

MINUTES

BOARD OF TRUSTEES

THOMAS A. EDISON STATE COLLEGE

December 10, 1982

MEMBERS PRESENT: Eleanor Spiegel, Chairperson; Alan Ferguson, Vice-Chairman; George Hanford; Rita Novitt; Thomas Seessel; Christian Yegen; George Pruitt, President.

MEMBERS ABSENT: Allison Jackson; Patricia Danielson; Robert Taylor

ALSO PRESENT: Arnold Fletcher, Vice President for Academic Affairs; Richard Hansen, Vice President for Community Affairs; John Bernard, Vice President for Administration and Finance; Dennis Smith, Director of Institutional Research and Systems Planning; Thomas Streckewald, Executive Director of Development and College Relations; Jack Phillips, Registrar; Ronald Sukovich, representing the AFT Edison State College Union; Gerri Collins, Executive Assistant to the President.

Members of the Personnel Committee of the Board of Trustees met at 9:00 a.m. to review contract renewals.

The public meeting was officially called to order at 9:30 a.m. Mrs. Spiegel noted that the date, time, and location for the meeting had been published in accordance with New Jersey law.

MINUTES APPROVED: The minutes of the October 5, 1982 Board of Trustees meeting were presented for approval. Rita Novitt moved the acceptance of the minutes, seconded by Christian Yegen. Motion carried (6-0).

Mrs. Spiegel reported that no action has been taken to replace Allison Jackson as Board of Trustees member. No appointments by the Governor have been made since June, 1982. Ms. Jackson will continue to serve until her replacement is approved.

Alan Ferguson moved that a resolution be drafted to encourage the Governor to take action on the appointment. Rita Novitt seconded the motion. Motion carried (6-0).

Mrs. Spiegel officially welcomed Dr. Pruitt as the third President of Edison State College. She further stated for the record that the Board appreciated very much the hard work of the Search Committee, chaired by Alan Ferguson.

Mrs. Spiegel stated that she was adding a Chair's Report to the agenda.

ACADEMIC AFFAIRS:

Registrar's Report: Mrs. Spiegel then asked Registrar Jack Phillips to present the names of the candidates for degree. There were 15 candidates for the Associate in Arts, 4 candidates for the Associate in Science, 1 candidate for the Associate in Applied Science, 41 candidates for the Bachelor of Arts, 8 candidates for the Bachelor of Science, and 10 candidates for the Bachelor of Science in Business Administration, totalling 79 candidates. Mr. Phillips stated that all candidates have met all requirements for degrees.

The Board expressed appreciation for the progress being made in the Registrar's Office.

Rita Novitt moved and Thomas Seessel seconded a motion to approve the candidates as indicated on the list provided by the Registrar. Motion carried (6-0).

Mr. Phillips drew attention to further information on the candidates as indicated in the graduation statistics attached to the listing of candidates.

Academic Council Appointments: A list of recommendations to fill Academic Council vacancies had been mailed to the Board prior to the meeting. Arnold Fletcher requested approval of the appointments which include:

Charles F. Peck, N.J. Institute of Technology
Warren E. Smith, Englehardt Corporation
Robert M. Fishco, Middlesex County College
Thomas J. Grites, Stockton State College
Arnold J. Gelfman, Brookdale Community College
Paul I. Jacobs, Edison State College
Diane E. Gruenberg, Edison State College
Thomas M. Eklund, Edison State College

Alan Ferguson moved and Thomas Seessel seconded acceptance of the new appointments. Motion carried (6-0).

Mrs. Spiegel requested that a list of the full Academic Council membership be given to the Board so that the diversity of backgrounds could be seen. This will be prepared for the February meeting.

ADMINISTRATION AND FINANCE:

Personnel Actions Report: John Bernard presented the Personnel Actions Report which had been mailed previously. The report indicated the following:

Appointments: Carmencita Clyde, Senior Clerk Tyist, Bi-lingual
Barbara Mangus, Senior Clerk Stenographer
Shirley Nichols, Senior Clerk Typist

Promotions: Gregory Dye, Assistant Registrar

Salary Adjustment Request: Arnold Fletcher for serving as Acting President.

The Board asked whether the appointments were replacements or new positions. Mr. Bernard responded that Clyde and Mangus were replacements.

Alan Ferguson moved and Rita Novitt seconded the approval of the report. Motion carried (6-0).

Approval of Contract Recommendations: Alan Ferguson reported that the Personnel Committee had reviewed the recommendations for contract renewal and requested approval of the recommendations as follows:

Thomas Streckewald, 2 years
Gregory Dye, 1 year
Diane Gruenberg, 3 years
Susan Friedman, 1 year
Arthur Rosenfeld, 1 year
Thomas Eklund, 3 years
Michael Klebanoff, 3 years
Sharon Smith, 1 year

The number of years indicated is in keeping with College policy which specifies eligibility for multi-year contracts based on numbers of years in service. One year appointments apply until five years of service have been reached; two year appointments apply after five years of service for those not eligible for AFT Union membership; three, four, and five year appointments apply to those eligible for the AFT Union (the number of years depends upon whether it is the first, second, or subsequent multi-year contract).

Alan Ferguson moved and Rita Novitt seconded the approval of the contract recommendations. Motion carried (6-0).

Arnold Fletcher indicated that the Personnel Committee will be reviewing the issues effecting yearly evaluations and contract renewals. A report will be given at a later Board meeting.

Mrs. Spiegel stated that salaries for support staff are being reviewed for appropriateness of classification and/or reclassification, if needed.

Status of the FY'83 Budget: John Bernard presented information on the budget material previously mailed. He stated that revenue for the quarter is at 78% achievement for the 100 Account and 71% for the 440 Account.

There was general discussion of the effectiveness of the portfolio assessment process. Arnold Fletcher stated that the process was under intensive review and that a full report would be made at a later time.

Dr. Fletcher further stated for the record that the college has made a \$66,000 freeze on certain budget items in order to accommodate the budget crisis.

Dr. Pruitt stated that Edison State College is a philosophically and educationally sound model but not necessarily a cost effective model. To make the College a cost effective model will be one of his priorities, and he will be thoroughly reviewing the delivery of services which impacts on cost effectiveness.

He has been advised, however, that the fee structure is competitive with other models.

Dr. Pruitt will keep the Board informed as to the progress being made.

Clarification of several terms used in the budget statements was requested and responded to as follows:

Professional Services refers to consultants hired to evaluate portfolios, to grade examinations, and to provide PONSI evaluations.

The Affirmative Action Program amount budgeted is for a State mandated Affirmative Action Officer.

Rent - other refers to rental of computer equipment from ECN and for Xerox machine and word processing equipment rental.

There being no further discussion, Christian Yegen moved and Rita Novitt seconded to accept the budget report. Motion carried with one abstention. (5-0-1).

PRESIDENT'S REPORT: Mrs. Spiegel then asked Dr. Pruitt to report on the status of the College and on his plans for the future.

Dr. Pruitt reported that he has met with the Chancellor and other Department of Higher Education staff regarding relationships between staffs. He has concluded that there are no substantive differences. He agrees with the Department that Edison's primary target is the population of the State of New Jersey.

As he reviews the College mission statement, he will be consulting with the Department staff in the expansion of the statement for the purpose of establishing a consensus between the Department and the College as to future directions and priorities. He expects to maintain our autonomy in selecting appropriate projects or targets, but will do it in a more cooperative spirit.

Dr. Pruitt plans to thoroughly review Edison's public policy machinery, the delivery systems, and the planning cycle time frame changes. He hopes to have some of these plans in place by June 30, 1983.

The Board expressed full support of Dr. Pruitt's plans.

INSTITUTIONAL
PLANNING:

There was general discussion about the format of the current planning document, and recommendations were made for changing from a management oriented document to a more philosophical-issue oriented document. This will be considered as the College staff reviews delivery systems.

Mrs. Spiegel stated that the institutional planning document was received by the Board.

CHAIRPERSON'S
REPORT:

Mrs. Spiegel announced that Christian Yegen will serve on a public advocacy committee of the Council of State Colleges.

She then proposed a resolution to the Governor and the Legislature requesting legislative action to produce revenues sufficient to prevent further disruptions of the educational programs in the State.

General discussion resulted in reducing the resolution to two or three paragraphs, deleting certain specific information, and making reference to the State Board resolution. Thomas Seessel moved and George Hanford seconded the acceptance of the revised resolution. Motion carried (6-0).

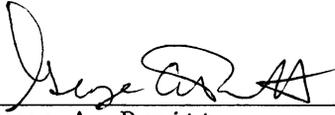
Mrs. Spiegel further reported on a controversy over the attendance of DHE representatives at executive sessions of the State college Boards of Trustees meetings. This will be discussed at the next Council of State Colleges meeting.

The Edison Board agreed that DHE representative John Walters was welcomed to attend and that the College would comply with the State law as it relates to this issue.

George Hanford moved and Alan Ferguson seconded a recommendation to officially thank Arnold Fletcher for serving as Acting President. Motion enthusiastically carried (6-0).

There being no further business, Mrs. Spiegel declared the meeting adjourned.

Submitted by,



George A. Pruitt
Secretary to the Board

February 4, 1983
Date

Approved by,



Eleanor Spiegel
Chairman of the Board

February 4, 1983
Date