

MINUTES

BOARD OF TRUSTEES

THOMAS A. EDISON COLLEGE OF NEW JERSEY

March 15, 1974

The Board of Trustees of Thomas A. Edison College of New Jersey met on March 15, 1974 at the offices of the College in Trenton (Ewing Township) for the March quarterly meeting. The meeting began at 10:15 a.m.

MEMBERS PRESENT: Jonathan Thiesmeyer, Chairman; Rebecca Butler; Richard Pearson, Vice Chairman; Blanche Ried; Eleanor Spiegel; Richard Sweeney; James Douglas Brown, Jr., Secretary

MEMBERS ABSENT: Robert Kavesh; Ramon Rivera; Julius Vogel (morning session only)

ALSO PRESENT: Arnold Fletcher, Vice-President for Academic Affairs; Thomas McCarthy, Registrar; Dennis Smith, Assistant to the President; Jean Titterington, Director of Academic Counseling; George Engeman, Director of External Relations; John Clark, Director of Test Development & Assessment (late)

MINUTES APPROVED: The minutes of the meeting of December 15, 1973 were presented for approval. They were approved unanimously.

CANDIDATES FOR A.A. APPROVED: Mr. Thiesmeyer recognized President Brown and Mr. McCarthy for the presentation of the candidates for the Associate in Arts Degree. The 28 candidates presented for approval had been recommended to President Brown at the March 8, 1974 meeting of the Academic Council. The candidates had met the requirements for the degree as approved by the N.J. Board of Higher Education.

Mr. Pearson moved that the Board of Trustees grant the Associate in Arts Degree to the 28 candidates, upon the formal request of each candidate. The motion was seconded by Dr. Ried and passed unanimously.

PRESIDENT'S REPORT: Mr. Thiesmeyer recognized President Brown for his report. President Brown informed the Trustees that the new catalog will be delivered from the printer within 10 days. President Brown then gave a detailed explanation of the funding situation and the problems with the budgets for FY 1974 and FY 1975. Funding is currently being sought for the implementation of the statewide counseling network and the development of the Associate in Applied Science in Management Degree.

BUDGET FOR  
FY 1975:

The budget submitted to the legislature by Governor Byrne recommends \$250,000 for Thomas A. Edison College. This is well below the figure approved by the Trustees at the meeting of September 12, 1973. The reasons for this were varied: change in administration; failure to have the proper budgetary hearings within the Department of Higher Education.

Mr. Pearson posed several questions concerning the College's control over its budget and its fiscal autonomy.

President Brown outlined several possibilities about increasing the \$250,000 recommended in the Governor's budget. These included foundation support for counseling and for new degree development.

Mr. Pearson said that he would want to have a formal audit of the College's income and expenses and the need to have an arms length relationship with the Department of Higher Education.

FOUNDATION  
SUPPORT:

President Brown expressed the feeling that the Lilly Foundation would fund the counseling network with a grant of \$97,000 and the Charles Edison Fund would help fund the Management Degree with a grant of \$16,000. Proposals to the Ford and Kellogg Foundations for degree development are being considered. The College is also participating in a consortium with ETS and eight other colleges in developing non-traditional learning.

COLLEGE  
FINANCIAL OFFICE:

In answer to questions by Mr. Pearson, President Brown pointed out that there is no financial or business officer for the College but that he and Mr. James Humphrey handle the financial matters. He also said that budget preparation for FY 1976 must begin during the summer.

Mr. Pearson noted that historically the College was part of the Department of Higher Education and shared all fiscal matters with other segments of the Department. With the advent of the Board of Trustees, it is imperative that the fiduciary problems be settled.

Mr. Thiesmeyer asked that the \$250,000 allocated in the Governor's budget be spelled out in a line item arrangement. President Brown said that he would like to develop a line item budget which would include the \$250,000 allocated by the State and the funding from foundations.

RESOLUTION ON THE  
BUDGETARY QUESTION:

Mr. Pearson made the following motion: Be it resolved that the Board of Trustees ask the President of the College to investigate if the financial practices of the College are in agreement with the State College Education Law, the policy of the Board of Higher Education and the administrative regulations of the Chancellor and Department of Higher Education as they are applied to the

other state colleges and, if they are not, what needs to be done to bring them into agreement. The President is to report the results of his investigation to the Trustees at the next meeting of the Board. The motion was seconded by Mr. Sweeney.

DISCUSSION ON THE  
MOTION:

President Brown stated that one of the Assistant Chancellors, Mr. Haskell Rhett, is the new interface between the Department of Higher Education and the College. The senior professional staff of the College met with Chancellor Dungan and Assistant Chancellor Rhett on March 1.

Mr. Thiesmeyer observed that there are two political questions with regard to the motion: how should it be transmitted to the Chancellor and with what statement, and what internal political problems may occur as a result of it.

Mr. Pearson stated that there are legal, fiduciary problems with regard to the Trustees. He stated that he wanted a clarification of the responsibility of the Trustees in fiscal matters.

Mr. Sweeney suggested that a cover letter to Chancellor Dungan could point out that this is all part of the developmental process of the Board of Trustees of the College.

Mr. Pearson stated that the Trustees should have monthly reports on the finances of the College and an annual audit.

It was decided that Mr. Thiesmeyer should submit a copy of the motion to Chancellor Dungan with a cover letter explaining the context of the resolution.

RESOLUTION  
APPROVED:

A vote on the motion was called and it passed unanimously, with the stipulation that a copy of it be sent to Chancellor Dungan.

COUNSELING SERVICES  
AND THE PROPOSED  
STATEWIDE COUNSEL-  
ING NETWORK:

Mr. Thiesmeyer recognized Ms. Jean Titterington for a report on counseling services at Thomas A. Edison College -- past, present, and future. Ms. Titterington distributed a report on the places where counseling has been and is being offered by the College. This included a list of part-time counselors working for the College.

A survey of the first 100 replies to a questionnaire sent to 500 counselees showed that counseling had some effect on 70-75%, confused about 10% and had no effect on 15%. Individuals who received counseling are presently enrolled in 15 New Jersey colleges.

The counseling network will have three full-time counselors based in Trenton, Newark, and Vineland.

It was pointed out that there has been good cooperation between our counselors and the colleges in the state as evidenced by the list of colleges where counseling has been available.

PROGRESS OF THE  
ACADEMIC COUNCIL:

Mr. Thiesmeyer recognized Dr. Fletcher for a report on the Academic Council. Dr. Fletcher referred to the revised listing of the Academic Council. He pointed out that the Bachelor of Arts/Associate in Arts Committee is now the Committee on Liberal Arts Degrees which will have responsibility for the Bachelor of Arts and Associate in Arts Degrees and the liberal arts component of all other degrees. The Bachelor of Science in Business Administration Degree Committee has six examination subcommittees with the members of the degree committee serving as chairmen of the subcommittees. Each of the subcommittees is currently working with Dr. Clark in preparing examinations for the March 30th administration of the Thomas A. Edison College Examination Program (TECEP).

Dr. Fletcher informed the Trustees that he understood that the Council of Community College Presidents had approved a transfer of credit policy showing acceptance of Thomas A. Edison College credits. The Council of Academic Deans of Rutgers University has likewise approved a transfer of credit policy, which is now before the Faculty Council of the University.

The morning session adjourned for lunch at 12:30 p.m.

The afternoon session of the March 15, 1974 Board of Trustees meeting began at 2:15 p.m. All participants from the morning session were present. Also present were Julius Vogel, member of the Board, and two visitors from the California State University and College System.

NEW DEGREE  
PROGRAMS:

Mr. Thiesmeyer recognized Dr. Fletcher and Mr. Smith for the purpose of discussing the new degree programs. Dr. Fletcher gave a review of the work of the Academic Council and its' committees with regard to the new degrees. Mr. Smith gave background on the staff work that will be involved in having the new degree approved by the Board of Higher Education by July 1.

ASSOCIATE IN  
APPLIED SCIENCE  
DEGREE IN  
RADIOLOGIC  
TECHNOLOGY:

The members of the Radiologic Technology Degree Committee represent all of the College programs, both two-year and four-year, the hospital programs and members of the profession, including one student from a hospital program.

Discussion by the members of the Committee concerning the granting of credit for the licensure examination ranged from granting no credit to granting a total of 34 semester hours; the Committee decided upon 20 semester hours for successfully passing the licensure examination.

MOTION ON APPROVAL  
OF THE ASSOCIATE IN  
APPLIED SCIENCE  
DEGREE IN  
RADIOLOGIC TECHNOLOGY:

Mr. Pearson made the following motion: Be it resolved that the Board of Trustees upon the recommendation of the Academic Council approve the Associate in Applied Science Degree in Radiologic Technology and authorizes the submission of the appropriate program approval document to the Department and the Board of Higher Education. The degree, if approved by the Board of Higher Education, would be initiated in September, 1974. The motion was seconded by Mrs. Spiegel.

DISCUSSION ON  
THE MOTION:

Discussion centered on the restrictiveness of the degree requirement, namely the possession of the license. It was pointed out that ETS is currently developing a new examination to measure the proficiency of radiologic technologists.

RESOLUTION  
APPROVED:

A vote on the motion was called and it passed unanimously. It was understood that the final document will be submitted to the Trustees for final review before it is submitted to the Board of Higher Education.

ASSOCIATE IN  
APPLIED SCIENCE  
DEGREE IN  
MANAGEMENT:

Mr. Smith presented the degree for discussion. He pointed out that individuals could register for and take examinations to meet the degree requirements and that those would also be pilot projects within companies.

Mr. Thiesmeyer asked if the College was trying, through this degree, to standardize the management programs of the various companies. President Brown pointed out that while the management core would be standardized, the specialized management area would be flexible enough to allow for differences within the various company programs.

MOTION ON APPROVAL  
OF THE ASSOCIATE  
IN APPLIED SCIENCE  
DEGREE IN  
MANAGEMENT:

Mr. Vogel made the following motion: Be it resolved that as a result of the approval, in principle, of the Associate in Applied Science Degree in Management by the Academic Council and upon the recommendation of the Administration of the College, the Board of Trustees approves the proposed degree, in principle, and delegates to the Administration the authority to finalize the degree requirements upon the recommendation of the degree committee and submit the appropriate program approval document to the Department and the

Board of Higher Education. The degree, if approved by the Board of Higher Education, would be initiated in September, 1974. The motion was seconded by Mr. Sweeney.

DISCUSSION ON  
THE MOTION:

There was little additional discussion on the motion; the staff will present a more detailed explanation of the degree at the next meeting.

RESOLUTION  
APPROVED:

A vote on the motion was called and it passed unanimously.

BACHELOR OF  
ARTS DEGREE:

Mr. Thiesmeyer recognized Dr. Fletcher who said that the Committee on Liberal Arts Degrees would meet for the first time on March 22. The Bachelor of Arts Degree will be presented to the Academic Council at their May 3 meeting and the Board of Trustees at the May 10 meeting. President Brown pointed out that this degree will probably be a broad-based degree, not a narrow, major-oriented degree.

Mr. Thiesmeyer asked if the need to construct examinations and majors would impede the early implementation of this degree. It was the consensus of the staff that they would not. Degree concentrations would probably be set for each candidate on an individual basis provided the degree was constructed within the approved parameters.

The staff will be presenting materials to the Board of Trustees at the May 10 meeting.

TEST DEVELOP-  
MENT AND  
ASSESSMENT:

Mr. Thiesmeyer welcomed Dr. Clark to the staff on behalf of the Trustees and recognized him for a report on Test Development and Assessment. Dr. Clark stated that six examination subcommittees are currently preparing examinations for the first administration of TECEP, the Thomas Edison College Examination Program.

In the area of Individual Assessment, there are 17 cases in an active stage. The policy being followed in Individual Assessment puts the stress on the individual to obtain information on the depth of knowledge the individual has. Mr. Sweeney asked if the College intends doing a validity study on Individual Assessment. Dr. Clark stated that this would be done as far as economically possible.

Testing and evaluation is to be on the Agenda for the May meeting of the Board.

VOTE OF  
APPRECIATION  
TO ETS:

Mr. Pearson suggested that the Board express its appreciation to the Educational Testing Service, ETS, for the availability of the half-time services of Dr. Clark. The members of the Board were in unanimous agreement.

COMMENCEMENT: The second Commencement of Thomas A. Edison College will take place on Friday, May 10, 1974, at 8:00 p.m. in the auditorium of the State Museum. There will be a dinner preceding the Commencement for the Trustees, the Staff and those members of the Academic Council who will be able to attend. Spouses of Board members are cordially invited to attend the dinner, the Commencement and the reception after the Commencement. Caps and gowns will be worn.

NEXT MEETING: The next meeting of the Board of Trustees has been set for May 10, 1974.

The meeting will be held in Trenton, at 2:00 p.m. The location is the Board Room of the Department of Education (5th Floor), 225 W. State Street, Trenton.

MEETINGS FOR 1974-75: The meeting dates for 1974-75 have been set as the third Wednesday in September, November, January, March and May.

ADJOURNED: Since there was no new business, Mr. Sweeney moved that the meeting be adjourned. This was seconded by Dr. Ried. Meeting adjourned at 4:10 p.m.

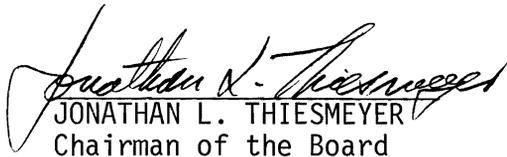
Attachment

Submitted by:

  
JAMES DOUGLAS BROWN, JR.  
Secretary

May 10, 1974  
DATE

Approved by:

  
JONATHAN L. THIESMEYER  
Chairman of the Board

May 10, 1974  
DATE