

MINUTES

BOARD OF TRUSTEES

THOMAS A. EDISON STATE COLLEGE

October 5, 1982

MEMBERS PRESENT: Eleanor Spiegel, Chairperson; Alan Ferguson, Vice-Chairman; Robert Taylor; George Hanford; Rita Novitt; Thomas Seessel; Christian Yegen; John Walters, DHE Representative; Arnold Fletcher, Acting President

MEMBERS ABSENT: Patricia Danielson; Allison Jackson

ALSO PRESENT: Richard Hansen, Vice President for Community Affairs; John Bernard, Vice President for Administration and Finance; Dennis Smith, Director of Institutional Research and Systems Planning; Thomas Streckewald, Executive Director of Development and College Relations; Gerri Collins, Executive Assistant to the President; Jack Phillips, Registrar; Sonja Eveslage, Director of Special Programs; Arthur Rosenfeld, President of the Local AFT Edison State College Union.

Members of the Board of Trustees met in executive session from 9:00 a.m. until 12:30 p.m. to interview final candidates for the president of Edison State College.

The public meeting was officially called to order at 12:30 p.m. Mrs. Spiegel noted that the date, time, and location for the meeting had been published in accordance with New Jersey law.

MINUTES APPROVED: The minutes of the August 6, 1982 meeting were presented for approval. Rita Novitt moved the acceptance of the minutes, seconded by Alan Ferguson. Motion carried (7-0).

ACADEMIC AFFAIRS: Arnold Fletcher asked that the meeting be flexible to handle only those items needing Board action, since the interviewing process would continue following the open meeting.

Registrar's Report: Mrs. Spiegel than asked Jack Phillips to present the names of the candidates for degree. There were 29 candidates for the Associate in Arts, 11 candidates for the Associate in Science, 42 candidates for the Bachelor of Arts, 19 candidates for the Bachelor of Science, and 21 candidates for the Bachelor of Science in Business Administration, totalling 122 candidates. Mr. Phillips stated that he certified that all candidates have met all requirements for degrees. George Hanford moved and Robert Taylor seconded that the Board approve the candidates as indicated on the list provided by the Registrar. The motion was approved unanimously (7-0).

Mr. Phillips drew attention to further information on the candidates as indicated in the graduation statistics attached to the listing of candidates.

Academic Council Proposal: A proposal recommending additional staff appointments to the Academic Council had been tabled at the August 6 meeting. Arnold Fletcher reopened the issue by indicating that at its October 1 meeting the Academic Council discussed the proposal and recommended that three staff members be added to the Council rather than five as proposed. He then asked that the Board accept the Council's recommendation. George Hanford moved and Alan Ferguson seconded the acceptance of the Council's recommendation. Motion carried unanimously (7-0).

ADMINISTRATION
AND FINANCE:

Personnel Actions: John Bernard presented the Personnel Actions Report which had been mailed previously. The report indicated the following:

- Appointments: Estelle McGill, Senior Clerk Stenographer
David Oakley, Systems Planning Specialist
- Separations: Danielle Wilson, Senior Clerk Stenographer
Cathy Belardo, Senior Clerk Typist
Lorraine Matusak, President
Estelle McGill, Senior Clerk Stenographer
- Promotions: William Seaton, Assistant to the Vice President
for Academic Affairs

Rita Novitt requested further information on salary increase items listed on page two of the report. Arnold Fletcher and John Bernard explained as follows:

- 1) A new title request for Richard Hansen was filed in May, 1982, changing his title from Director of Statewide Counseling and Information Network to Vice President for Community Affairs. This was in keeping with the reorganization of the College in which three major divisions were established each under the direction of a Vice President.
- 2) New title requests were made for four program advisors, changing the titles to Coordinators of Degree Programs. This was done to reflect additional responsibilities assigned and was in keeping with a recommendation made in the Middle States report.
- 3) The reclassification request for change in title for Gerri Collins was filed in May, 1982. This was done to more adequately reflect the responsibilities of that position.
- 4) A similar request for title salary range was made for Dennis Smith in order to more adequately reflect the current responsibilities of his position. This request was filed in July 1, 1982, and is still pending approval by the Salary Adjustments Commission.

- 5) Salary adjustment requests for Drew Hopkins, Sharon Smith, and Anna Mottola were made in July, 1982. This was approved at the August 6, 1982 Board meeting; it is included again in the Personnel Report in order to show that approval has been granted by the Salary Adjustment Commission. These adjustments were made to reflect the additional duties and responsibilities assumed.
- 6) Salary adjustment for Ruth McKeefery was previously approved at the April 23, 1982 Board meeting and is still pending approval by the Salary Adjustment Commission.

Salary adjustment for Gerri Collins was previously approved at the June 11, 1982 Board meeting and is still pending approval by the Salary Adjustment Commission.

Both of these requests were refiled on September, 1982 to reflect appropriate wording required by the Commission. This caused the dollar amounts to change as follows:

	<u>From</u>	<u>To</u>
Ruth McKeefery	910.80	1,592.65
Gerri Collins	926.20	1,188.54

NATIONAL EDUCATION
CORPORATION:

Mrs. Spiegel then asked Richard Hansen to present the proposal for a cooperative agreement with the National Education Corporation. He introduced Sonja Eveslage, Coordinator of Special Programs, who has been working closely with the project.

Ms. Eveslage explained that we are talking with the Training Systems Division of the NEC. She further explained that the policy for developing such agreements was approved by the Academic Council, May 16, 1980.

Alan Ferguson expressed interest in the proposal provided that we are able to maintain the quality, image, and reputation that we now have. General discussion followed.

Mrs. Spiegel requested that more information about the project be attached to the minutes when they are mailed.

George Hanford moved that the Board approve further talks with NEC provided that all cautions discussed have been adhered to and that the project be shown to add to our current mission statement and not deflect it. Alan Ferguson seconded the motion. Motion carried (7-0).

Rita Novitt asked that examples of other contractual arrangements be included in the materials sent.

CHAIRPERSON'S REPORT: Mrs. Spiegel announced that Patricia Danielson was out of the country at this time.

She also reported that there is a recommendation before Governor Kean regarding the appointment of a new Board of Trustees member for Edison State College, but no action has been taken yet.

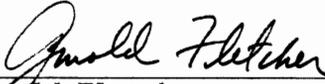
Mrs. Spiegel then stated that because of the time constraints, the public meeting would recess so that candidate interviews could resume. Agenda items not discussed would be deferred to future meetings.

The meeting recessed at 2:00 p.m. at which time the Board went into executive session.

Mrs. Spiegel reconvened the public meeting at 8:30 p.m. at which time the final candidate for president was presented for approval by the Board. George Hanford moved and Robert Taylor seconded the approval of Dr. George A. Pruitt as the third president of Edison State College. Motion carried (5-2).

Rita Novitt moved and Alan Ferguson seconded a motion to adjourn. Motion carried (7-0).

Submitted by,



Arnold Fletcher
Secretary to the Board

December 10, 1982

Date

Approved by,



Eleanor Spiegel
Chairman of the Board

December 10, 1982

Date