

MINUTES

BOARD OF TRUSTEES

THOMAS A. EDISON STATE COLLEGE

April 8, 1983

MEMBERS PRESENT: Eleanor Spiegel, Chairperson; Alan Ferguson, Vice-Chairman; Patricia Danielson; Rita Novitt; Thomas Seessel; Robert Taylor; Harvey Myers; George Pruitt, President

MEMBERS ABSENT: Christian Yegen; George Hanford

ALSO PRESENT: Arnold Fletcher, Vice President for Academic Affairs; Richard Hansen, Vice President for Community Affairs; Gerri Collins, Executive Assistant to the President; Jack Phillips, Registrar; Arthur Rosenfeld, AFT Edison State College Union President

Mrs. Spiegel, Mr. Taylor, Mr. Ferguson, and Dr. Pruitt met at 10:00 a.m. to review the proposed fee schedule. Also present to provide background information were staff members Susan Simosko, Natalie Huebler, Gerri Collins, and Arthur Rosenfeld (as Union Representative).

The public meeting was officially called to order at 1:30 p.m. Mrs. Spiegel noted that the date, time, and location for the meeting had been published in accordance with New Jersey law.

Mrs. Spiegel welcomed Mr. E. Harvey Myers, new Board of Trustees member.

MINUTES APPROVED: The minutes of the February 4, 1983, Board of Trustees meeting were presented for approval. Patricia Danielson moved the acceptance of the minutes, seconded by Rita Novitt. Motion carried (7-0).

PRESIDENT'S REPORT: Adding to his "Report of the President" mailed previously, Dr. Pruitt acknowledged Susan Simosko and Natalie Huebler for their work on the Task Force appointed to review all student services and fees. Ms. Simosko chairs the Task Force; Ms. Huebler chaired the subcommittee on fees.

With regard to the State college proposal for amending the Reduction In Force (RIF) regulations, Dr. Pruitt stated that the College hosted the State Board of Higher Education meeting which included this item on the agenda. He gave additional background information and stated that the College hopes to be able to prepare itself so as to avoid the need to declare fiscal exigency. The issue will be discussed further at the next Council of State Colleges meeting.

A question was raised regarding the disparity between the 180 and 45 day figures referred to in the President's Report. The 180 days was a

negotiated time period that is in operation now via the Union Agreement. The 45 day time period is a figure to be further reviewed.

Dr. Pruitt reported that the BSN program is still a viable program which has State legislative support. Other alternatives for funding are the Kellogg Foundation and the Hospital Corporation of America.

Rita Novitt stated that Johnson and Johnson did not agree to support the program because its research showed that there is a greater need in administration programs.

The Office of Management Information Services will be preparing a proposal to further computerize college operations. Dr. Pruitt will keep the Board informed as to the success of these efforts.

The two Search Advisory Committees have reduced the list of candidates to six finalists for the Vice President for Academic Affairs position and seven semi-finalists for the Vice President for Administration and Finance position. Dr. Pruitt indicated that he hoped to make recommendations to the Board by the June meeting.

With regard to externalizing the College, Dr. Pruitt reported in detail on his meetings with the military. As a result he expects an increase in cooperative programs with the military. He also reported that a \$20-25,000 negotiation is in progress with the International Correspondence Schools (ICS) via a PONSI evaluation.

ACADEMIC AFFAIRS:

Registrar's Report: Dr. Fletcher then asked Registrar Jack Phillips to present the names of the candidates for degree. There were 28 candidates for the Associate in Arts, 4 candidates for the Associate in Science, 3 candidates for the Associate in Applied Science, 25 candidates for the Bachelor of Arts, 9 candidates for the Bachelor of Science, and 18 candidates for the Bachelor of Science in Business Administration, for a total of 87 candidates. Mr. Phillips stated that all candidates have met all requirements for degrees.

Ms. Novitt moved and Mr. Taylor seconded a motion to approve the candidates as indicated on the list provided by the Registrar. Motion carried (7-0).

Mr. Phillips drew attention to further information on the candidates as indicated in the graduation statistics attached to the listing of candidates. He added that this group brings to 4,098 the total number of degrees granted by the College and that the oldest graduate to date was in this group. Ms. Pauline Mahle, 83, completed a Bachelor of Arts with a concentration in the Humanities.

The Board requested that future reports might show a breakdown in the numbers of credits per method available.

Business Degree Revisions: Dr. Fletcher presented the proposed revisions in the business degrees. Ms. Novitt moved and Ms. Danielson seconded a motion to approve the revisions as stated.

In a discussion of the proposed revisions, Dr. Fletcher explained the Demonstration of Currency process for credits in the specialization subjects which are over ten years old. He also reported that the Academic Council had thoroughly reviewed the Consultant's recommendations and the College's response to them. After careful consideration the Council accepted the College staff position on the items in question.

Mrs. Spiegel called the motion which carried (7-0).

Academic Excellence: Dr. Fletcher explained the rationale behind the proposed honors project which would serve to provide a mechanism for recognizing academic excellence. Ms. Novitt moved and Ms. Danielson seconded a motion to approve the proposal. Motion carried (7-0).

ADMINISTRATION & FINANCE:

Personnel Actions Report: Dr. Pruitt elaborated on the Nonteaching Professional Leaves indicated in the report stating that the College was obligated to provide one leave to eligible members of the AFT bargaining unit. Since the two applicants had proposals equal in merit, they agreed to share the leave. This year's recipients were Susan Friedman and Arthur Rosenfeld, both Coordinators of Degree Programs.

Proposed FY'84 Fee Schedule: Dr. Pruitt stated that this report was the product of the Task Force assigned to review all student services and fees. The proposed fees will more closely align fees with services. It is anticipated that student retention will increase as well as revenue.

The Finance Committee met prior to the Board meeting to thoroughly review all aspects of the proposed fees.

After considerable discussion, Mr. Taylor moved and Ms. Novitt seconded a motion to approve the new fee schedule.

Mr. Ferguson suggested that information to students should be very clear as to what they were getting and how the College fees compared with other colleges. He further recommended that the fees be carefully monitored throughout FY'84.

Dr. Pruitt added that the revised projected revenue for FY'84 was based on the same enrollment assumptions given in the FY'84 budget already submitted to the State.

Mrs. Spiegel called the question. Motion carried (7-0)

Revised Personnel Plan: Dr. Pruitt reported that since the revised personnel plan had not been reviewed by the local AFT members, he recommended that the item be tabled until the June meeting. The Board concurred.

RESOLUTION FOR
DENNIS SMITH :

Mrs. Spiegel presented a resolution acknowledging the service and contributions of former staff member, Dr. Dennis Smith. Ms. Novitt moved and Ms. Danielson seconded a motion to approve the resolution. Motion carried (7-0).

Dr. Smith will be invited to attend the Board luncheon on June 3 at which time the resolution will be presented.

BOARD COMMITTEE
REORGANIZATION :

Mrs. Spiegel presented the proposed plan for reorganization of the Board Committees. Mr. Ferguson suggested several editorial changes.

1) Item B amended as follows:

Committee on Finance and Administration: to review and make recommendations to the Board on those issues related to the responsible management of College resources. It is further suggested that this Committee assume the functions of the Personnel Committee.

2) Item C amended as follows:

Committee on Community Affairs and College Relations: to review and make recommendations to the Board on matters involving external relations such as: collaborative relationships with other institutions, with the alumni, with the Foundation, and with those several constituencies described in the reorganization of the Division of Community Affairs. The Chairperson of this Committee could serve as the member of the Board of Trustees on the Board of Directors of the College's Foundation.

Ms. Danielson moved and Ms. Novitt seconded a motion to accept the proposed committee reorganization as amended. Motion carried (7-0).

Mrs. Spiegel stated that this will be implemented in September when the Board leadership is changed.

COMMISSION ON
THE FUTURE OF
STATE COLLEGES:

Dr. Pruitt reviewed the issue of a unified Board of Trustees as is currently being discussed. He reported that the Council of State Colleges decided that it was not appropriate for them to address this issue.

Dr. Pruitt did not agree with this position. However, the Council urged local Boards to address the issue individually.

He reiterated that the Commission has not stated that it is favoring a unified Board, although governance issues will have to be addressed.

Dr. Pruitt and Mrs. Spiegel will keep the Board informed as the issue progresses.

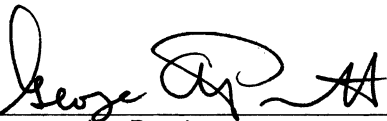
CHAIRPERSON'S REPORT: Mrs. Spiegel announced that the Council of State Colleges has established a Trustee Advocacy Commission. The Edison State College Trustee representative is Christian Yegen. This Commission has taken on several legislative issues one of which is the question of having a student as a voting member of the Board of Trustees. Other issues include senior citizen tuition and education for the unemployed.

Dr. Pruitt indicated that the College has additional important legislative issues to address, i.e. funding for the BSN and money restored to the budget. No action was required at this time.

Mrs. Spiegel also reported that the Chancellor is encouraging early retirement for eligible college staff.

There being no new business, Ms. Danielson moved and Ms. Novitt seconded a motion to adjourn. Motion carried (7-0).

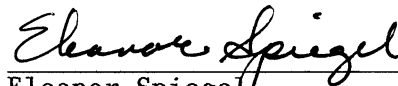
Submitted by,



George A. Pruitt
Secretary to the Board

June 3, 1983

Approved by,



Eleanor Spiegel
Chairman of the Board

June 3, 1983