

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
OF THOMAS A. EDISON COLLEGE

July 11, 1973

The Board of Trustees of Thomas A. Edison College of New Jersey met on July 11, 1973 at Forsgate Country Club.

Members Present: Jonathan Thiesmeyer  
Rebecca B. Butler  
Richard T. Sweeney  
Julius Vogel  
Eleanor Spiegel  
Robert Kavesh  
Richard Pearson  
Blanche R. Ried  
James Douglas Brown, Jr.

Members Absent: Ramon Bonachea

Also Attending: Robert Birnbaum, Vice Chancellor  
Department of Higher Education  
John McGarraghy, Director of Academic Affairs  
Thomas A. Edison College of N.J.

The meeting was called to order at 2:00 p.m. by Chairman Thiesmeyer. Mr. Thiesmeyer discussed various procedural matters with the Trustees. It was agreed that the Trustees would meet on the second Wednesday of September, December, March and June.

The minutes of the June 7 meeting were approved as submitted.

President Brown reported that the College had been accepted as a "Candidate for Accreditation" by the Middle States Association. He stated that the College could expect to be evaluated for full accreditation in two to three years.

President Brown reported that the two proposals submitted to the Fund for the Improvement of Postsecondary Education were not accepted and discussed alternative funding possibilities.

The College's relationship with the Regents External Degree Program was discussed. Dr. Brown stated that he would have a further report on progress toward a more formal agreement at the September meeting. It was agreed that the College should focus primarily on New Jersey residents and that it would also serve out-of-state students when requested to do so.

Mr. Thiesmeyer requested that the staff supply the Trustees with information on the CLEP and CPEP examinations. He suggested that at a future meeting the staff brief the Trustees on these examination programs.

Dr. McGarraghy gave a progress report on the Associate in Applied Science in Nursing program. He stated that the degree program had to be approved by the Board of Nursing and several other state agencies. He requested approval of the degree program in principle by the Board. Dr. McGarraghy stated final approval of the program by the Board of Higher Education would be possible in January and that the Board of Trustees would be asked for their final approval of the program at the December meeting.

The following resolution was unanimously adopted by the Board:

That the Board of Trustees of the College hereby endorses the concept of an Associate External Degree Nursing Program and supports the development and inauguration of an Associate in Applied Science in Nursing External Degree by Edison College as part of the cooperative interstate arrangement with the New York Regents External Degree Program.

Mr. Pearson reported for the Subcommittee on Bylaws. After considerable discussion, it was decided not to have an Executive Committee of the Board at this time. The proposed bylaws were amended to this effect. The proposed bylaws were unanimously adopted by the Board as amended. (Copy Attached)

President Brown recommended that the Board officially affirm the appointments of the current members of the administrative staff of the College. During the discussion, Mr. Thiesmeyer requested that copies of the State Salary Schedule be sent to the Trustees. Dr. Birnbaum stated that all professional appointments had to be affirmed by the Trustees and that the Trustees were the "appointing agent" for all non-Civil Service appointments. The following resolution was approved unanimously by the Board:

That, upon the recommendation of the President, the Board of Trustees of Thomas A. Edison College of New Jersey hereby confirms the appointment of the following officers of the College:

Dr. John McGarraghy, Director of Academic Affairs  
(Salary Range A35)

Mr. Thomas P. McCarthy, Registrar  
(Salary Range A29)

Ms. Jean Titterington, Director of Academic Counseling  
(Salary Range A27)

Dr. George Engeman, Director of External Relations  
(Salary Range A34)

Mr. Dennis B. Smith, Assistant to the President  
(Salary Range A25)

Ms. Judith Leipzig, Administrative Assistant  
(Salary Range A20)

Ms. Sharon Spector, Administrative Assistant  
(Salary Range A20)

President Brown suggested that the College hold one Commencement each year in the spring and that the Board approve candidates for degrees twice each year. After a discussion, it was agreed that the Commencement be held in April and that candidates would be approved at each of the four regular meetings of the Board.

President Brown asked the Board for suggestions for future foundation assistance in the areas of the development of the Associate in Applied Science in Management Degree and the development of additional counseling services. He stated that the current budget does not include funds for these activities. Several suggestions were made concerning the Kellogg, Sloane and Lilly Foundations.

President Brown discussed the budget procedures for the 1975 fiscal year. He will ask for additional state funding for counseling purposes and special assessment. A statement of the budget philosophy and tentative budget will be submitted to the Board at its September meeting.

Mr. Thiesmeyer appointed Mr. Vogel, Dr. Butler and Mr. Sweeney to serve on the Nominating Committee. The Committee will report at the September meeting of the Board. Mr. Sweeney was asked to chair the committee.

The Board agreed to discuss the appropriate structure of the advisory committees for the College at the next meeting of the Board. Dr. McGarraghy will send to the Board the minutes of the joint meeting held with the Advisory Council during the morning. President Brown was instructed to ask Chancellor Dungan to write to the members of the Advisory Council thanking them for their service. Mr. Thiesmeyer will also write to the members thanking them and asking for their continued support.

The Board agreed to meet at 10:00 a.m. on September 12 at the Western Electric Corporate Education Center in Hopewell, New Jersey.

The meeting was adjourned at 4:40 p.m.

Submitted by:

  
JAMES DOUGLAS BROWN, JR.  
Secretary

September 12, 1973  
DATE

Approved by:

  
JONATHAN L. THIESMEYER  
Chairman of the Board

September 12, 1973  
DATE