



THOMAS EDISON STATE COLLEGE


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MEMORANDUM

March 10, 2000

TO: Members, Board of Trustees

FROM: George A. Pruitt 

SUBJ: President's Report to the Board

Marketing

Advertising

Pursuant to the College's integrated marketing, communications, and outreach plan, the College has developed a new print advertising campaign. Coined "Learn the Difference," the focus of the campaign is to differentiate Thomas Edison State College from other colleges regarding our degrees and our convenience, flexibility, and quality. The new ads will run in newspapers, magazines and specialty publications and will include the College's established tagline, "Higher Education. For Adults With Higher Expectations."

We will also use zoned advertising in *Newsweek*, *Time*, *US News*, and *Sports Illustrated*. Television sponsorship advertising is planned for NJN (NJ PBS) to include the following shows: *Nova*, *This Old House*, *Antique Road Show* and *Nature*.

The College continues to see significant and steady increases in inquiry numbers at the Web site. In cooperation with NYD2, a web design firm, the College is upgrading its Web site to ensure that users and potential students can easily navigate the site and get the specific information they need to make informed decisions.

Publications

Based on Carnegie Marketing Research findings and recommendations, the College has published a totally redesigned and rewritten *Prospectus*, the first and most comprehensive publication provided to potential students. Based on the Carnegie report's information regarding the expectations of our primary audiences, the copy, content, layout, design, and delivery of the publication were revamped to best meet their needs. The result is a streamlined, comprehensive, easy-to-follow overview of College programs, services, and degrees. In its continuing effort to create consistency among all collateral materials while conveying the highest standards of quality, the College has also introduced a redesign of *SIGNALS*, our student newsletter, and has

repackaged the more than 100 Degree Specialization Sheets. These materials will also be made available to prospective and current students via the College's Web site.

The College was presented with an Award of Merit from the New Jersey International Association of Business Communicators IRIS awards this January for its Master of Science in Management Brochure. The piece provides introductory information about the MSM program, is targeted to casual inquirers, and is distributed both through mail and personal contact. The piece affords the College the ability to increase visibility while more efficiently reaching serious inquirers.

Outreach to Target Markets

Outreach activities on behalf of the College increased our targeted markets, including the military, community colleges, community groups/underrepresented populations, and corporations. Activities during the past quarter included the following:

Military

Pursuant to the commitments made by the College through a Memorandum of Understanding with the Coast Guard to provide educational services to help meet legislatively mandated educational standards, College staff made a presentation at the Coast Guard Acquisition Workforce in Alameda, California. The Coast Guard has provided the College with a \$5000 purchase order to offset the cost of providing five of these presentations through October 2000.

The College has also established a relationship with the Boeing Aerospace Operations Training Facility located at McGuire Airforce Base, NJ. In this relationship the College will be providing its new Associate in Applied Science degree to employees there.

The College continues to strengthen its relationship with the Navy Nuclear Training Facility in Charleston, SC. The College has signed a letter of understanding with Limestone College in Charleston, SC, to provide general education courses on the Navy base that will assist sailors in meeting the educational requirements of the Thomas Edison State College Bachelor of Science in Applied Science and Technology. The College is also working to increase its exposure with the other Naval bases in the Charleston area in order to increase the number of Naval enrollments from this region.

The College is also experiencing increased activity from the Norfolk Naval Shipyard, VA. Regular visits by the College's military relationship manager to this area have resulted in an increase of approximately 50 new applications and 25 new enrollments from the Norfolk area.

The College continues to work with the Department of the Army and Servicemembers Opportunity Colleges (SOC) in the ongoing development and implementation of the SOCAD Occupational Degree Builder program. This project is aimed at the mid-level career soldier and has been made possible by the recent implementation of the College's new Associate in Applied Science degree.

The College now has a system for continuous communication with primary military bases throughout the country. The College will continue to focus its efforts in the southeastern portion of the country as well as the States of California and Washington due to the high density of military installations in those areas.

Community Colleges

Thomas Edison State College staff attended several transfer fairs and career days at community colleges and other educational institutions throughout the state of New Jersey. A major goal was to increase enrollment through educating our audience about the College's programs and services. Between the months of November and January, approximately 185 contacts with prospective new students were made in these activities.

The College will host its first annual Community College Advisory Committee meeting in March. The transfer counselors of the 19 New Jersey Community Colleges along with their counterparts in the local Pennsylvania Community Colleges are invited. The purpose of this meeting is to highlight changes that Thomas Edison State College has completed within the past few years and to provide timely information and a discussion forum to our clients. The meeting will be held in the newly renovated Townhouses, which will provide an additional opportunity to showcase the renovation and expansion to our target audiences.

Community Programs

Representatives from State and County offices, churches, a local library, Mercer County Community College, and community organizations throughout Mercer County attended a "Community Leaders" meeting hosted by the College this past December. The purpose of the meeting was to introduce community representatives to Thomas Edison State College and its ability to meet the higher educational needs of their constituents.

Presentations on the College were held for 192 police officers attending classes at the Eastern Regional Public Safety Institute in Hammonton, NJ, and Carteret, NJ. The presentations, which were videotaped for viewing by other classes, focused on how police officers in these programs could apply their ACE-evaluated courses and other learning experiences to the Bachelor of Science degree in Human Services, Administration of Justice Specialization.

Over one hundred inmates attended two presentations about higher educational opportunities at the Ft. Dix Correctional Institute, Ft. Dix, NJ. The program is a joint effort by Thomas Edison State College and Mercer County Community College. Mercer CCC offers the AS degree in Business on-site at the correctional institute. The program offered through Thomas Edison State College focuses on the Bachelor of Science in Business Administration degree in General Management.

Additional outreach programs were held in cities identified as having significant potential for Thomas Edison State College enrollments. More than twenty prospective students learned about the College from Thomas Edison staff during programs at the Newark Public Library and the Newark Office of Adult Education. In Trenton, 38 prospective students attended a presentation for the staff of the Rescue Mission, a community-based organization.

In other community outreach activities, information packages were sent to the Director of the Center for Hispanic Policy, Research & Development for a mailing to the 250 alumni of their Latino Leadership Institute. NJ State Library employees distributed more than 250 pieces of College literature at the Library's exhibit at the NJ League of Municipalities conference in Atlantic City. College staff also met with the Director of the NJ State Library to discuss ways to strengthen the partnership between the College and the 312 libraries in New Jersey. A Minority Interchange Program was held at Prudential Property & Casualty Co. in Holmdel, NJ. During the program, 20 employees visited the College's exhibit for undergraduate and information. Finally, 60 employees of Trump Marina in Atlantic City received information on the College at an exhibit at their TrumpFest program.

Corporate Programs

The College has made it a priority to rekindle its relationship with the AT&T School of Business. College staff are in discussions with AT&T to identify new means of providing service to this very important client base. In 1999, AT&T had 104 students enrolled in Thomas Edison State College. Through this renewed relationship, the College intends to increase AT&T enrollments by 5 percent this quarter. In another corporate outreach initiative, College staff have identified and are contacting more than 30 corporations with whom the College has completed ACE evaluations as potential client bases for corporate outreach.

A number of projects were completed to market the MSM Project Management track. First, a new application designed just for this track was developed and printed. New Web pages were designed specifically for Project Management, as well as two new e-mail addresses: info-msm@tesc.edu and info-msmpm@tesc.edu. These new email addresses will allow prospective students to e-mail their questions regarding the MSM or the Project Management track directly to the College.

College Relations

On January 29 the College hosted a formal reception to celebrate the dedication of the College's new "townhouse" facility. Approximately 200 guests attended the evening reception. The College also hosted a special media tour of the facility on the Friday before the event, which was attended by both print and television representatives. The College received favorable press on New 12 New Jersey, WZBN Channel 25, and in *The Trentonian* and *the Times* newspapers. As a direct result of the media tour, WZBN returned to film additional footage of the College's Prudence Kelsey Memorial Room for a segment called "A Moment in Time," which focuses on the historical significance of the Kelsey building and the relationship between Mr. and Mrs. Kelsey. The College will continue to promote the townhouse restoration to other media sources throughout the coming months.

An analysis of the College's current newspaper clipping contracts was undertaken. Based on price and customer service, the Garden State Press Clipping account was expanded to provide us with clips—both editorial and advertisements—regarding all colleges in the tri-state area, as opposed to just Thomas Edison State College, as was the arrangement in the past. With this competitive information, we are better able to assess the editorial and advertising initiatives of all institutions of higher education in our region.

Development and Alumni Affairs

Investing in Performance Campaign

As of December 31, 1999, the "Investing in Performance" grand total of gifts and pledges had reached \$2,260,512. The Campaign Committee will be planning a public announcement soon and all fundraising communications, such as the annual fund mailings, will incorporate the "Investing in Performance" campaign as a central focus.

Foundation Revenue

The Foundation's combined preliminary fund balance as of December 31, 1999, totaled \$1,361,882, compared to \$1,101,533 for the same quarter last year. The Endowment fund balance remained strong at \$447,880, and the Quasi-endowment fund balance was \$630,216. The development activity for the fourth quarter period ending December 31, 1999, resulted in a cumulative total of \$420,239 received by the Foundation.

Annual Gala

The Ninth Annual Gala will be held on Saturday, October 28, 2000, at the Hyatt Regency Princeton. The committee, chaired by S. John Quattrone, is in the process of selecting a Community Leader recipient. Maurice Perilli will receive the "Spirit of Edison" Family Award and Antonio Marotta-Britton will receive the "Spirit of Edison" Alumnus Award.

Golf Classic

The Thomas C. Streckewald Golf Classic Committee met on December 14, 1999. The event's format was changed from an afternoon to a morning tee-off time. Invitations will be mailed in April. Colonial Cadillac has agreed, for the fifth year in a row, to be the hole-in-one sponsor by supplying a two-year lease on a Cadillac as the prize for the first hole-in-one scored.

Foundation Board

The Foundation Board of Directors held its quarterly meeting on December 10. The slate of officers was approved, with John P. Neary continuing to serve as chairman and James E. Carnes as vice chairman. The Executive Committee submitted its FY 2000 Budget Request to the Foundation Board of Directors and it was approved. Eric Pennington, a member of the College's Class of 1987, was welcomed to his first meeting as a Foundation board member, and Kathleen Tully of Bell Atlantic was approved as a new board member.

Alumni Phonathon

As the year came to a close, the phonathon's total of alumni gifts and pledges was \$94,420 towards a goal of \$115,000. Total collected was \$79,741. The 2000 Phonathon is being planned and will incorporate the "Investing in Performance" theme.

Alumni Association Board of Directors

The Alumni Association Board of Directors held its annual holiday party at its December 8 meeting. Charlotte Zanidakis read a resolution thanking Janet Eickhoff for her two and a half years of service as the director of alumni affairs. Janet has now moved on to assume other duties at the College.

The first Alumni Association meeting of the millennium was held on January 8. Howard Butt assumed the president's responsibilities upon the resignation of Charlotte Zanidakis due to her new responsibilities at work. Ms. Zanidakis will remain on the Board as Immediate Past President. The new slate of officers was approved with the addition of five associate directors—two of whom have earned both their bachelors and their masters degrees from Thomas Edison State College. John Thurber announced to the Board that Patricia Memminger has been appointed as acting director of alumni affairs.

John S. Watson Institute for Public Policy

New Jersey Urban Mayors Association Partnership

Issues surrounding the implementation of the school facilities mandate set forth in *Abbott v. Burke* was a major focus of the work of the Institute through the Urban Mayors Association Partnership this quarter. After a year of study, the New Jersey Senate released its proposed bill S. 15 concerning school facilities. The Institute prepared a summary of this bill and reviewed the summaries prepared by other organizations. Members of the Institute met with members of the legislative staff to provide input on proposed community development portions of the bill. The Institute also assisted Trenton Mayor Douglas Palmer and Trenton Schools Superintendent James Lytle in the preparation of testimony concerning the proposed Senate Bill, which was delivered at a hearing in late November. Mayor Palmer was also interviewed by local television stations, and portions of Dr. Lytle's testimony were excerpted in *Education Week*. The New Jersey Assembly issued its own version of a school facilities bill. A summary of this bill was also prepared and Institute staff attended those hearings as well. The Institute then assisted Mayor Palmer in drafting an "op-ed" piece on school facilities, which appeared in the *Trenton Times*, *The Trentonian*, and several other newspapers.

The interviews by Institute staff of *Abbott* district Mayors continues. Institute staff interviewed the Mayors of New Brunswick, Perth Amboy, and Vineland. Additionally, Mayor Joseph Doria of Bayonne was interviewed. Although Bayonne is not an *Abbott* district, it presents many similar issues, and Doria is the minority leader of the New Jersey Assembly.

In order to develop a working partnership between the Urban Mayors and the New Jersey League of Municipalities, staff from the Institute met with William Dressel, Director of the League in January. Also in January, the Institute's Executive Director was invited by Jersey City Mayor Bret Schundler to join a delegation of State, County, and local leaders from the private, public and non-profit sectors on a fact finding trip to visit Milwaukee's public school system. Milwaukee's school system allows 15 percent of its student population to choose any school within the city.

Robert Wood Johnson Foundation Project

The Watson Institute was awarded a \$382,000 grant from the Robert Wood Johnson Foundation in December to explore opportunities to improve children's health outcomes in Trenton. This project, entitled "Children's Futures of Trenton" will spend the next 11 months gathering data, researching best practices, and collaborating with experts on the issues affecting children's health. Rush Russell has been designated as the project manager and principal researcher for this

initiative. This is the largest grant-funded project for the Institute to date, and it represents a major opportunity to serve the community and develop a new relationship with the Robert Wood Johnson Foundation. The work over this past quarter focused on setting up administrative systems at the Institute and gathering information to answer two critical questions: 1) what are the most effective strategies to improve children's health outcomes in Trenton? and 2) are those strategies feasible? The work on these questions is divided into three major areas: gathering data on health outcomes for children in Trenton; profiling existing services and programs; and gathering information on best practices for improving children's health.

Other Grant Acquisitions and Presentations

The Watson Institute received grants in the amount of \$184,000 from the NJ Commission on Higher Education to implement a heritage tourism strategy. The Institute collaborated with Mercer County Community College on this grant.

A \$50,000 grant from the Geraldine R. Dodge Foundation to support the Institute's Center for the Urban Environment was received in December. In January a proposal was developed and submitted to the Schumann Fund for New Jersey. This grant request is still pending.

In December, the director of the Institute collaborated with the Vice President for Public Affairs in making a presentation before the graduate program in public policy at the University of Massachusetts at Amherst on the work of the Institute in providing public policy assistance in the framework of a collegiate-community partnership.

A proposal titled "Preparing for HIPAA: The New Jersey Experience" was jointly submitted with the New Jersey Hospital Association, QuadraMed Corporation, and Valley Hospital for presentation at the 2000 AHIMA annual meeting to be held on September 23-28, 2000 in Chicago. During the week of January 10, 2000 the Institute received notification that this joint presentation proposal was accepted.

Trenton Activities

The St. Francis School-to-Career initiative continues to evolve and was fully operational on February 1, 2000. The initial pilot program places 15 Trenton Central High School (TCHS) students in a variety of departments at St. Francis Medical Center, including Physical Therapy, OR, Dietary/Food Services, Materials Management, and Radiology. Activities this quarter included mentor training sessions with St. Francis Medical Center's Department Heads, job identification and placement, supervisor/teacher in-services, and a student work preparation seminars series.

Institute staff have also assisted in planning for the implementation of an apprenticeship program with the TCHS Business & Technology Small Learning Community, and have also been involved in the training of teachers in the Business SLC, linking high school staff with local businesses. The Institute has begun to assist the lead teacher for the Health and Physical Fitness program at Trenton High School as he creates an advisory board to strengthen curriculum. The Institute is also helping him develop a program to encourage students to prepare for college.

The Institute has been working with the City's Department of Housing and Development on a planning session to help market historical properties. This is an implementation element of the Heritage Tourism Master Plan. The master plan is in final draft form and will be presented to the Heritage Tourism Steering Committee for final comments and possible amendments on or about March 2. The Institute also developed a job description for a Director of Culture for the city and has been advising members of the Trenton Arts Connection on their strategy for developing an arts community and related businesses in Trenton.

Newark Activities

Discussions are ongoing with the Schumann Fund for New Jersey Director on the possibilities for open space planning in Newark. The Institute continues to assist the Greater Newark Conservancy with completion of its design for the Environmental and Ecological Center.

Working with the Public Interest Law Center on a research project regarding outdoor facilities for schools, the Institute interviewed architects and facilities planners with expertise in this area and is in the process of completing a literature search on the relationship between outdoor recreational activity and child development.

The Institute continues to work on urban open space policy and planning, identifying new partners and approaches for making development and rehabilitation of open space facilities possible for urban areas. The Institute recently convened a new committee of the Coalition for Affordable Housing and the Environment specifically formed to look at this issue.

Current HINT (Healthcare Information Networks and Technologies) Initiatives

The College continues to act as project administrator on behalf of the Department of Health and Senior Services to provide project implementation assistance in the hiring of a data intermediary vendor to collect inpatient and outpatient data based on the UB-92 data set for electronic transmission to the State. Phase II (develop the system) of the project was completed during this quarterly reporting period. This included system documentation, implementation documentation, training materials, user manuals and project issues log.

With the passage of the HINT legislation, it is anticipated a contract will be executed during the Spring of 2000 to conduct a second HINT statewide survey on technology usage in New Jersey.

Academic Affairs

Datatel Computer Information System

The implementation of the Datatel computer information system continues to dominate activity within the Academic Affairs division. The implementation is now in the troubleshooting and fine-tuning phase. The staff has learned basic functioning in the new system, and major efforts are underway to reconcile the records converted from the old to the new system. A new Academic Policy Committee was formed to deal with advising and academic issues stemming from the use of the new information system.

During the month of March the College will begin using the new Datatel system for processing applications for financial aid support for the Fiscal Year year 2000-2001.

Distance & Independent Adult Learning

Course Enrollments—

DIAL course equivalent enrollments (CEEs) for the two fall semesters exceeded the estimate made in the last Board report. We had a total enrollment of 3526, an 18 percent increase over FY99. Registrations in November and December for the Winter 1 semester are also up.

Course Development—

The following courses are currently being revised:

- ART-100-GS A World of Art
- ENC-101-GS English Composition I
- ENS-314-GS Global Environmental Change
- HIS-333-GS Modern Latin America and the Caribbean
- HUM-409-GS The Age of the Enlightenment
- PSY-101-GS Introduction to Psychology
- PSY-379-GS Social Psychology
- REL-439-GS The Religious Quest
- ACC-101-GS Introduction to Financial Accounting
- ACC-102-GS Introduction to Managerial Accounting
- COM-120-GS Introduction to Mass Communications I
- COM-121-GS Introduction to Mass Communications II
- COM-209-GS Public Speaking
- LIT-221-GS/EM Introduction to Children's Literature
- LIT-347-GS Modern American Poetry
- FAM-540 Finance and Accounting for Managers

The following new courses have either just been completed, or are in the final stages of being completed:

- NUC-452-GS Radiation Dosimetry
- PSY-300-GS Thanatology: An Understanding of Death and Dying
- MAT-115-GS Intermediate Algebra.
- ECO-111-OL Macroeconomics – a fully featured multimedia online course.
- SOS-110-OL Living in the Information Age – recently converted from its guided study format to an online format. This course is already in its second semester.

Exam Project—

In a continuation of the extensive project to update and coordinate the development of DIAL course examinations, 384 exams are now included in the exam database – for guided study courses, guided study courses with e-mail, and online courses. Of these, more than 250 already have multiple versions, and nearly 300 are provided with detailed answer keys to assist mentors who are grading the exams. A total of 74 new exams were input electronically since October, and more than 260 were edited and formatted according to upgraded and improved formatting standards. A detailed exam tracking log is currently being maintained for all exam versions.

Distance Learning Certificate Program—

With a grant from AT&T the Distance Learning Certificate Program is now in development. It will feature an innovative curriculum in the techniques of developing materials and courses and in teaching at a distance. Through a series of professional development seminars, faculty will learn how to prepare course materials for distance learners, develop computer-based presentations, and interact effectively with students in an on-line environment. During this quarter, the development of three of the four planned seminars was completed. The final seminar is scheduled for completion in March 2000. The first seminar is now being field tested with a select group of Thomas Edison State College mentors using Blackboard's InfoSpace, a Web-based delivery system.

TECEP Examinations Revised—

Two TECEP examination revisions were completed. Both these tests fall in the Social Science academic area.

- Industrial Psychology
- Alcohol Abuse: Fundamental Facts.

Program Development***Master's Degree—***

The Master of Science in Management degree program has been structured to provide for academic tracks. A 24-semester hour core of course work offered by Thomas Edison State College serves as the foundation for the degree program. Degree tracks with a minimum 12-semester hour base are then available to support intensive study in a particular field.

A second track, the Master of Science in Management, Substance Abuse Management has now been developed in response to a request from the Recovery Assistance Program Training, Inc. (RAPT). Their site-based program operates in nine states to prepare participants for certification as alcoholism, drug, or substance abuse counselors. The courses offered in the substance abuse management track are provided by RAPT, an American Council on Education approved provider of graduate-level courses in substance abuse management. Through a partnership with the Group, the College is able to expand offerings to new populations of students.

Business Degree—

The American Institute of Banking of New Jersey (AIBNJ) has extended its partnership with Thomas Edison State College by making its courses available to all Thomas Edison students. AIBNJ serves the state of New Jersey, offering banking-specific courses. A longtime partner of Thomas Edison, AIBNJ offers the bankers who study with them the opportunity to enroll in Thomas Edison through the College Accelerated Program (CAP), an agreement that maps AIB courses to Thomas Edison business degrees. CAP builds on courses recommended for credit by the American Council on Education. Expanding the access to Thomas Edison students gives students one more option for completing their degree requirements.

Associate in Applied Science Degree—

The College has begun implementation of the recently approved Associate in Applied Science degree. The programs within this degree are Administrative Studies, Applied Electronics Studies, Applied Health Studies, Mechanics and Maintenance, and Occupational Studies. The actual area of study or “strand” within each program reflects the student’s particular military rating or set of coursework. Strands have been established in Automotive Mechanics, Diesel Mechanics, Food Service, Medical Specialist, Dental Specialist, Aviation Fuel and Cargo, Aircraft Maintenance, and Aviation Operations. The first students have enrolled in the program. The Army and Servicemembers Opportunity College are continuing their interest in Occupational Degree Builders. With the addition of the AAS degree, it will be possible for the College to provide occupationally oriented degrees to a larger segment of servicemembers. The emphasis continues to be medical area this quarter, with some MOSs articulating with the ASAST and BSAST, and others with the new AAS degree. A new consultant has just been hired to assist with this effort.

Corporate-Higher Education Programs

The College has completed two additional ACE course reviews this quarter. They are offered by the New Jersey Council for the Humanities, based in Trenton, New Jersey; and by Corporate College Services, Inc., of Mountainside, New Jersey.

An executive version of the *Degrees of Success* workshop was offered for managers of Host Marriott Services, Inc. The intent of the workshop was to familiarize managers at Host Marriott Services with current information on practices in adult education and on Thomas Edison State College. About two dozen managers from New Jersey, New York, and Maryland attended the workshop, and their feedback was very positive.

The ACE publication “Higher Education & National Affairs” is now available directly through the ACE web site (www.acenet.edu). It is hoped that the *Guide to the Evaluation of Educational Experiences in the Armed Forces* and *The National Guide* will follow in short order. Our bimonthly publication *Newsbrief* is now available to college staff through the intranet. We are hoping that in the future it will also be available through the College’s web location.

Administration and Finance

Several major objectives were reached during the past quarter. Among these are the following:

- The townhouse renovation project was completed, and all staff are now in place in the new facility.
- The Kuser facility has now been leased to the College for an additional five-year period.
- The College’s Y2K plan was successfully implemented.
- Discussions on the statutory codification of the College’s affiliation with the State Library have been undertaken with the Governor’s Office of Policy and Planning and language for legislation is being considered.

- A new \$300,000 telephone system has been installed in the Academic Center, with the result being improved communication and service to students.
- The State Library has been named as the beneficiary of a \$10,000 bequest; other activities are underway, aimed at increasing gifts and bequests to the Library.

Resignations

The following staff have resigned from the College:

Irene Bentz	-	Office of Nursing Program
Jules Kahn	-	Office of Financial Aid & Veteran Affairs
Maureen McGuire	-	Office of Development and Alumni Affairs
Andrea Maxwell	-	Office of Development and Alumni Affairs
Eunice Samuels-Lewis	-	Office of Learner Services
Sheila Martin	-	Office of Human Resources

The following staff have resigned from the New Jersey State Library:

Marilyn Veldof	-	Library Development Bureau
Maria Baratte	-	State Government Information Services
Susan Boyd-Shelly	-	Library for the Blind and Handicapped
Robert Moore	-	State Government Information Services
Sudha Singh	-	State Government Information Services

Postreporting

As the last page of this report, there is a chart (entitled "Bid Waiver Tracking System") that documents the status of bid waivers, their approved amounts, and the actual cost of completed projects. Since the last Board meeting, the College has completed a number of projects (see the column headed "Comp.") for which bid waivers were requested and approved. Each of these was accomplished for a cost that is at or below the amount requested. Please consult the chart for details on each project.