

MINUTES

BOARD OF TRUSTEES

THOMAS A. EDISON STATE COLLEGE

February 4, 1983

MEMBERS PRESENT: Eleanor Spiegel, Chairperson; Alan Ferguson, Vice-Chairman; Patricia Danielson; George Hanford; Rita Novitt; Thomas Seessel; Allison Jackson; Robert Taylor; George Pruitt, President.

MEMBERS ABSENT: Christian Yegen

ALSO PRESENT: Arnold Fletcher, Vice President for Academic Affairs; Richard Hansen, Vice President for Community Affairs; John Bernard, Vice President for Administration and Finance; Jack Phillips, Registrar; Arthur Rosenfeld, AFT Edison State College Union President; Gerri Collins, Executive Assistant to the President.

Members of the Personnel Committee of the Board of Trustees met at 12:00 to review contract renewals.

The public meeting was officially called to order at 12:30 p.m. Mrs. Spiegel noted that the date, time, and location for the meeting had been published in accordance with New Jersey law.

Mrs. Spiegel indicated that this might be the last official meeting for Allison Jackson whose term of service expired June, 1982. Ms. Jackson has continued to serve until her replacement has been officially acknowledged by the Governor.

Mrs. Spiegel thanked Ms. Jackson for her service and commitment to the College.

MINUTES APPROVED: Mrs. Spiegel noted that there was a minor correction in wording of the minutes of the December 10, 1982 Board meeting. The page 4 reference to the budget term "Rent-other" is amended to read: Rent-other refers to Savin copier machines and word processing equipment for lease purchase.

With this correction duly noted the minutes were presented for approval. Mr. Taylor moved the acceptance of the minutes, seconded by Mrs. Danielson. Motion carried (6-0).

PRESIDENT'S REPORT: Mrs. Spiegel asked Dr. Pruitt for his report.

Dr. Pruitt announced the resignation of Dennis Smith, Director of Institutional Research and Systems Planning.

Dr. Pruitt commented on the many years of service and exceptional contributions to the College and stated that Dr. Smith would be greatly missed.

Dr. Pruitt also announced that Dr. Fletcher would officially retire in June and that Mr. John Bernard had resigned effective June 30, 1983. Search Advisory Committees have been appointed to make recommendations for new appointments to the two Vice Presidential positions.

Dr. Pruitt announced receipt of a grant for \$176,000 from the Kellogg Foundation. The funds will be spread over a three year period and will involve the purchase of three to five mini computers. More details will be forthcoming.

He further stated that the College can now connect the word processor with ECN. This will make possible automation of some of the more tedious college tasks such as transcript evaluations.

With regard to the budget, he stated that we will not be required to participate in the state budget shortfall. Our share would have been \$20,000. The College has received the Governor's budget recommendations for FY'84. It is the same as this year's budget.

Dr. Pruitt reiterated that legislators have expressed willingness to support legislation to obtain the necessary funding for the BSN.

He reported that his meeting with the Commission on the Future of State Colleges went very well and that his and other staff members' remarks seemed to have been well received. This was confirmed by Mr. Hanford who spoke with Commission members following the meeting.

Dr. Pruitt expressed concern that a new foundation, the Thomas Edison Foundation for Science and Technology, would create public confusion between the College Foundation and the noncollege-related Edison Foundation. Efforts are being made to effect a name change for the new foundation.

Referring to his written report for all of these items, Dr. Pruitt commented that the College has clarified its position on agreements with external groups requesting affiliation with the Edison degree programs. He stated that the College will not enter into contractual arrangements which franchise any aspect of college programs. This is particularly so for the NEC proposal.

The Nigerian project, however, is clearly different in that the College will administer its own examinations, as previously stated.

At this point, Dr. Fletcher indicated that he will be submitting updated reports to Dr. Pruitt on both the Nigerian project and NEC. These will be forwarded to Board members.

In a brief discussion of Dr. Pruitt's suggestions for reorganization of the Board, members indicated a positive response and will take action at the April meeting.

ACADEMIC AFFAIRS:

Registrar's Report: Mrs. Spiegel then asked Registrar Jack Phillips to present the names of the candidates for degree. There were 15 candidates for the Associate in Arts, 4 candidates for the Associate in Science, 27 candidates for the Bachelor of Arts, 16 candidates for the Bachelor of Science, and 17 for the Bachelor of Science in Business Administration, totalling 79 candidates. Mr. Phillips stated that all candidates have met all requirements for degrees.

Mr. Hanford moved and Ms. Novitt seconded a motion to approve the candidates as indicated on the list provided by the Registrar. Motion carried (6-0).

Mr. Phillips drew attention to further information on the candidates as indicated in the graduation statistics attached to the listing of candidates.

Academic Council Appointments: A list of recommendations to fill Academic Council vacancies had been mailed to the Board prior to the meeting. Dr. Fletcher requested approval of appointments for:

Ethel Porter, Educational Testing Service  
John C. Miller, Jersey City State College

This completes the process for filling current vacancies on the Academic Council.

In compliance with Mrs. Spiegel's previous request, Dr. Fletcher provided a complete list of Academic Council members.

Mr. Ferguson moved and Mr. Taylor seconded a motion to accept the new appointments. Motion carried (6-0).

The Board requested information regarding minority representation on the Council. Dr. Fletcher responded that there are six Black Council members and that efforts are being made to identify Hispanic candidate(s) for future vacancies.

ADMINISTRATION & FINANCE:

Personnel Actions Report: Mr. Bernard presented the Personnel Actions Report which had been mailed previously. The report indicated the following:

Appointments: George Pruitt, President

Resignation: Dennis Smith, Director of Institutional Research  
and Systems Planning

Promotions: Arthur Rosenfeld, Coordinator of Degree Programs  
Susan Friedman, Coordinator of Degree Programs  
Ronald Sukovich, Coordinator of Degree Programs  
Diane Gruenberg, Coordinator of Degree Programs  
Dennis Smith, Director of Institutional Research  
D28 to D29

Reclassification Request: Thomas Eklund, Program Advisor

Ms. Danielson moved and Mr. Taylor seconded the approval of the report. Motion carried (6-0).

Personnel Committee Report: Mr. Ferguson reported that the Personnel Committee had reviewed the recommendations for contract renewal and requested approval of the recommendations as follows:

David Oakley - 1 year, 1983-84	Joan Fernandez - 1 year, 1983-84
Barbara Waters - 1 year, 1983-84	Natalie Huebler - 1 year, 1983-84
Dennis Bakewicz - 1 year, 1983-84	Anna Mottola - 1 year, 1983-84
Jack Phillips - 1 year, 1983-84	Betty Wright - 1 year, 1983-84
Susan Reardon - 1 year, 1983-84	Richard Hansen - 1 year, 1983-84
Barbara Saltz - 1 year, 1983-84	Lansing Davis - 1 year, 1983-84
William Seaton - 1 year, 1983-84	Sonja Eveslage - 1 year, 1983-84
Susan Simosko - 1 year, 1983-84	Jules Kahn - 2 years, 1983-85
Emily J. Carone - 1 year, 1983-84	Nancy Norville - 1 year, 1983-84
Ellen Carriere - 1 year, 1983-84	James Ratigan - 2 years, 1983-85
Maris Cutting - 1 year, 1983-84	Annette Singer - 2 years, 1983-85

Mr. Ferguson moved and Mr. Hanford seconded the approval of the contract recommendations. Motion carried (6-0).

Dr. Pruitt reported that he is discussing with the Union the question of annual evaluations for mid-contract union personnel. This will be resolved if possible, or if necessary, will go to arbitration.

Another issue to be resolved is the number of years to be granted in multi-year contracts for personnel eligible for the bargaining unit. This will be reported as soon as it is resolved.

Status of the FY'83 Budget: Mr. Bernard presented information on the budget material previously mailed.

Dr. Pruitt stated that the College has frozen everything that can be frozen and that administration is making every effort to constrain expenditures.

Following a general discussion of the finance report Ms. Novitt moved and Mr. Seessel seconded a motion to accept the budget report. Motion carried (6-0).

Dr. Pruitt stated that there are three matters being considered for meeting and managing the FY'84 budget:

- an expanded clientele
- more cost effective systems to serve them
- a review and revision of the college fee structure

He reported that a Task Force had been appointed to review these concerns; the results will be shared with the Board as soon as possible.

COMMUNITY AFFAIRS:

Reorganization: Dr. Hansen explained the rationale for reorganization within his division. The new organization will make possible the coordination of all contacts with the external publics. It should also provide more support staff for areas which effect increased income and services to corporations, agencies, and organizations within the State. A copy of the reorganizational chart is attached.

Mrs. Spiegel recognized Arthur Rosenfeld, Union President, who expressed union concerns regarding the reorganization of the Community Affairs division.

Foundation Auditor's Report: Dr. Hansen presented for approval the auditor's report on the Thomas A. Edison Foundation for Experiential Learning, Inc. Mr. Hanford moved and Mr. Seessel seconded a motion to approve the report.

Mrs. Spiegel recognized Mr. Rosenfeld who asked for clarification as to who was responsible for the Foundation. Dr. Hansen responded that he was responsible under the reorganizational chart and that Mr. Streckewald was the secretary to the Foundation. Dr. Hansen added that extensive efforts are being made to secure a Foundation Board.

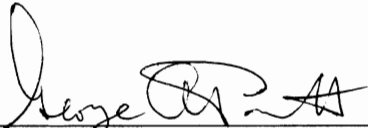
Mrs. Spiegel called the question. Motion carried (6-0).

CHAIRPERSON'S REPORT: Mrs. Spiegel referred to Dr. Pruitt the State Board of Higher Education report on academic integrity. Dr. Pruitt will prepare a revised statement that makes the statement applicable to the College.

The Board members asked for information regarding counseling time spent at off-campus sites. Dr. Hansen responded that full-schedule appointments are made at the three central offices and that counselors are required to prepare counseling cards and/or contact reports for all field activities. These procedures provide the College with controls and information for evaluating the effective use of counselors' time.


There being no further business, the meeting was adjourned at 4:30 p.m.

Submitted by,

  
\_\_\_\_\_  
George A. Pruitt  
Secretary to the Board

April 8, 1983  
Date

Approved by,

  
\_\_\_\_\_  
Eleanor Spiegel  
Chairman of the Board

April 8, 1983  
Date