

MINUTES

BOARD OF TRUSTEES

THOMAS A. EDISON COLLEGE OF NEW JERSEY

March 27, 1975

The Board of Trustees of Thomas A. Edison College of New Jersey held its fourth meeting of the 1974-75 Academic Year on March 27, 1975 at the Corporate Education Center of Western Electric, Hopewell, New Jersey. The meeting began at 10:15 a.m.

MEMBERS PRESENT: Jonathan Thiesmeyer, Chairman; Richard Pearson, Vice-Chairman; Rebecca Butler; F. Anita Heard; Robert Kavesh; Blanche Ried; Eleanor Spiegel; James Douglas Brown, Jr., President

MEMBERS ABSENT: Richard Sweeney

ALSO PRESENT: Arnold Fletcher, Vice-President for Academic Affairs; Thomas McCarthy, Registrar

NEW TRUSTEE APPOINTED: Mr. Thiesmeyer introduced Mrs. F. Anita Heard who has been appointed by the Governor to fill the unexpired term of Ramon Rivera.

MINUTES APPROVED: The minutes of the meeting of January 24, 1975 were presented for approval. They were approved unanimously.

CANDIDATES FOR A.A. APPROVED: Mr. Thiesmeyer recognized Dr. Brown and Mr. McCarthy for the presentation of the names of 29 candidates for the Associate in Arts degree. These candidates were recommended to President Brown at the March 14, 1975 meeting of the Academic Council, having completed the requirements for the degree as approved by the New Jersey Board of Higher Education.

Dr. Butler moved that the Board of Trustees grant the Associate in Arts degree to the 29 candidates. Seconded by Dr. Ried, the motion passed unanimously. (7-0-0)

PRESIDENT'S REPORT: Mr. Thiesmeyer recognized Dr. Brown for his report on the current status of the College.

Funding: Several proposals for external funding have been submitted: The staff of the College is currently working on proposals with the Department of Community Affairs (aging); the Garden State School District (development of academic programs for prisoners); the Lilly Foundation and the Charles Edison Foundation have been approached for funding of the Office of Research. Funds have been received from CETA for additional staff to work with Civil Service employees (over 130 state employees now enrolled; should be over 200 by June). There was some discussion on the role of the College in prison education.

Enrollment: Final enrollment for the 1974-75 Academic Year will be close to the 1700 projected. Registrations for examinations lower than expected. As a result, fee income will be reduced appreciably. The examinations in business administration are currently being revised and scaled down to more discrete units. This should make the examinations more marketable.

Permanent Location: The State is now considering using Drumthwacket as a statewide counseling site. With the projected growth in the College and the increase in staff, Drumthwacket may not be large enough. As a result, the College may remain in temporary quarters for about two years.

Edison College Foundation: The question of an Edison College Foundation had been discussed previously. The mechanics of setting up a foundation would not be too difficult. The necessary paperwork required may take up to a year to be approved by the IRS. Several lawyers have been contacted and further information on implementation is being gathered. There was discussion by Board members on this topic with the consensus of the Board being that the President should continue to gather information on the means of implementing a Foundation.

Report on Graduates: The follow-up study of the AA graduates of June, 1973 and May, 1974 was discussed. The Trustees suggested requesting information on the occupations and occupational goals of the graduates when future studies are undertaken.

FEE SCHEDULE FOR
1975-76 ACADEMIC
YEAR:

President Brown presented the list of fees suggested for the 1975-76 Academic Year. In the discussion on the fees, the question of financial aid was raised. Dr. Kavesh moved that the Trustees approve the list of fees to be used during the 1975-76 Academic Year. Seconded by Mrs. Heard the motion passed unanimously. (7-0-0)

NOTIFICATION OF
MEETINGS:

There was a brief discussion about the need to notify individuals about meetings of the Board of Trustees and to have them open to the public. Mr. Thiesmeyer suggested that Dr. Brown should contact the other State College Presidents on the means used to publicize the meetings of the Trustees.

NEW APPOINTMENT TO
COUNSELING STAFF:

The President presented for approval the name of Mr. Jules Kahn as Academic Counselor in Trenton, replacing Mr. Dallas Gray who has resigned to take a position in North Jersey. Mrs. Spiegel moved that Mr. Kahn's appointment be approved. Seconded by Dr. Kavesh, the motion passed unanimously. (7-0-0)

READJUSTMENT OF SUB-
COMMITTEES OF THE
BOARD OF TRUSTEES:

Mr. Thiesmeyer announced that he would like to make adjustments to the subcommittees of the Board which were appointed earlier this year. The Finance Committee will now be composed of Mr. Pearson, Dr. Kavesh and

Dr. Ried. The Personnel Committee will now be composed of Mr. Sweeney, Mrs. Spiegel, and Mrs. Heard. Mr. Thiesmeyer asked each Committee to develop a charter for itself by the next meeting of the Trustees. There was some discussion on the role of the Personnel Committee and its function. Each Committee was asked to meet in April or early May.

EXPIRATION OF TERMS
IN 1975:

Mr. Thiesmeyer pointed out that the terms of Dr. Butler and Dr. Kavesh expire in June, 1975. He stated that he and President Brown will look into the mechanism for re-appointment or replacement of Trustees whose terms expire.

The Trustees adjourned for lunch at 12:15 p.m. and resumed the meeting at 1:30 p.m. Also present for the afternoon meeting were Raymond Male, Vice-President for External Affairs, and Jean Titterington, Director of Academic Counseling.

ACCREDITATION:

Martha Church is scheduled to visit the College on April 2, 1975 to discuss the process of accreditation as set-up by Middle States. The staff will be making plans for the Self-Study to be undertaken by the College; the Office of Institutional Research will be working on reports and follow-up studies to be included in the Self-Study. There was discussion of the needs for accreditation and the benefits to be derived from it. The consensus of the Board was that the College should go ahead with the accreditation process.

COMMENCEMENT:

President Brown announced that the 1975 Commencement will be Friday, May 23, 1975, at 4:00 p.m. at the Auditorium of the State Museum. Chief Justice Richard J. Hughes has been asked to be the Commencement Speaker. It was suggested that the President invite Mrs. Madelyn Edison Sloane, daughter of Thomas A. Edison, to give the first baccalaureate degree.

The question of a dinner after the Commencement for the Trustees, Academic Council, and Administration was raised. It was recommended that a dinner be held, to include spouses; the dinner would be held at the Holiday Inn.

CHANGES IN
BA DEGREE:

Mr. Thiesmeyer recognized Dr. Fletcher who presented changes in the BA degree. The first change involved the classification of courses and examinations into two levels, introductory and beyond the introductory. The second change would require a minimum of 36 semester hours in liberal arts at the second level, of which 18 must be in the chosen area of concentration.

Mr. Pearson moved that the Trustees approve the changes, effective July 1, 1975, for students who enroll in the Bachelor of Arts degree after that date. Seconded by Mrs. Spiegel, the motion was approved unanimously.
(7-0-0)

STUDENT REPRESENTATION
ON THE ACADEMIC
COUNCIL:

Mr. Thiesmeyer recognized Dr. Fletcher who presented a resolution on student representation which was approved by the Academic Council at its meeting of March 14, 1975. Dr. Butler moved that the Trustees approve the proposal.

Seconded by Dr. Ried, the motion passed unanimously. (7-0-0)

ACTIVITIES OF THE
OFFICE OF EXTERNAL
AFFAIRS:

Mr. Thiesmeyer recognized Mr. Male for a report on the activities of the Office of External Affairs. Mr. Male reported that he has had official contact with a number of organizations and agencies concerning the possibility of developing a cooperative program between the College and the organization or agency. The following is a partial listing of agencies or organizations contacted: CETA; Garden State School District (Annandale School); Civil Service; Ford Motor Co.; Prudential Life Insurance Co.; Dr. Pepper; the Labor Education Center at Rutgers; Institutions and Agencies; Labor and Industry; Prison Education (Trenton State Prison--Guards and Prisoners); Community Affairs; New Jersey Consortium; Dover Township Police Department; Mercer County Chiefs of Police.

There was considerable discussion concerning the relative costs to the College which cooperative programs would create, especially in the area of student services (counseling as well as records management). The possibility of additional external funding to cover new personnel in these areas was also discussed.

PROGRESS REPORT ON
ACADEMIC COUNSELING
NETWORK:

Mr. Thiesmeyer recognized Ms. Titterington for a report on the Counseling Network. Reference was made to the formal report submitted to the Lilly Foundation.

Ms. Titterington briefly outlined what the counselors are doing at each of the centers as well as the change in direction of her own duties. She is now working with programs such as Labor and Industry in the training of counselors. She discussed the growth of the Clearinghouse. It is now shown to be a help to other organizations around the State such as county colleges and libraries.

One of the projects undertaken by the Counseling Office is a follow-up survey on those counseled. Statistics are now available for 3 groups and are consistent. They show that at least 60% of those counseled are interested in continuing their education. As the number of students enrolled in the College has grown over the past year, the number of enrolled students seeking counseling is growing. The addition of the baccalaureate programs will make the counseling of enrolled students an important part of the Counseling function.

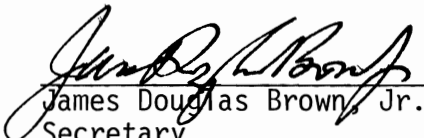
There was discussion by the Trustees about the need for consideration of employment needs in the future.

The Trustees expressed their appreciation to Mr. Thiesmeyer for use of the facilities of the Corporate Education Center.

There being no new business to discuss, the Trustees adjourned at 3:30. The next meeting will be May 23, 1975, at the Department of Education Conference Room, Fifth Floor, Trenton, New Jersey.


Attachment

Submitted by:


James Douglas Brown, Jr.
Secretary

May 23, 1975
Date

Approved by:


Jonathan L. Thiesmeyer
Chairman of the Board

May 23, 1975
Date