

MINUTES

BOARD OF TRUSTEES

THOMAS A. EDISON COLLEGE OF NEW JERSEY

May 10, 1974

The Board of Trustees of Thomas A. Edison College of New Jersey met on May 10, 1974 in the Board Room of the Department of Education Building, Trenton, New Jersey, for its final meeting of the 1973-74 Academic Year. The meeting began at 2:15 p.m.

MEMBERS PRESENT:

Jonathan Thiesmeyer, Chairman; Rebecca Butler; Robert Kavesh; Blanche Ried; Eleanor Spiegel; Richard Sweeney; Julius Vogel; James Douglas Brown, Jr., Secretary

MEMBERS ABSENT:

Richard Pearson, Vice-Chairman

ALSO PRESENT:

Arnold Fletcher, Vice-President for Academic Affairs; Thomas McCarthy, Registrar; John Clark, Director of Test Development and Assessment

MINUTES APPROVED:

The Minutes of the meeting of March 15, 1974 were presented for approval. They were approved unanimously.

CANDIDATES FOR
A.A. APPROVED:

Mr. Thiesmeyer recognized President Brown and Mr. McCarthy for the presentation of the candidates for the Associate in Arts Degree. The 41 candidates presented for approval had been recommended to President Brown at the May 3, 1974 meeting of the Academic Council. The candidates had met the requirements for the degree as approved by the N.J. Board of Higher Education.

Mr. Vogel moved that the Board of Trustees grant the Associate in Arts Degree to the 41 candidates, upon the formal request of each candidate. The motion was seconded by Mrs. Spiegel and passed unanimously.

(These 41 candidates plus the 28 approved at the March meeting and the 44 graduates in the December class would be honored at the Second Commencement of the College at 8:00 p.m. on May 10, 1974.)

REPORT FROM THE
ACADEMIC COUNCIL:

Dr. Fletcher reported to the Board that the AAS Degree in Radiologic Technology was presented to the Health Professions Education Advisory Council (HPEAC) and approved unanimously by the coordinating committee. It would be submitted to the full membership of HPEAC on May 20, 1974, then to the Academic Council of the Department of Higher Education and to the Board of

Higher Education. There was some discussion on the implementation of the degree and the background of the committee itself and date of implementation.

ASSOCIATE IN
APPLIED SCIENCE
IN MANAGEMENT:

Dr. Fletcher then presented the AAS Degree in Management. He pointed out that there will be a need for examination construction but that Group Assessment would play a large role in this degree. One purpose of the Degree would be to upgrade the individuals who were already in the field. There was considerable discussion on the depth of the programs and the difficulties that might be encountered in examination development where similar college courses do not exist. There was also considerable discussion on the liberal arts requirements and the need for these requirements, especially the requirement in communication.

It was pointed out by the Chairman that the Board had already approved the degree in principle at the March 15, 1974 meeting and that what was now needed was an approval of the specifics of the degree. The Board voted unanimously to approve the specifics.

BACHELOR OF
ARTS DEGREE:

Dr. Fletcher then presented the new Bachelor of Arts Degree. There was considerable discussion on the areas of specialization as outlined in the degree proposal and the need for maintaining transferrability of credits earned.

Dr. Ried moved that the degree be approved; seconded by Mr. Vogel; the motion passed unanimously.

SPECIAL STUDY:

Mr. Sweeney suggested that the Administration of the College set up a Committee or Commission to study the question of how best to measure the oral and listening skills of the graduates of the College. There was considerable discussion of the question after which it was agreed that the request be forwarded to the Administration by the Chairman to be acted upon.

REAPPOINTMENT OF
ACADEMIC COUNCIL:

Dr. Fletcher presented a request to have the appointed terms of Academic Council members begin effective September, 1974, thereby adding a half-year appointment to each term.

REPORT ON TESTING
AND ASSESSMENT:

Dr. Clark gave an oral report on the results of the March administration of TECEP. The pass rate was 55-60%. He pointed out that he worked with each subcommittee and was satisfied that proper testing and grading procedures were used. He announced that the same form of test would be used in June but that students who failed a test in March could not retake

the same examination in June. He spoke about the validity study to be made using students in traditional college courses. He also pointed out that the Individual Assessment process was moving forward at a greater pace than before and that more students are being involved in the assessment process than before.

PRESIDENT'S REPORT:

Dr. Brown gave the Board his report on the College and its development.

Budgets

FY 1975 budget is to be a one-line item in the Department of Higher Education. However, the College will handle its own financial matters, dealing directly with the Treasury. The President will be the approving officer.

FY 1976 budget will be a line-item budget similar to the other state colleges. The President will prepare a preliminary budget in July which will be presented at the next meeting of the Board for approval. Any deficits would have to be made-up out of R&D funds of the Department of Higher Education.

Changes in budgetary procedures will be effective July 1, 1974. The State has an internal audit of all state divisions. The College already has had an audit of its fee income.

Surplus from FY 1974 should be able to be carried forward into FY 1975.

Interstate Cooperation

The College is not moving toward being a national institution. However, it is willing to assist others in the development of similar programs. At this time, the College is involved in the CAEL project and with a developmental program with the Department of Education of the Commonwealth of Pennsylvania. Dr. Brown mentioned that he has also assisted representatives from California and Washington State in developing plans for similar institutions in those states.

Public Relations & Public Awareness
of the College

The President spoke of the need to widen the public image of the College in New Jersey. He spoke of the need to have future articles appear in papers; the role of advertising. There was discussion among the members of the Board about ways in which the College's name and mission could be brought to the attention of potential students.

FUTURE MEETINGS:

President Brown pointed out that there may be a need for a meeting during the summer but that this might not be necessary. Meetings for 1974-75 will be held in September, November, January, March, and May. The meetings will usually be on Fridays, two weeks after the Academic Council meetings. (A calendar of meeting dates is appended to the Minutes.)

There being no new business, the meeting was adjourned at 5:20 p.m.

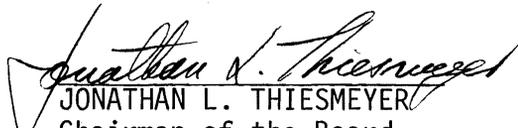
Appendix: List of Meeting Dates for 1974-75
Candidates for Degree

Submitted by:


JAMES DOUGLAS BROWN, JR.
Secretary

September 27, 1974
Date

Approved by:


JONATHAN L. THIESMEYER
Chairman of the Board

September 27, 1974
Date