

MINUTES

BOARD OF TRUSTEES

THOMAS A. EDISON COLLEGE OF NEW JERSEY

January 24, 1975

The Board of Trustees of Thomas A. Edison College of New Jersey held its third meeting of the 1974-75 Academic Year on January 24, 1975 at the Forsgate Country Club, Jamesburg, New Jersey. The meeting began at 11:00 a.m.

- MEMBERS PRESENT: Jonathan Thiesmeyer, Chairman; Richard Pearson, Vice-Chairman; Rebecca Butler; Robert Kavesh; Blanche Ried; Eleanor Spiegel; Richard Sweeney; James Douglas Brown, Jr., President
- MEMBERS ABSENT: None
- ALSO PRESENT: Arnold Fletcher, Vice-President for Academic Affairs; Thomas McCarthy, Registrar; Dennis Smith, Director of Business and Career Programs
- MINUTES APPROVED: The minutes of the meeting of November 22, 1974 were presented for approval. They were approved unanimously.
- CHANGE IN RECORDING VOTES ON MOTIONS: Mrs. Spiegel moved that in the future, whenever there is a vote on a motion with negative votes, the names of those voting against the motion be listed in the minutes. Seconded by Dr. Kavesh. After some discussion on the question, the motion was approved (6-1-0) with Dr. Ried dissenting.
- TRUSTEES REAPPOINTED: Dr. Brown announced that the Governor has re-appointed Mrs. Spiegel and Mr. Sweeney to full terms as members of the Board of Trustees. The Governor has decided to review the suggested new appointments to the Board to fill the two vacancies.
- CANDIDATES FOR A.A. APPROVED: Mr. Thiesmeyer recognized Dr. Brown and Mr. McCarthy for the presentation of the names of 29 candidates for the Associate in Arts Degree. These candidates were recommended to President Brown at the January 10, 1975 meeting of the Academic Council, having completed the requirements for the degree as approved by the New Jersey Board of Higher Education.
- Mr. Pearson moved that the Board of Trustees grant the Associate in Arts Degree to the 29 candidates. The motion was seconded by Mrs. Spiegel and passed unanimously. (7-0-0)

DISCUSSION ON
GRADUATES AND
ENROLLED STUDENTS:

There was a period of discussion on the safeguards taken to present the awarding of degrees to individuals who are obtaining a degree for the same work at a second institution. Mr. McCarthy explained the question currently asked of candidates for graduation and agreed to alter these questions to be more comprehensive.

There were also some questions concerning the statistics on enrolled students. These statistics were sent to the Trustees before the meeting.

REPORT ON THE REVIEW
OF THE B.S.B.A. DEGREE:

Mr. Thiesmeyer recognized Dr. Fletcher and Mr. Smith who discussed the changes within the B.S.B.A. degree that have been recommended by the B.S.B.A. committee and the Academic Council. These changes were sent to the Trustees before that meeting. Dr. Brown gave the background of the current requirements for the degree.

The Trustees discussed the changes at great length, focusing attention on Individual Assessment possibilities, the core, the mathematics requirement and the need for validating studies on the TECEP examinations, using students enrolled in traditional college courses.

Mr. Pearson moved that the Trustees accept the changes as recommended by the Academic Council at its January 10, 1975 meeting. Seconded by Mrs. Spiegel and passed unanimously. (7-0-0)

REPORT OF THE
FINANCE COMMITTEE:

Mr. Thiesmeyer recognized Mr. Pearson for a report from the Finance Committee of the Board of Trustees. Mr. Pearson and Dr. Kavesh met with President Brown and Mr. Thiesmeyer at 9:00 a.m. for a Finance Committee meeting. The current status of the College's budget was discussed. Attention focused on the freeze placed on the purchase of new equipment by the State; the status of foundation grants; the possibility of the establishment of a Thomas A. Edison College Foundation; suggested changes in reporting expenditures of money for part-time employees; effect on the College of the State's restrictions in hiring new employees. In response to a question from Mrs. Spiegel, Dr. Brown stated that he did not expect a cut in the FY 75 appropriation of \$250,000. He also stated that the Bureau of the Budget has recommended a State appropriation of \$400,000 for FY 1976.

Dr. Butler moved that the Trustees approve the report of the Finance Committee. Seconded by Dr. Ried and passed unanimously. (7-0-0)

PERSONNEL COMMITTEE
APPOINTED:

Mr. Thiesmeyer announced that he was establishing a committee of the Trustees to deal with Personnel appointments. Mr. Sweeney (Chairman), Dr. Ried and Mrs. Spiegel were appointed to the Committee for the 1974-75 Academic Year.

The Trustees adjourned for lunch at 12:30 p.m. and resumed the meeting at 1:40 p.m. Absent for the afternoon session was Mrs. Spiegel; Also Present for the afternoon was Mr. Raymond Male, Vice-President for External Affairs.

STATUS REPORT ON
BACHELOR OF ARTS DEGREE:

Mr. Thiesmeyer recognized Dr. Fletcher for a report on the implementation of the Bachelor of Arts Degree. The Committee on Liberal Arts is currently discussing three issues relative to the Bachelor of Arts degree:

- 1) Levels of achievement within areas of study. The committee has defined two different levels of achievement;
- 2) Use of CLEP, AP, UP in meeting the requirements in light of the definitions of levels of achievement;
- 3) Guidelines for new TECEP examinations for the Bachelor of Arts Degree. The Office of Test Development and Assessment must develop new examinations for completion of the areas of concentration such as Philosophy and Fine and Performing Arts.

There was discussion on the definition of the two levels of achievement and the workload of the Office of Test Development and Assessment as a result of new examination construction for both the BA and BSBA degrees. Dr. Fletcher agreed that there will be a pressure period for the next year but that it has been anticipated. Dr. Brown reported that ETS has a proposal for funding which will deal with the development of new testing procedures using the Board of Examiners approach. This would be a joint ETS-Thomas A. Edison College proposal. He also pointed out that development of interstate cooperative arrangements are at least a year away. There was also some discussion about the Written Expression examination and the use of expertise of ETS in creating this examination.

FOUNDATION PROPOSALS:

Mr. Thiesmeyer recognized Dr. Brown and Mr. Male for reports on Foundation Grant Proposals that have been submitted by the College.

Office of Institutional Research:

The College has prepared a proposal for the implementation of the Office of Institutional Research. This Office is a needed one and has been mandated by the Board of Higher Education. A copy of the proposal was sent to the Trustees. The Middle States Association wants the College to apply for full accreditation in 1976 and the Office will be a necessity. The proposal has been submitted to the Kellogg Foundation but not accepted. It will be submitted to the Lilly Foundation. Two other foundations, the Spencer Research Foundation in Chicago and the Sterns Foundation, were suggested by members of the Trustees.

Office of Cooperative Programs:

Mr. Male pointed out that there are considerable funds available for postsecondary education through federal agencies and private organizations. Unions were identified as one such source. Dr. Ried pointed out that HEW has grant money available for feasibility studies for alternatives in education and that the Borough of Queens has received HEW funds for prison education and is looking for an institution to assist in providing postsecondary education with the Borough's prisons.

It was pointed out that in all grant proposals, the College should have overhead built into the proposal to cover the College's costs. This proposal was prepared for submission to FIPSE and will also be revised so as to be submitted to the Lilly Foundation and the Ford Foundation.

Civil Service Cooperative Program:

This is a cooperative proposal being made for CETA funds on behalf of the College and the New Jersey Department of Civil Service.

Early Child Care Proposal:

Dr. Fletcher pointed out that this proposal is being submitted to FIPSE under the Special Focus aspect. This developed out of a program that the College has been involved in for the past year. This expands the current program to cover a four county area instead of one. There was discussion on the status of the current Morris County Child Care Center Program and the concept of competency-based education programs.

Joint ETS Grant Proposal on Test Development:

This is being prepared by ETS. If funded, Thomas A. Edison College would receive \$36,000.00 for the Development of Board of Examiners tests.

The Trustees raised the question of the funding of positions that are established through Foundation grants once the funding has expired. Dr. Brown stated that he felt that for most of the offices proposed there would be the possibility of additional funding in the future.

There being no new business to discuss, the Trustees adjourned the meeting at 3:00 p.m. The next meeting will be held on Thursday, March 27, 1975 at 10:00 a.m. Site of the meeting will be either the Holiday Inn in Moorestown, adjacent to the N.J. Turnpike, or in Atlantic City.

Submitted by:

Approved by:

Date:


JAMES DOUGLAS BROWN, JR.
Secretary


JONATHAN L. THIESMEYER
Chairman of the Board

March 27, 1975

Attachment