. The loan for \$1.3 million has an interest rate of 5.38%, payable over five years with a total cost for principal and interest of \$1,470,096.

Resignations

The following have resigned from the College:

Cynthia Warrick	- Office of College Relations
Maria Abbamont	- Office of Human Resources

The following have resigned from the New Jersey State Library:

Constance Burisky	- Office of State Government and Information Services
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GAP/lme