

MINUTES

BOARD OF TRUSTEES

THOMAS A. EDISON COLLEGE OF NEW JERSEY

March 25, 1977

The Board of Trustees of Thomas A. Edison College of New Jersey held its fourth meeting of the 1976-77 Academic Year on March 25, 1977 at the Forrestal Center Campus of the College in Princeton, New Jersey. The meeting began at 11:10 a.m.

MEMBERS PRESENT: Richard Pearson, Chairman, Alan Ferguson, Anita Heard, Allison Jackson, Blanche Ried, Jonathan Thiesmeyer, James Douglas Brown, Jr., President

MEMBERS ABSENT: Robert Kavesh, Vice Chairman, George Hanford, Eleanor Spiegel

ALSO PRESENT: Arnold Fletcher, Vice-President for Academic Affairs, Thomas McCarthy, Registrar, Matthew Quinn, Acting Director, State College Office, Department of Higher Education

The meeting was formally opened by Mr. Pearson at 11:10 a.m. The Minutes of the January 28, 1977 meeting were presented for approval. Mr. Pearson recommended that the section of the Minutes on Goals for 1980, Plans for 1977-78 be corrected to read:

These (goals and plans) had been drawn up by the Senior Staff after extensive input and discussion with the various members of the Board of Trustees. The statement of goals and implementation plans, as amended by the Trustees, is appended to the minutes.

Mr. Thiesmeyer moved that the Minutes, as corrected, be approved. Seconded by Dr. Ried, the motion was approved unanimously. (6-0-0)

DEGREE CANDIDATES APPROVED: Mr. Pearson then recognized President Brown and Mr. McCarthy who presented 9 candidates for the Bachelor of Arts degree, 2 candidates for the Bachelor of Science in Business Administration degree, 33 candidates for the Associate in Arts degree and 1 candidate for the Associate in Science degree.

There followed a brief discussion on the question of tenure for administrators and multi-year contracts as approved by the Board of Higher Education. There also was discussion on the on-going evaluation of College staff by superiors. At the conclusion of the discussion, the Committee's oral report was accepted.

PRESIDENT'S
REPORT:

Mr. Pearson then recognized President Brown for his report on the state of the College.

Building Plans/Relocation: President Brown stated that the College's lease of space at Forrestal Center runs out in about a year. There has been some pressure from the research groups at the Forrestal Center for use of our space. It may be possible to obtain an extension of the lease for 6 months or a year, if needed. The Kelsey Building has been offered to the College with the cost of renovation being paid for by Higher Education Bonds (2/3 of the cost) and the State (1/3 of the cost).

Chancellor Dungan did not request any Bond supported funds for the College at the March meeting of the Board of Higher Education. The Department of Higher Education is not certain that the joint College/State arrangement is the best for the College. There is also some question of the availability of state funds to cover its share of the cost of renovation.

There are four options open to the College:

- a) Build a new building on State owned land. At \$50.00 per sq. ft., it would probably cost \$919,000.00 to build the building. Maintenance would cost approximately \$95,000.00 a year.
- b) Rent new quarters for an additional two year period, providing the needed space for future growth. The cost would be \$7.50 per sq. ft.
- c) Share the renovation of the Kelsey Building. Renovation would cost approximately \$35.00 per sq. ft.
- d) Renovate the entire Kelsey Building at a cost of \$900,000.00 using Higher Education Bond money. Until the space would be needed by the College, the first two floors could then be leased to the State with the State paying for maintenance in exchange of rent. This would, in effect, give the College a maintenance free building.

President Brown indicated that if the Department of Higher Education rejects the Kelsey Building, he would recommend leasing

space for the immediate future, while looking for another site which would give the College an institutional image. Since the College is a statewide institution, locating the College's headquarters in the Capital seems to be the best option.

President Brown indicated that the Kelsey Building is already state-owned but that, at present, it is not useable as office space. The College has been allocated \$800,000.00 in bond issue money for construction. It may be possible to augment this with additional bond issue money which was allocated for future building projects which are now questionable.

In the discussion that followed, Mr. Quinn pointed out that the major reservation expressed by the Department of Higher Education was that if the State was to obtain the use of part of the building, it should pay its share of the cost. Mr. Pearson observed that the Board of Trustees had made a commitment to return to Trenton if a suitable location, providing a collegiate identity, could be found. The Kelsey Building would provide that identity.

Mrs. Jackson observed that Chancellor Dungan had expressed reservations about the original plan for the Kelsey Building. It was pointed out, however, that there will be a new Chancellor of Higher Education, plus new changes in the Department of Higher Education and that the situation is open to change.

Budget for FY 78: The Governor eliminated \$180,000.00 from the College's request as approved by the Board of Higher Education. This cut in appropriation would have a corresponding cut of \$50,000.00 in fee income as a result of a decrease in staff size. The College has a good rapport with the legislature and the amount cut may be restored, either in the actual budget or through a supplemental grant.

President Brown indicated that both Vice-Chancellor Rosser and Ron Marlowe of the Department of Higher Education's Budget Office support the restoration of cuts. President Brown also indicated that the Presidents of the other State Colleges will be testifying before the legislature and will be openly supporting the restoration. Mr. Thiesmeyer asked the Board to take note of the College's good working relationship with other State Colleges as exemplified by this action.

Middle States Visitation: President Brown announced the membership of the team appointed by the Middle States Association to visit the College: James Hall, President of Empire State College,

Chairman; Herbert W. Wey, Chancellor of Appalachian State University (NC); Jesse Mann, Professor of Philosophy, Georgetown University. President Brown, Dr. Fletcher and Mr. Pearson will meet with the Team on Sunday Evening, April 17. Dr. Daniel Moury will represent the Department of Higher Education; Mr. Quinn may also attend. The Team will visit the College on Monday and Tuesday, April 18 and 19. Should the Team wish to speak to the Trustees, President Brown indicated he would set up a meeting. Mr. Pearson indicated that the Team should meet with the Trustees as a Board, not as individuals.

Recommendation on the Status of the Vice-President for External Affairs: President Brown reviewed with the Trustees the status of Vice-President Ray Male's new project. The project is being funded by the U.S. Department of Labor. During the life of the grant, no one would be appointed to the position of Vice-President for External Affairs. However, at the end of his grant, the College should not be required to re-employ Mr. Male at his level and salary.

Under the grant, Mr. Male will be working with several types of projects such as providing educational opportunities for union members through the Rutgers Labor Education Center, and improving productivity in industry by providing educational opportunities to employees.

Mr. Ferguson presented the following resolution: Be it resolved that Mr. Raymond F. Male, Vice-President for External Affairs, be placed on special assignment as Executive Director of the Work, Education and Leisure Council until January 1, 1979; that he retain the title of Vice-President for External Affairs during this period; and that his employment status with the College be reviewed at the end of this period. All office, travel and other expenses associated with this project will be reimbursed to the College by the Department of Labor and Industry from the Work, Education and Leisure Grant money. Seconded by Mr. Thiesmeyer, the resolution was approved unanimously.

New Appointment: President Brown presented the resume of Eugene A. Liola who was being considered for appointment to a position of Transcript Evaluator in the Registrar's Office. Mr. Ferguson moved that the appointment be approved. Seconded by Dr. Ried, the motion was approved unanimously. (6-0-0)

The meeting recessed for lunch at 1:00 p.m. and resumed at 2:00 p.m. Also in attendance for the afternoon meeting was Jean A. Titterington, Director of Academic Counseling.

REPORT ON
INTERINSTITUTIONAL
COOPERATION:

Mr. Pearson recognized Dr. Fletcher for a report on Interinstitutional Cooperation. Dr. Fletcher traced the history of cooperation with the Regents External Degree Program and the establishment of an Advisory Council which was made up of representatives from other colleges and universities in the State as well as representatives from other educational agencies. The Academic Council follows the spirit established with the formation of the Advisory Council.

At the present time, the College is working with Trenton State College on a program in Real Estate, with the Garden State School District for Prison Education involving various institutions, with several colleges in the State on the validation of TECEP examinations. President Brown is active in the Association of State College Presidents, Dr. Fletcher with the Vice-Presidents, Mr. McCarthy with Registrars, Dr. Adams with the Liberal Arts Deans and Ms. Titterington with Adult Education. The College has been actively involved with the Cooperative Assessment of Experiential Learning (CAEL) since its inception and has served as one of the 10 members of the steering committee. Recently, Dr. Fletcher has been appointed as the College's representative to the Resource Center for Planned Change, a project of the American Association of State Colleges and Universities (AASCU).

As part of this new focus, the College will now have to move into traditional college programs. The College is planning to establish a task force on non-traditional education within the State, using traditional college faculty.

The College has worked with a number of groups outside traditional education. To date, the College has established programs with several branches of state government, the State Police Academy at Sea Girt, Dr. Pepper, ANDATEC, the Garden State Ballet and several Child Care Councils among others.

Thomas A. Edison College will be a leading force in developing a survey of the make-up of the part-time student population. This is being done to see what kind of student aid programs can be developed for part-time students.

At the end of Dr. Fletcher's report, Mrs. Jackson reported on a meeting she attended concerning the question of who is being bypassed by traditional institutions.

REPORT ON ACTIVITIES
OF THE OFFICE OF
ACADEMIC COUNSELING:

Mr. Pearson recognized Ms. Titterington for a report on the activities of the Office of Academic Counseling. A list of the current counseling centers was distributed.

During the six-month period ending December 1976, there were 2,065 individuals counseled. About 35% of these were either enrolled or enrolled subsequent to the counseling session. Counseling is provided through the following agencies, in addition to our three permanent centers:

9 libraries, 3 adult schools, 4 Federal Government agencies, 3 industries, 2 CETA offices, 1 four-year college (Glassboro) and 4 Community Colleges (Bergen, Brookdale, Mercer and Middlesex).

The counseling staff is currently working with two CETA projects, one for the unemployed and one for prisoners. Originally there were three counselors assigned to the unemployment project. These counselors are now regular counselors but do counseling for the unemployed as well. The Assistant Director of Counseling coordinates the counseling activities with the Prime Sponsors and the State CETA Office.

There is currently one full-time counselor working with the various prisons. An additional counselor will also be employed in the near future. The prison counselors go out to the various prisons in the State and visit each of them either weekly or twice a month. This service is subcontracted to Thomas A. Edison College by the Garden State School District.

The average counseling session is about one hour. Subsequent contacts may be in person, by letter or by telephone. During FY 76, 3300 individuals were counseled; of these, 900 were sponsored by CETA.

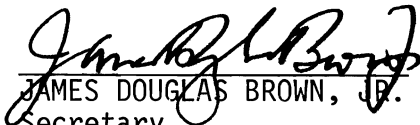
In all of the counseling sessions, the counselee is informed of the various possibilities available, including but not restricted to, Thomas A. Edison College.

NEXT MEETING
DATE CHANGED:

The next meeting of the Board of Trustees was scheduled for Friday, May 27, 1977. Since this is the Memorial Day Weekend, the Trustees agreed to change the date of the meeting to Friday, June 3, 1977. The meeting is scheduled for 10:00 a.m.

Since there was no further business, the meeting was adjourned at 3:30 p.m.


Submitted by:


JAMES DOUGLAS BROWN, JR.
Secretary

July 22, 1977

DATE

Approved by:


RICHARD PEARSON
Chairman of the Board

July 22, 1977

DATE