

MINUTES

BOARD OF TRUSTEES

THOMAS A. EDISON STATE COLLEGE

June 7, 1985

MEMBERS PRESENT: Patricia Danielson, Chairman; Thomas Seessel, Vice-Chairman; George Hanford; Rita Novitt; E. Harvey Myers; George A. Pruitt, President.

MEMBERS ABSENT: Christian Yegen; Alan Ferguson; Eleanor Spiegel; Robert Taylor.

ALSO PRESENT: Jerry Ice, Vice President for Academic Affairs; Richard Hansen, Vice President for Community Affairs; Michael Scheiring, Vice President for Administration and Finance; Gerri Collins, Executive Assistant to the President; Linda Mather, Department of Higher Education.

The public meeting was officially called to order at 10:00 a.m. by Patricia Danielson who noted that the date, time, and location for the meeting had been published in accordance with the New Jersey law.

MINUTES APPROVED: The minutes of the December 14, 1984 Board of Trustees meeting were presented for approval. Rita Novitt moved and George Hanford seconded a motion to approve the minutes. Motion carried (5-0).

PRESIDENT'S REPORT: Dr. Pruitt indicated that immediately following his report the Board had agreed to move directly to action items while there was a quorum.

Adding to his report previously distributed, Dr. Pruitt reported that Eleanor Spiegel was appropriately and highly honored at the National Conference on Trusteeship held in Miami Beach when she was presented the Trustee Distinguished Service Award. Her remarks following the presentation were well-received, and the subsequent press release and article were further testimony to her service.

Rita Novitt, who also attended the ceremony, added that it was a very moving experience, a great honor, and that Mrs. Spiegel gave an eloquent response before those assembled.

He announced that the Governor had approved the reappointment of Rita Novitt to the Board of Trustees. The reappointments of Patricia Danielson and Thomas Seessel, and the appointment of John Blossom had been approved by the Board of Higher Education and were before the Governor.

Dr. Pruitt then called attention to the newspaper article on Edison student Edward Stitt, indicating that he has been identified as the oldest undergraduate student in America and is being used to promote the Walt Disney movie "The Oldest Graduate," starring Art Carney.

Further, Dr. Pruitt indicated that the Joint Appropriations Committee will be voting on some 600 resolutions that day. Four resolutions are of interest to Edison State College: \$245,000 which included \$150,000 for computer advancements, a Department of Higher Education resolution for Edison for \$150,000, and two others for \$150,000. The Board will be informed as to the outcome.

Finally, he stated that the College was poised on the brink of a raucous celebration in that at the present time the College is at 105% of budgeted revenues. Although approximately two months remain in the fiscal year and revenue collections are not guaranteed, nevertheless, all staff were working hard to meet the challenge.

As an example of these efforts in addition to concentrated billings, several staff members planned an "application day" which yielded 75 in attendance and approximately \$3,000.00 in revenues.

College enrollment is at 4,800 as of the previous week, and it is expected to exceed the 5,000 mark before fiscal year-end.

At this point, the Board commended the College on its progress in revenue collections.

The Board then asked what amount of time had been spent on labor relations. Dr. Pruitt responded that although the College has received considerable publicity regarding labor issues, very little time has been spent on labor relations in the fiscal year. He added that internal labor relations were greatly improved, and in fact, were probably better than at any other state college.

REPORT OF THE ACADEMIC AFFAIRS COMMITTEE:

Policy Recommendations

George Hanford, Chairman of the Academic Affairs Committee presented the following resolution:

The Academic Affairs Committee of the Board of Trustees does hereby recommend to the Board of Trustees of Thomas A. Edison State College that effective July 1, 1985 registered nurses who are diploma graduates and who apply for admission to the Bachelor of Science in Nursing Program will be required to validate general education knowledge and skills gained previously in their diploma program.

A combination of methods may be used. These include the College Level Examination Program (CLEP), American College Testing Program (ACT), National League for Nursing (NLN), Thomas Edison College Examination Program (TECEP), etc. College level learning may also be evaluated through portfolio assessment.

The action herein recommended is pursuant to a recommendation by the President of the College and the recommendation by the Academic Council.

George Hanford moved and Rita Novitt seconded a motion to approve the resolution. Motion carried (5-0).

He then presented the second resolution as follows:

The Academic Affairs Committee of the Board of Trustees does hereby recommend to the Board of Trustees of Thomas A. Edison State College the creation of a grading policy for students completing active, current learning experiences assessed by the College, such as Guided Study, correspondence courses, and computer-based instruction. The grading scale will be A, B, C, D, F. No cumulative grade point average will be calculated for the student.

This policy will only apply to credits earned through the Guided Study Program. TECEP examinations, portfolio assessment, and any other assessment of prior learning will remain nongraded with a designation of either credit or no credit. As new methods of earning credit are incorporated by the College, each method will be reviewed in light of this policy.

The action herein recommended is pursuant to a recommendation by the President of the College and the recommendation by the Academic Council.

Rita Novitt moved and George Hanford seconded a motion to approve the resolution. Motion carried (5-0).

Dr. Pruitt indicated that for the first time, the College was actively involved in the learning process. There are Edison students taking the guided study courses which run more than one semester and which yield 9 credits. The courses use multi-media with correspondence and video tapes. The process is directed by Bill Seaton and uses outside faculty as mentors.

Approval of Graduates

Jerry Ice presented the candidates for degrees in three classes as follows.

In the February 1, 1985 class, there were 14 candidates for the Associate in Arts, 3 candidates for the Associate in Science in Management, 20 candidates for the Bachelor of arts, 23 candidates for the Bachelor of Science, and 17 candidates for the Bachelor of Science in Business Administration, for a total of 77 candidates.

For the April 1, 1985 class, there were 6 candidates for the Associate in Arts, 4 candidates for the Associate in Science in Management, 21 candidates for the Bachelor of Arts, 7 candidates for the Bachelor of Science, and 18 candidates for the Bachelor of Science in Business Administration, for a total of 56 candidates.

In the June 1, 1985 class, there were 6 candidates for the Associate in Arts, 5 candidates for the Associate in Science in Management, 24 candidates for the Bachelor of Arts, 18 candidates for the Bachelor of Science, and 11 candidates for the Bachelor of Science in Business Administration, for a total of 64 candidates.

Commenting on these classes, he stated that in the April group, there were 5 students who took over 10 years to complete. One student started with just 6 credit hours transferred in. In the June group, one student completed entirely through testing.

George Hanford read the following resolution:

The Academic Affairs Committee of the Board of Trustees does hereby recommend to the Board of Trustees of Thomas A. Edison State College the approval of candidates meeting all the requirements for the Associate and Baccalaureate degrees by February 1, April 1, and June 1, 1985.

The action herein recommended is pursuant to a recommendation by the President of the College and the requirements set by the Academic Council.

George Hanford moved and Rita Novitt seconded a motion to approve all candidates for degree as indicated on the lists provided. Motion carried (5-0).

Academic Council Appointments

George Hanford presented the following resolution:

The Academic Affairs Committee of the Board of Trustees does hereby recommend to the Board of Trustees of Thomas A. Edison State College the following names for the appointment to the College's Academic Council for three-year terms:

New Appointments

Dr. Linda Lengyel Criminal Justice Trenton State College	Dr. Alan Oppenheim Finance and Quantitative Methods Montclair State College
Ms. Patricia Mayer Dance Rutgers, The State University	Dr. Joseph F. Talarico Economics Rider
Sister Geraldine Mueller, O.P. Art Caldwell College	Dr. Carol Williams Social Work Kean College of New Jersey

Reappointments for Three Year Terms

Dr. Robert M. Fishco Business Middlesex County College	Dr. Thomas Grites Director of Academic Advising Stockton State College
Arnold Gelfman Director of Academic Support Services Brookdale Community College	Dr. John Miller Director of Foreign Languages New York University

Staff Representatives

Dr. Paul Jacobs Director, Office of Test Development and Research	Marian Stone Program Advisor, BSN Program
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Ronald W. Sukovich
Coordinator of Business Degrees

The action herein recommended is pursuant to a recommendation by the President of the College having been reviewed and endorsed by the Academic Council.

Jerry Ice stated that the Academic Council regretted to lose the following four members who were not eligible for reappointment: Ida Hammond, Harry Hoitsma, Charles Nanry, and Nancy Breland.

George Hanford moved and Thomas Seessel seconded a motion to approve the resolution. Motion carried (5-0).

The Board then recommended that a resolution be prepared for each of the four out-going Council members. Rita Novitt moved and George Hanford seconded a motion to that effect. Motion carried (5-0).

REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE

Personnel Actions

Michael Scheiring presented the following personnel actions:

Appointments:

Thomas Mooney	-	Clerk	-	from hourly to full-time
Rebecca Hull	-	Administrative Assistant		
Linda Lamont	-	Clerk Typist		
William Hobson	-	Data Processing Input/Output Specialist		
Ella Heathington	-	Clerk Typist		
David DePula	-	Senior Audit Account Clerk		
Brenda McDaniels	-	Senior Clerk Transcriber		
Carol Crowe	-	Clerk Typist		
Carol Woner	-	Clerk Transcriber		

Resignations:

Karen Jarvie	-	Senior Clerk Stenographer		
Dorothy Lloyd	-	Senior Clerk Stenographer		
Morissa Moreland-Cason	-	Clerk Typist		
Diane Diaz	-	Senior Clerk Typist		
Selma Gitterman	-	Community Services Specialist		
Joan Fernandez	-	Administrative Assistant		
Rosalyn Hoskins	-	Senior Clerk Typist		

He indicated that two new positions were supported out of 440 funds. These were in response to the increase of work and growth in the Administration and Finance area, and to the approximately 50% enrollment growth with no vacant lines in the 100 account to handle this.

Dr. Pruitt added that Edison State College is no longer the smallest state college; it has passed up Ramapo.

Rita Novitt moved and Thomas Seessel seconded a motion to approve the personnel actions. Motion carried (5-0).

Contract Renewals

Dr. Pruitt presented the names for contract renewal as follows:

<u>DIVISION OF ACADEMIC AFFAIRS</u>	<u>CONTRACT RECOMMENDATION</u>	
Jerry T. Ice, Vice President for Academic Affairs	1 year	1985-86
Dolores Brown Hall, Director of Nursing Programs	1 year	1985-86
Bernard Bomba, Evaluator II	1 year	1985-86
Theresa A. Bowman, Senior Program Advisor	1 year	1985-86

DIVISION OF ADMINISTRATION AND FINANCE

Michael J. Scheiring, Vice President for Administration and Finance	1 year	1985-86
James T. Brossole, Automation Specialist	1 year	1985-86
Carron M. Albert, Personnel Officer	1 year	1985-86

Rita Novitt moved and Thomas Seessel seconded a motion to approve the contract renewals. Motion carried (5-0).

Fee Increases

With regard to the proposed fee increases, Dr. Pruitt stated that the College has broadened the fee differential between in-state and out-of-state students. Since the College is receiving more and more national recognition, and since there are programmatic initiatives that promote out-of-state interest in the College, every effort is being made to protect the College from the notion that New Jersey taxpayers are supporting out-of-state students. This fee differential will help to assure this.

He added that the College expects to fund its own growth. In the past, there were no consequences for falling short of revenue projections. Treasury supported the colleges in this regard; however, Treasury also took whatever exceeded revenue projections. Treasury is now taking the position that it will charge back to the colleges any underachievement of revenues. At the same time, if colleges exceed projections, they will be permitted to keep that amount.

Specifically addressing the fee changes, Dr. Pruitt stated that the student count for each of the fees has not been raised. He summarized the fee increase rationale as follows:

- 1) revenue to cover costs
- 2) policy issue for in-state / out-of-state
- 3) to demonstrate the ability to meet revenue projections

Rita Novitt moved and Thomas Seessel seconded a motion to approve the fee increases as presented and previously distributed. Motion carried (5-0).

APPOINTMENT OF NOMINATING COMMITTEE

Patricia Danielson formally appointed the following Board members to serve on the Nominating Committee:

Rita Novitt
George Hanford
Harvey Myers

After consultation, the Committee presented its recommendations as follows:

Patricia Danielson, Chairman
Thomas Seessel, Vice Chairman

Rita Novitt moved and George Hanford seconded a motion to approve the nominations. Motion carried (5-0).

THREE-YEAR PLAN

The Chairman called attention to the College's Three-Year Plan previously distributed. Dr. Pruitt called particular attention to the reorganization within the Community Affairs Division. He indicated that staff had been reassigned to the Admissions Office in order to support the increase in inquiries and to concentrate on increasing the applicant-to-enrollee percentages. This shift in staff will also be important as the College strives to increase minority access and enrollments.

Dr. Pruitt reiterated that the Plan was independent of but totally consistent with the Governor's Challenge Grant Initiative for Excellence. Edison's proposal for the program will be sent to the Board when it is completed.

George Hanford moved and Harvey Myers seconded a motion to strongly endorse in principle the Three-Year Plan. Motion carried (5-0).

NEW BUSINESS

No action was taken on approval of Board meeting dates since several dates had to be changed.

Dr. Pruitt advised the Board that renovation of the conference room, Board room, and reception area should be in progress by October.

CONSIDERATION OF RESOLUTION FOR EXECUTIVE SESSION:

The Chairman presented the following resolution:


Be it hereby resolved pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Board of Trustees of Thomas A. Edison State College hold a closed session at 12:00 noon or immediately following the public meeting of June 7, 1985 for the purpose of discussing the annual evaluation of the President, Dr. George A. Pruitt.

It is expected that the discussion undertaken in closed session will not be made public due to the confidentiality of personnel evaluations.

Thomas Seessel moved and Harvey Myers seconded a motion to approve the resolution. Motion carried (5-0).

Thomas Seessel moved and George Hanford seconded a motion to adjourn. Motion carried (5-0).

Submitted by,




George A. Pruitt
Secretary to the Board

10/11/85

Date

Approved by,



Patricia Danielson
Chairman of the Board

10/11/85

Date