

MINUTES

BOARD OF TRUSTEES

THOMAS A. EDISON COLLEGE OF NEW JERSEY

February 23, 1979

The Board of Trustees of Thomas A. Edison College of New Jersey held its third official meeting of the 1978-79 academic year on February 23, 1979 at the College's main offices, the Forrestal Center, Princeton, New Jersey.

MEMBERS PRESENT: Richard Pearson, Chairman; Eleanor Spiegel, Vice-Chairman; John Kuemmerle; Robert Taylor; Arnold Fletcher, Acting President

MEMBERS ABSENT: Alan Ferguson; George Hanford; Anita Heard; Allison Jackson; Blanche Ried

ALSO PRESENT: Laura Adams, Director of Academic Programs; Paul Jacobs, Director of Test Development and Assessment; Thomas McCarthy, Director of Admissions and Registrar; Mary Skelton, Director of Public Relations; Dennis Smith, Director of Institutional Research; Jean Titterington, Director of Academic Counseling and Information Services

The meeting was formally called to order at 10:15. Since a number of trustees were absent, Mr. Pearson suggested that Acting President Fletcher give his report on the state of the College and defer all actions requiring a vote to later in the meeting.

KELSEY BUILDING: The State Department of the Treasury has agreed to the completion of the second floor renovations. The Department of Higher Education has identified funds which can be used for this project. At the present time, the renovations are proceeding on schedule but with the addition of the second floor to the schedule, occupancy of the building will probably be delayed until July 1st.

DEDICATION OF THE BUILDING: Mr. Pearson raised the question about a formal dedication of the Building. It was suggested that a dedication be planned for September or October and that invitations be sent to the legislature and state officials.

AIDP-TITLE III GRANT: Acting President Fletcher asked Dr. Smith to report on the status of the Title III proposal and the possibility that the College would receive a grant. Dr. Smith reported that the College may not qualify for a grant since it does not offer instruction. The emphasis given to the academic program in the proposal was to offset the fact that we are not a teaching institution.

FIPSE: The College submitted another proposal to the Fund for the Improvement of Postsecondary Education (FIPSE) this year. The proposal which was to complete the evaluation of various licenses and certificates has been turned down for funding. The College will review the reasons why the proposal was rejected to see how it can be updated and revised for submission next year. The Department of Higher Education's Grant Officer has volunteered to assist in this project.

STATE MASTER PLAN: Acting President Fletcher stated that he and Jean Titterington are serving on the task force for nontraditional education. Chancellor Hollander has asked Dr. Fletcher to assume the position of chairman of the task force. The College has had considerable influence on the recommendations coming from this Task Force. All reports are due by the end of March. The writing of the actual master plan will take approximately six months. The date of completion is 1981.

STATUS OF COLLEGE'S BUDGET: Mr. Pearson reported on a meeting which was held at the Department of Higher Education concerning the College's budget status. Chancellor Hollander, Assistant Chancellors Breslin and Marlowe and Dr. Quinn from the Department and Dr. Fletcher and Mr. Pearson reviewed a report prepared by Dr. Fletcher concerning the size of the potential deficit. The Department's response was supportive. Chancellor Hollander recommended that the College become more entrepreneurial. The Department's representatives recognized the need to find financial aid for those individuals who need it, but that students who can afford to pay their expenses, should.

Chancellor Hollander did not seem optimistic at the possibility of the state supporting large growth in the College but recommended that the College find alternate ways to support new positions. Mr. Pearson stated that the Chancellor's recommendation was to expand those areas in the 400 account where the fees remain with the College. Chancellor Hollander is of the opinion that the College has locked itself into a position where it cannot expand or contract as enrollments grow or decrease. He suggested making greater use of part-time employees. He warned against the problem of continued deficits. If the College cannot meet its projections, the state's share may be decreased.

On the question of financial aid, Dr. Fletcher stated that a Financial Aid Committee has been established within the College. Assistant Chancellor Marlowe stated that the College could identify a set percentage of its fees as financial aid resources. This would then be credited to the College and could be used for fee waivers.

The trustees reviewed the status of the FY 79 budget as of February 16, 1979. Dr. Fletcher reviewed the number of unfilled positions and pointed out the hardships that the vacancies within the Registrar's Office were causing. Dr. Fletcher stated that he would ask the Trustees to grant permission to fill the vacancies within that office.

TRUSTEES APPROVE FILLING VACANCIES: Mr. Kuemmerle moved that the Board of Trustees recommend that the four vacancies within the Office of the Registrar be filled and that other positions also be filled if needed. Seconded by Mrs. Spiegel, the motion was approved unanimously. (5-0-0) [Note: Mr. Pearson ruled that for quorum purposes, both he and Acting President Fletcher would be recorded as voting members. He also stated that all motions would be ratified by those trustees absent from the meeting at the next meeting of the Board.]

STATUS OF THE SOUTH JERSEY COUNSELING OFFICE: Mr. Pearson asked Ms. Titterington to report on the status of the new location for the South Jersey Counseling Office. Ms. Titterington stated that the Camden County Public Library has volunteered space in their new building. The space being recommended is acceptable to the College, the State Real Estate Bureau and the Camden County Library. The Camden County Board of Freeholders must now approve the lease and the amount to be paid. Mrs. Spiegel moved that the Board of Trustees approve moving the Counseling Office to the Camden County Public Library. Seconded by Mr. Taylor, the motion was approved unanimously. (5-0-0)

WORK, EDUCATION AND LEISURE INITIATIVE: There was some discussion about the Work, Education and Leisure Initiative. Mr. Pearson recommended that the Trustees review the status of the Work, Education and Leisure Initiative at the April meeting.

MINUTES OF DECEMBER MEETING APPROVED: Mr. Pearson presented the minutes of the meeting of December 1, 1978 for approval. Mrs. Spiegel moved that the minutes be approved as submitted. Seconded by Mr. Taylor, the motion was approved unanimously. (5-0-0)

APPROVAL OF GRADUATES: Mr. Pearson then recognized Acting President Fletcher and Mr. McCarthy who presented for approval the names of 32 candidates for the bachelor of Arts degree, 3 candidates for the Bachelor of Science degree, 10 candidates for the Bachelor of Science in Business Administration degree, 55 candidates for the Associate in Arts degree, 4 candidates for the Associate in Science degree and 1 candidate for the Associate in Applied Science degree. In addition, a dual specialization was presented for one Bachelor of Arts graduate from 1978. Mr. Kuemmerle moved that the Board of Trustees approve the candidates as indicated on the lists presented by the Registrar; seconded by Mrs. Spiegel. After a brief period of discussion about the candidates, the motion was approved unanimously. (5-0-0)

The meeting was recessed for lunch at 12:35 and resumed at 1:20 p.m. The Trustees went into executive session to discuss personnel matters. The open meeting of the Board of Trustees resumed at 4:10 p.m.

REPORT ON THE
EXECUTIVE
SESSION:

Search Committee.

Mr. Pearson reported that the Trustees reviewed the recommendations of the Acting President concerning contracts for the 1979-80 academic year. The Trustees also received the final report of the Presidential

CONTRACTS APPROVED:

listed below:

Laura G. Adams
Nancy D. Blinderman
Geraldine Collins
Thomas Eklund
Michelle M. Ferreira
Angela Fontan
Leon J. Genciana
Selma Gitterman
Diane Gruenberg
Robert D. Herbster (two-year)
James C. Humphrey
Paul I. Jacobs
Jules S. Kahn
Ruth M. McKeefery
Eugene J. Meskill
Gerard F. Middlemiss
Janice L. Palmer
F. Louise Perkins
James A. Ratigan (two-year)
Edith G. Severo
Annette Singer
Mary U. Skelton
Dennis B. Smith
Thomas C. Streckewald
Ronald W. Sukovich
Ralph Viviano
Betsy Watson
Janice S. White

Mrs. Spiegel moved that the Board of Trustees approve the awarding of contracts to those professional personnel

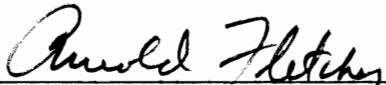
Seconded by Mr. Kuemmerle, the motion was approved unanimously. (5-0-0)

APPOINTMENT OF
ASSISTANT
DIRECTOR OF
INFORMATION
SERVICES
APPROVED:

Mr. Taylor moved that Ms. F. Louise Perkins be appointed as Assistant Director of Information Services and head of the Statewide Information Network for Education (SINE) (A27). This appointment to be retroactive to January 12, 1979. Seconded by Mr. Kuemmerle, the motion was approved unanimously. (5-0-0)

There being no new business, the meeting adjourned at 4:35 p.m.


Submitted by:



ARNOLD FLETCHER
Acting Secretary

April 6, 1979
DATE

Approved by:



RICHARD PEARSON
Chairman of the Board

April 6, 1979
DATE