

MINUTES

BOARD OF TRUSTEES

THOMAS A. EDISON STATE COLLEGE

August 5, 1983

MEMBERS PRESENT: Eleanor Spiegel, Chairperson; Alan Ferguson, Vice-Chairman; Patricia Danielson; George Hanford; Rita Novitt; Thomas Seessel; Christian Yegen; George Pruitt, President.

MEMBERS ABSENT: Harvey Myers; Robert Taylor.

ALSO PRESENT: Jerry Ice, Vice President for Academic Affairs; Richard Hansen, Vice President for Community Affairs; Michael Scheiring, Vice President for Administration and Finance; Jack Phillips, Registrar; Arthur Rosenfeld, AFT Edison State College Union President; John Walters, Department of Higher Education; Gerri Collins, Executive Assistant to the President.

The public meeting was officially called to order at 10:00 a.m. Mrs. Spiegel noted that the date, time, and location for the meeting had been published in accordance with New Jersey law.

MINUTES APPROVED: The minutes of the June 3, 1983 Board of Trustees meeting were presented for approval. George Hanford moved and Christian Yegen seconded a motion to approve the minutes. Motion carried (7-0).

PRESIDENT'S REPORT: Adding to the Report of the President mailed previously, Dr. Pruitt indicated that the College has been admitted to the Navy Campus Consortium. This will provide considerable exposure for the College and an increase in student potential.

He reported on his conversations with the FBI regarding a diploma mill "college" known as Thomas A. Edison College, formerly in Florida and now in Arkansas. The FBI contact person reports that they expect to indict the bogus college president who is 78 years old and apparently very wealthy as a result of his scam.

Regarding the recent publicity over the Educational Computer Network (ECN), Dr. Pruitt reported that the President, John High, has resigned as a result of the allegations of excesses in the expense accounts. The College affiliates with ECN for the major portion of our computer services without negative impact.

ACADEMIC AFFAIRS:

Registrar's Report: Dr. Ice introduced Jack Phillips, Registrar, who presented the names of candidates for degrees. There were 21 candidates

for the Associate in Arts, 6 candidates for the Associate in Science in Management, 42 candidates for the Bachelor of Arts, 21 candidates for the Bachelor of Science, and 18 candidates for the Bachelor of Science in Business Administration, for a total of 108 candidates. Mr. Phillips stated that all candidates have met all requirements for their respective degrees.

Alan Ferguson moved and George Hanford seconded a motion to approve all candidates as indicated on the list provided by the Registrar. The motion carried (7-0).

Jack Phillips called special attention to graduation statistics as indicated in his report. He reported that Commencement will be held on October 30.

The Board commended Jack Phillips for his statistical reports.

Academic Integrity: Eleanor Spiegel introduced the statement on Academic Integrity, which was prepared in response to the Department of Higher Education's request that all colleges develop such statements.

The Edison State College statement follows the Board of Higher Education's statement with appropriate adaptations and language. This statement will be included in future publications, and every effort will be made to continue the high academic standards already in place.

Thomas Seessel moved and Patricia Danielson seconded a motion to approve the statement with a minor change in paragraph 4 which inverts the words "staff and students" to "students and staff." Motion carried as amended (7-0).

ADMINISTRATION AND FINANCE:

Personnel Actions Report: Dr. Pruitt presented the Personnel Actions Report for Board approval, indicating the following:

New Appointments: Morissa Moreland, Clerk Typist
Henry Rose, Data Processing Specialist

Resignations: Michele Filippi, Senior Clerk Stenographer

Promotions: Sonja Eveslage, Director of Special Programs to
Director of Community Programs
(Pending) Janice White, Coordinator of Counseling Services
to Coordinator of Learner Services
Gerard Middlemiss, Academic Counselor to
Coordinator of Corporate Services

Reclassification: Ann Bielawski, Coordinator of Information
Services to Director of Career Planning and
Placement

Dr. Pruitt reported that hourly staff employed longer than one year must be moved into permanent positions as was the case with Morissa Moreland.

Rita Novitt moved and Thomas Seessel seconded a motion to approve the personnel actions as listed. Motion carried (7-0).

MAJOR ACCOMPLISHMENTS:

Six Month Report on Goals and Objectives: The Board commended the President on both the six-month report and the Annual Report.

Dr. Pruitt emphasized that relationships between the Department of Higher Education and the College were not found to be problematic as previously thought. In fact, both the College staff and Department staff are cooperative in their relationships.

The Board requested more statistical information related to the Annual Report. This will be provided as soon as possible.

The meeting recessed for lunch and reconvened at 1:15 p.m.

MAJOR GOALS FOR 1983-84:

Dr. Pruitt explained that the goals presented are institutional goals. Each Division will have more detailed goals and objectives designed to accomplish the major goals.

In response to questions raised regarding enrollment and revenue projections and student response to new fees and services, he indicated that all current students have been notified of fee and service changes. So far the responses have been positive. Consideration is being given to providing a deferred payment plan for students who are transferring in large numbers of credits upon initial enrollment.

He added that this is the first time the College has tried to correlate enrollment projections with revenue goals.

Where possible, outcomes have been quantified, but since many of the activities are new to the College, we have no basis from which to determine a figure. Therefore, for example, the general enrollment goal of 3,800 is to be realized by all of the means suggested without breaking it down activity by activity.

The Board recommended that items related to increased minority enrollment and retention be set as a separate goal. This will be done.

BUDGET REPORTS: (FY 1982-83)

Eleanor Spiegel reported that the Finance Committee recommended approval of the budget items as presented.

Dr. Pruitt commented that the College achieved 93% of projected revenue. However, revenue did not cover expenditures, reserve funds were used to accommodate the difference.

The report was accepted as presented.

BUDGET REPORTS: (FY 1983-84, 1984-85)

Following general discussion regarding the FY 84 budget and the FY 85 budget request, Patricia Danielson moved and Alan Ferguson seconded a motion to approve. Motion carried (7-0).

PERSONNEL POLICY:

Dr. Pruitt identified an error in the legislation number listed in Item D on page 5 of the proposed policy. He recommended deletion of the phrase "...governed under the provisions of N.J.S.A. 18A:60-6...." In Item E page 5 of the phrase "...under the terms of N.J.S.A. 18A:60-6, et. seq. ..." should be deleted.

The Chair recognized Arthur Rosenfeld who spoke on behalf of the Union, indicating that the Union would grieve the annual evaluation issue as it relates to staff in mid multi-year contracts.

There being no further discussion, Alan Ferguson moved and Christian Yegen seconded a motion to approve the Personnel Plan as corrected. Motion carried (7-0).

BOARD CALENDAR:

The proposed meeting schedule of the Board of Trustees for FY 1984 was presented and discussed. The Board accepted the proposed schedule of Board meetings with two exceptions. George Hanford indicated a conflict with the proposed December 2 meeting. While the Board endorsed the concept before retreat, there were several expressions that July was not the most desirable time for it. It was requested that the President address these concerns and report back to the Board after further consideration of these matters.

NOMINATING COMMITTEE:

The Nominating Committee was appointed as follows: George Hanford, Chairman; Patricia Danielson; Thomas Seessel. The Committee will present nominations for Chairperson and Vice Chairperson at the October meeting.

CAEL - STUDENT POTENTIAL PROGRAM (\$10,000)

With reference to Edison State College's participation in the Student Potential Program, George Hanford indicated that the University of Cincinnati, Central State University, and several other colleges in Ohio have received funding to develop similar kinds of assistance for minority students. He suggested that Edison State College contact the University of Cincinnati for further information.

Regarding the telecommunications grant mentioned in the President's Report, George Hanford stated that he is on the Board of the Eastern Educational Consortium and is willing to offer assistance and support as needed.

There was considerable discussion on the tremendous educational possibilities resulting from this grant.

The Board commended Dr. Pruitt and College staff for the diligent work that resulted in State funding to implement the BSN degree. The Board also commended staff for their work in planning a high quality Inauguration reception and banquet on July 9.

Dr. Pruitt responded that the Hospital Corporation of America Corporate Giving Committee declined participatory support of the BSN program; however, others have expressed interest in cooperating with the College as the new degree program is implemented.

There was general discussion regarding salary and levels for Edison State College staff. Dr. Pruitt explained that some of the apparent discrepancies are a result of Civil Service's evaluation of Edison staff as compared to traditional college staff. He added that we are making efforts to correct this through future meetings with Civil Service, which acknowledges that the College has received negative differential treatment in the past.

George Hanford moved and Rita Novitt seconded a motion to support the President in his negotiations with Civil Service. Motion carried (7-0).

Eleanor Spiegel welcomed the new Vice Presidents, Jerry Ice and Michael Scheiring.

RESOLUTION:

Alan Ferguson presented a resolution on behalf of the Board in tribute to Eleanor Spiegel for her leadership and devotion to the growth and development of the College. He announced that she would be taking a one year leave of absence from the Board in order to

accompany her husband on sabbatical. Following the reading of the resolution, Patricia Danielson moved and Rita Novitt seconded a motion to adopt the resolution as presented. Motion carried enthusiastically.

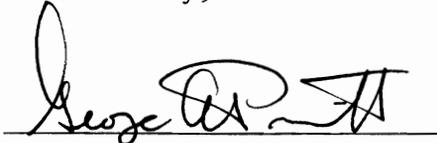
Dr. Pruitt presented Ellie with a plaque in appreciation for her dedication and support.

ANNOUNCEMENTS:

Dr. Pruitt announced that the President's secretary, Barbara Scheatzle, was on a six month maternity leave. Barbara has been with the College since its inception.

There being no further business, the meeting was adjourned at 3:30.

Submitted by,



George A. Pruitt
Secretary to the Board

October 7, 1983

Date

Approved by,



Eleanor Spiegel
Chairman of the Board

October 7, 1983

Date